



City Council Report

City Council Meeting: June 20, 2006

Agenda Item: _____

To: Mayor and City Council
Chairperson and Housing Authority Members
Chairperson and Redevelopment Agency Members
Chairperson and Parking Authority Members

From: Steve Stark, Chief Financial Officer

Subject: Adoption of the Fiscal Year 2006-07 Budget, Approval of Personnel Changes, Approval of Resolutions Adjusting and Establishing Various Rates and Fees, Approval of Resolutions Establishing the City's Gann Appropriations Limit for FY2006-07, Adoption of Guiding Financial Policies, and extension of grantees of the Community Development Grant Program and Cultural Arts Organization Support Grant Program

Recommended Action

This report recommends that the City Council

1. Approve the Resolution of the City of Santa Monica Establishing New Classification and Adopting Salary Rates for various listed positions at Attachment D1 and approve the Position and Classification at Attachment D2.
2. Approve a Resolution of the City of Santa Monica Revising Various Permit and User Fees and Creating New Fees in the Environmental and Public Works Management, Fire, Planning and Community Development, Community and Cultural Services, Police, Finance, Records and Election Services Departments and the Big Blue Bus at Attachment E1.

3. Approve a Resolution of the City of Santa Monica Setting the Amount of Fees to be Charged for the Use of Community and Recreational Facilities Operated by the Community and Cultural Services Department and for the Rental of Civic Auditorium Parking Spaces and for the Use of the Barnard Way Beach Parking Lot at Attachment E3.

4. Approve a Resolution of the City of Santa Monica Establishing User Fees for Social Service, Recreation and Community Programs, Classes and Services of the Department of Community and Cultural Services at Attachment E4

5. Approve a Resolution of the City of Santa Monica for Setting Solid Waste Rates and Fees at Attachment E5.

6. Approve the resolution of the City Council of the City of Santa Monica establishing the GANN appropriations limit for the Fiscal Year 2006-07 at Attachment H.

7. Adopt the guiding financial policies as presented on the May 23rd study session.

8. Authorize the City Manager to negotiate and execute modifications to grant contracts extending them to June 30, 2007 for grantees of the Community Development Grant Program and Cultural Arts Organization Support Grant Program, as shown in Attachment I.

This report recommends that the City Council, Housing Authority, Redevelopment Agency and Parking Authority:

1. Approve the Resolution of the City Council of the City of Santa Monica Adopting its Budget for Fiscal Year 2006-07 at Attachment F1, as amended by Attachment B to this staff report;
2. Approve the Resolution of the Housing Authority of the City of Santa Monica Adopting its Budget for Fiscal Year 2006-07 at Attachment F2, as amended by Attachment B to this report;
3. Approve the Resolution of the Redevelopment Agency of the City of Santa Monica Adopting its Budget for Fiscal Year 2006-07 at Attachment F3, as amended by Attachment B to this report; and
4. Approve the Resolution of the Parking Authority of the City of Santa Monica Adopting its Budget for Fiscal Year 2006-07 at Attachment F4, as amended by Attachment B to this report.

Executive Summary

This report presents information and requests actions necessary to adopt the City of Santa Monica, Santa Monica Housing Authority, Santa Monica Redevelopment Agency and Santa Monica Parking Authority budgets for Fiscal Year 2006-07. It also presents, for information only, a plan for addressing the FY2007-08 Budget Plan.

The report includes a presentation of community priorities and the associated work plans (Attachment A) and requests City Council review and approval of guiding Financial Policies (Attachment J).

Presented for City Council review and approval are identified changes to compensation and position classifications for FY2006-07 (Attachments D1 and D2) and changes to existing fees and charges, with ordinances and resolutions for their implementation (Attachments E1, E3-E5), establishment of the FY2006-07 GANN limit (Attachments G and H), and extension of grantees of the Community Development Grant Program and Cultural Arts Organization Support Grant Program (Attachment I).

Discussion

Background

The City Charter requires that the City Council adopt an annual budget, following a public hearing, on or before June 30 for the ensuing fiscal year. The budget to be adopted is presented to City Council by the City Manager at least 35 days prior to the start of the fiscal year in the form of a Proposed Budget.

