



SANTA MONICA COMMISSION ON THE STATUS OF WOMEN

Approved MINUTES

August 21, 2004 – 1:00 pm

Ken Edwards Center

1527 4th Street, Santa Monica

Mission Statement

The purpose of the Santa Monica Commission on the Status of Women is to enhance the status of women in our community. The Commission will promote these goals through investigation, advocacy, and policy development on issues relevant to women and girls, and by creating leadership and career advancement opportunities for women and girls in our community.

A Special Meeting of the Santa Monica Commission On the Status of Women was held on Saturday, August 21, 2004, to discuss the following business:

1. **Call to Order** - Chair Evans called the meeting to order at 1:15 pm.
2. **Inspiration – Women’s History**
The Commission screened the March 2004 presentation to the City Council led by Kelly Hayes-Raitt in honor of Women’s History Month.
3. **Roll Call**
Commissioners Present:
 - Chair Evans
 - Vice Chair Skulski
 - Commissioner Cook – Arrived at 1:30 pm
 - Commissioner Hayes-Raitt – Arrived at 1:30 pm
 - Commissioner Lipton
 - Commissioner Riel
 - Commissioner Stegemoeller
 - Commissioner Starr
Also Present:
 - Michael Feinstein, City Council Liaison – Arrived at 2 pm
 - Julia Simon, Young Leader
 - Janet Hand, Human Services Division
 - Betty Macias, Human Services Division
 - Libby Kozaczek, Community and Cultural Services Administration Division
4. **Approval of Minutes from July 14, 2004**
Chair Evans moved to approve the minutes of July 14, 2004, as written. Commissioner Riel seconded the motion. The motion carried by voice vote, in the absence of Commissioner(s) Cook and Hayes-Raitt.
5. **Public Input**
None.

6. Announcements and Correspondence

Commissioner Starr passed around a new map of the downtown area.

Vice Chair Skulski gave an update on SB921.

7. Review of Brown Act & Basic Meeting Rules and Etiquette

No discussion held.

8. Discussion & Possible Action On the Work Plan and Budget

Item 8.A. was addressed after Item 8.B.

B. Report On the Status of Women and Girls In Santa Monica

Janet Hand reported that the presentation of the report is tentatively scheduled for October 12. Commissioner Stegemoeller suggested delaying the presentation until after the November election. Janet Hand offered December 14 as a possible presentation date. Commission discussion followed.

Commissioner Hayes-Raitt suggested the ad-hoc Report committee formulate recommendations for action and present them to the Commission in September or October. Commissioner Hayes-Raitt also recommended that a possible area for action address relief for caregivers of senior women.

Commissioner Hayes-Raitt introduced Anita Varghese, a reporter for the *Argonaut*.

Commissioner Hayes-Raitt announced that she has been appointed Media Coordinator for Women for Kerry, and that a rally is scheduled for August 26.

A. Work/Life Survey

Commissioner Cook stated that the mailing list is close to finalization.

Vice Chair Skulski distributed the draft survey questions and a draft press release.

Commissioner Cook requested an allocation of \$2,000 for FY04-05. Commission discussion regarding the draft questions and survey project followed.

Commissioner Stegemoeller suggested partnering with the Chamber of Commerce on a presentation of survey results when available.

C. Possible Reassignment of Commission Liaisons, Including CCEETF & WDVN

Commissioner Hayes-Raitt moved to assign Commissioner Riel as the liaison to CCEETF and WDVN. Commissioner Lipton seconded the motion. The motion carried by voice vote.

Commissioner Hayes-Raitt reported on the recent ACCW convention and changes to ACCW leadership. Commissioner Hayes-Raitt recommended the Commission continue its affiliation with ACCW. Commissioner Hayes-Raitt stated she would like to continue as liaison to ACCW, with an alternate liaison appointed. Vice Chair Skulski volunteered to be the alternate ACCW liaison.

Commissioner Hayes-Raitt moved to continue as ACCW liaison. Commissioner Riel seconded the motion. The motion carried by voice vote.

Commissioner Hayes-Raitt moved to appoint Vice Chair Skulski as an alternate ACCW liaison. Commissioner Lipton seconded the motion. The motion carried by voice vote.

Commission Lipton moved to table the discussion of allocation of funds related to attending ACCW meetings until Item 8.F. Commissioner Hayes-Raitt seconded the motion. The motion carried by voice vote.

Commissioner Hayes-Raitt requested that a discussion regarding expressing Commission support for continued funding for the California State Women's Commission be added to the next agenda.