During the City Council budget workshops on May 23 and May 24, Council heard presentations by each department. Based on the information presented, Council members ask questions and made comments regarding the Proposed Budget. In response to the questions asked, departments have responded in a separate

Information Item that was sent to Council and posted on the web site as of June 12, 2006.

Proposed Budget Revisions – General Fund

In addition to responding to questions, modifications to the Proposed Budget are needed in response to new information and identified omissions. The Proposed Budget General Fund changes are as follows:

1. Revenue Impacts from the Changes in the Telecommunication Industry.

As mentioned in the budget transmittal letter from the City Manager and in the Information Item of June 12, 2006, legal challenges are underway that could potentially reduce or eliminate the City's Utility Users Tax (UUT) on telecommunications services. On May 25, 2006, the Internal Revenue Service issued a notice that it intended to stop applying the Federal Excise Tax (FET) to nearly all telephone communication services, except local exchange services. Like many other California cities, Santa Monica imposes a Utility Users Tax on telecommunication services and references the FET in its Ordinance. In addition, other court actions are underway in Palo Alto and in the City of Los Angeles that could also impact City UUT revenues. The revenue losses could range from \$4 million to \$12 million depending on court actions. The details of this potential loss are found in the Information Item: Utility Users Tax – Telecommunications.

Since, at this time, no one can predict the timing and outcome of the various legal actions, no revenue reduction in UUT is being proposed for the FY2006-07 budget. However, it is prudent to establish a reserve that is sufficient to allow the City at least one year, without budgetary disruptions to: 1) find replacement revenues; 2) make sensible budget/service reductions and/or 3) pursue local or state legislative cures to the UUT issue. Therefore, reflected in this staff report at Attachment B is the establishment of a General Fund set-aside to be designated for revenue reductions in the amount of \$8.2 million. These funds are made available from reallocations of prior designated funds including:

\$2.2 million: Interest earnings on funds set-aside for bond payments on Santa Monica Place parking structure

\$1.0 million: Capital Improvements Projects Start-Up: set-aside for projects now complete

\$2.0 million: Environmental Mitigation: set-aside for capital projects

Plus a \$3.0 million reduction in the PCD / Permit Center CIP proposed for FY2006-07 budget from \$5.0 million to \$2.0 million.

In addition to the \$8.2 million set-aside, City departments will be asked to hold off on filling certain new positions authorized in the FY2006-07 budget for a six month period. As additional information becomes available regarding the potential revenue loss, we will be better able to assess when the new positions can be filled on a permanent basis.

2. General Fund Revenue Revisions from Proposed Budget

Revenue changes from the Proposed Budget include an increase in General Fund revenue to reflect increased summer camp enrollments (\$315,000). This increase is offset by a \$200,000 reduction in the estimated additional General Fund revenue identified in the Proposed Budget to be received from City Planning Division due to subsequent review of fees. Total General Fund revenue changes increase revenues by \$115,000.

3. General Fund Expenditure Revisions from Proposed Budget

Expenditure changes to the General Fund budget include \$71,568 to enable the City Council to become members of the Santa Monica City Employees Medical Trust. This corrective action is being taken pursuant to Charter Article IV; Subsection 602. This is a benefit for which Council is eligible. On May 3, 2006, the Board of Trustees of the Santa Monica City Employees Coalition Benefit Trust formally voted to amend the trust to allow Council to participate, effective July 1, 2001. The proposed budget also includes \$11,928 for the FY2006-07 annual contribution and \$59,640 to fully fund prior year contributions. Other revisions include \$10,000 for additional funding for the Westside Council of Governments, \$15,000 for the annual Fire Works event at Santa Monica College, and \$50,000 for the Convention and Visitor's Bureau branding project. Additional increases include \$228,000 to cover the increased cost of summer camp enrollments and \$250,000 for the Building and Safety Division to

meet next day turn-around on inspections. Other small increases to budgets are \$30,671 and are detailed at Attachment B.

Offsetting these expenditure increases are reductions to the General Fund expenditure budget including a reduction in the subsidy to the Civic Auditorium due to the increase in parking revenue from the County (\$259,599) and a decrease in the capital improvement project for the PCD/Permit Center to help fund the revenue set-aside (\$3.0 million).

Total net budget changes reflect a decrease in the General Fund appropriation of \$2,604,360. The impact of the changes to the General Fund balance is as follows:

GENERAL FUND

	Initial Proposed FY 2006/07 Budget	Recommended Changes	Final Proposed FY 2006/07 Budget
7/1/06 Estimated Actual Fund Balance	\$ 25,900,000	\$ 0	\$ 25,900,000
Plus Revenues	233,196,690	115,000	233,311,690
Less Expenditures	(239,506,677)	2,604,360	(236,902,317)
Balance Sheet Changes	<u>3,054,738</u>	<u>(2,928,400)</u>	<u>126,338</u>
6/30/07 Budgeted Fund Balance	<u>\$ 22,644,751</u>	<u>\$ (209,040)</u>	<u>\$ 22,435,711</u>

The original Proposed Budget provided approximately \$250,000 in unallocated General Fund revenue. With the changes identified, the General Fund budget is currently balanced.

Proposed Budget Revisions – Non-General Funds

1. Non-General Fund Revenue Revisions from Proposed Budget

Other funds reflecting revenue changes include increases in the Miscellaneous Grants Fund (\$1,611,290) for public safety grant funds anticipated in FY2006-07, Civic Auditorium Fund (\$259,599) to reflect the new agreement with the County of Los Angeles for Courthouse parking revenues and fee increases in the Water, Solid Waste and Wastewater funds (also identified below on page 12). All revenue changes are listed in Attachment B.

2. Non-General Fund Expenditure Revisions from Proposed Budget

Other funds reflecting expenditures adjustments include Grant Funds, Water Fund, Wastewater Fund, Vehicle Management Fund, Information Technology Replacement and Services Fund, and the Civic Auditorium Fund. All non-General Fund changes total \$355,726 and the details are provided on Attachment B.

Proposed Budget Revisions – FY2007-08 Budget Plan

Administrative changes to the FY2007-08 Budget Plan are presented in Attachment C. They reflect the second year impacts of changes made to the FY2006-07 Proposed Budget, additional technical budget adjustments and changes to better reflect the priorities and needs expressed by Council and the community during the budget process as they impact FY2007-08.

Personnel Changes

As part of the budget process, proposed classification and compensation changes were reviewed by the Human Resources Department. Resulting classification and salary changes will be incorporated into the FY2006-07 Budget upon Council adoption of the resolution and approval of the adjustments at Attachments D1 and D2.

Adjusting and Establishing Various Fees

Council has previously directed staff to periodically conduct studies to calculate the City's costs of providing various services that benefit the individual users of the service rather than members of the community and to determine if the City is recovering an appropriate share of these costs through user fees. A study analyzing all City departments that assess and collect user fees was recently completed.

Implementation of the fee study recommendations is expected to result in additional General Fund revenue of approximately \$1.3million in FY2006-07 and \$1.5 million annually thereafter, and additional non-General Fund revenues of just under \$0.5 million annually. These fee revenues are included in the Proposed Budget, with recommended changes.

Over 90% of the additional General Fund revenues are from development related fees in the Planning and Community Development, Environmental Public Works Management Department, Community and Cultural Services Department and Fire

Department. The cost of various services and programs provided by the Community and Cultural Services (CCS) Department not related to development activity was also calculated as part of the fee study, and it was determined that in total, the department is recovering about 28% of total costs. It is not atypical for such services to be subsidized. Further discussions with City Council are planned for the fall 2006 to develop guidelines regarding the level of subsidy for these types of services.

Since many of CCS fees were increased last year, the Department is proposing no significant fee revisions this fiscal year other than new fees for filming at The Cove Skate Park and Memorial Park (Attachment E3). Also, facility rental fees will increase by the automatic annual CPI increase (Attachment E4).

A brief discussion of the results of the fee study and associated revenue impacts to the FY2006-07 budget are shown below. Please note that the revenues discussed below are also included in the revenue discussions above.