D. Production of Materials for Public Distribution, Including:

1. COSW Brochure

Janet Hand distributed the current COSW Brochure. Commissioner Lipton requested an allocation of \$50 for FY04-05 for brochure reprinting costs. Commissioner Lipton stated she would bring the updated brochure to the September meeting.

Due to time constraints, Item 8.G. was addressed before Item 8.D.2.

G. Increased Involvement in the City Budget Process

Janet Hand distributed the Human Services Division budget priorities for FY04-05 and an outline of the budget process. Based on the budget timeline, Councilmember Feinstein suggested ways for COSW to tailor their discussions to the City budget process.

Commissioner Stegemoeller requested information on City-wide budget expenditures related to women. Discussion followed.

Commissioner Lipton made a motion to form an ad-hoc committee to review the City budget for FY05-06. Chair Evans seconded the motion. The motion carried by unanimous voice vote.

Commissioner Stegemoeller volunteered to chair the City Budget Review ad-hoc committee. Chair Evans, Commissioner(s) Hayes-Raitt and Starr volunteered to join the ad-hoc committee.

Councilmember Feinstein administered the oath of office to recently re-appointed Commissioner Lipton.

2. Domestic Violence Flyer

Commissioner Lipton stated that the WDVN is interested in receiving more copies of the DV Flyer. Commissioner Lipton requested an allocation of \$250 for FY04-05 for flyer reprinting costs.

3. Website Links

Commission discussion was held regarding the proposed links for the COSW website. Design and content requirements were also discussed.

Commissioner Lipton moved to form an ad-hoc committee to examine the re-design of the COSW website. Chair Evans seconded the motion. The motion carried by voice vote.

Commissioner Lipton and Vice Chair Skulski volunteered for the web re-design ad-hoc committee.

E. Possible New Events/Special Projects For the Coming Year

Julia Simon presented a project idea for a cross-generational buddy system, involving the recording of senior women's oral histories, culminating in a presentation for Women's History Month. Chair Evans suggested partnering with the Commission for the Senior Community. Janet Hand suggested also contacting WISE Senior Services.

Commissioner Lipton moved to create an ad-hoc committee for the Cross-Generational Buddy Project. Commissioner Hayes-Raitt seconded the motion. The motion carried by voice vote.

Commissioner Lipton requested that \$250 be allocated for the Buddy Project.

Commissioner Riel gave an update on the Iron Jawed Angels Community Screening project scheduled for Sunday, September 26, at 1 pm. Commissioner Riel reviewed the event schedule and proposed panelists. Discussion followed.

Commissioner Riel requested an allocation of \$750 for postcards and refreshments.

F. Overall Budget

Commissioner Lipton requested allocations of \$100 each for the annual Martin Luther King Jr. event and Latina Youth Leadership program.

Commissioner Lipton motion to approve the FY04-05 budget as listed. Chair Evans seconded the motion. The motion was carried by voice vote.

H. Vacancy Planning, Including the Vacant Emeritus Position

Chair Evans stated the vacancy press release is being formulated and authorized staff to post it as many places as possible.

Commissioner Lipton requested to join the Candidate Selection Committee.

Commissioner Hayes-Raitt requested a list of past Commission members to review for the vacant Emeritus position.

9. Election of Officers

Commissioner Hayes-Raitt nominated Vice Chair Skulski for Chair. Commissioner Riel seconded the nomination. Commissioner Lipton nominated Chair Evans for Chair. Commissioner Cook seconded the nomination.

Vice Chair Skulski was elected Chair for FY04-05 by voice vote. Ayes: Commissioner(s) Lipton, Hayes-Raitt, Starr, Stegemoeller and Riel.

Commissioner Hayes-Raitt nominated herself for Vice Chair. Commissioner Evans seconded the nomination. Chair Skulski nominated Commissioner Lipton for Vice Chair. Commissioner Riel seconded the nomination. Commissioner Evans nominated Commissioner Stegemoeller for Vice Chair. Commissioner(s) Lipton and Stegemoeller declined the nominations.

Commissioner Hayes-Raitt was elected Vice Chair by voice vote. Ayes: Chair Skulski and Commissioner(s) Hayes-Raitt Lipton, Starr, Riel, Stegemoeller and Evans. Abstain: Commissioner Cook.

10. Adjournment

Commissioner Evans moved to adjourn the meeting. Commissioner Lipton seconded the motion. The motion carried by voice vote. The meeting was adjourned at 4:35 p.m.