1. Planning and Community Development: \$1.05 million

The study found that Building and Safety revenues are currently recovering overall about 79% of the costs to provide the various services. Implementation of the fee study recommendations will result in increases in inspection fees, partially offset by decreases to certain permit issuance and plan check fees. Cost recovery will be

essentially 100% excluding certain fees that Council previously subsidized at lower levels of cost recovery or waived entirely. The net result is an increase in revenue of \$657,000 in FY2006-07. The City Planning Division is currently recovering about 58% of costs. Implementation of the fee study recommendations will increase most fees generating about \$355,000 in new revenue in FY2006-07. This results in cost recovery of about 92% (including prior Council direction to waive or subsidize certain fees). Recommended increases in Transportation Management Division fees, mostly in the areas of plan check and review are expected to add another \$42,000 to revenues in FY2006-07. All of the increases are due to primarily to increased labor and overhead costs.

2. Environmental & Public Works Management

General Fund: \$118,000

EPWM (General Fund) is currently recovering about 74% of the costs of providing certain development-related services. The study recommends increases to most fees charged by the Administration and Civil Engineering Division. These revisions should result in an additional \$118,000 in revenues in FY2006-07 and fully recover the costs of providing the services.

Water Division: \$208,000

Wastewater Division: \$26,500

Wastewater Division - Environmental Programs: \$143,000

Solid Waste Management: \$111,200

The fee increases in Water, Wastewater, and Solid Waste Management Division are primarily from increased permit fees. Many of these fees have not been adjusted since 1996. The recommendations will result in full cost recovery. The Environmental Programs Division revenue increase is primarily due to increased fees and new fees related to Underground Tank Storage, an increase in the CUPA Administration fee, and a new fee for review of “green” building plans.

3. Police Department: \$125,000

Based on the results of the fee study, the Police Department proposes a number of fee revisions and new fees that will generate an estimated \$125,000 in additional revenue and ensure full cost recovery of the services. The recommendations include revised taxi driver permit fees, auto impound release fees, vehicle inspection fees, certain animal control fees, fingerprinting fees; and new fees for local background checks, weapons storage and release, Vehicle Identification Number (VIN) verifications, and copies of audio/visual tapes.

4. Fire Department: \$68,000

The Fire Department is proposing increases in fees for development plan check and inspection, as well as for annual inspections averaging approximately 24% based on increased labor and overhead costs. The revisions will return fees to a level of full cost recovery consistent with past practices.

5. Other Miscellaneous Fees: (\$62,000)

The revenue decrease is primarily due to a revision of Business License Processing fees based upon a historical review of actual time required for the services. Additionally, the separate fees for processing of new licenses and renewal licenses have been combined into a “blended” rate. Staff also proposes new fees for compact disc copies of City Clerk documents and reproduction of transit videos.

Increases to Solid Waste Rates

In addition to the fee study recommendations, the budget includes additional revenues from a Solid Waste rate increase (2% or \$.0.3 million above the annual CPI increase) recently approved by Council.

Budget Resolutions

Approving the resolutions at Attachment F1 - F4, will: a) adopt the FY2006-07 Budget revenue at the account level, operating expenditure appropriations at the Salaries and Wages and Supplies and Expenses (including Capital Outlay) major expenditure categories within a fund for each department, and capital improvements within a fund; and b) reappropriate funds from FY2005/06 into FY2006-07 for: continuing capital projects (not to exceed \$342,336,777) and the Disaster Relief Fund (not to exceed \$11,636,458), multi-year operating grants and donations dedicated to programs, and

the encumbrances for goods and services purchased by FY2005/06 year-end but not delivered or provided until FY2006-07.

GANN Appropriations Limit

State law places limits on the amount of Santa Monica's General Fund appropriations that can be made without voter approval based on growth in Santa Monica (population and assessed valuation). This restriction was placed in effect in November 1979 with the approval of Proposition 4, commonly known as the (Paul) Gann Initiative.

The City's Gann Appropriations Limit for FY2006-07 is \$708,697,387. A comparison of the City's FY2006-07 Gann Appropriations Limit and FY2006-07 appropriations and tax proceeds subject to limitation as set forth in the City's Proposed FY2006-07 Budget is as follows:

Proposed Gann-related Spending for FY2006-07

	<u>Total</u>
Gann Limit	\$708,697,387
Appropriations Subject to Limitation	<u>148,618,722</u>
Net Under/(Over)	<u>\$560,078,665</u>

FY2006-07 appropriations subject to limitation are less than the City's Gann Appropriations Limit. In terms of receipt of tax proceeds, the City is \$566,029,463 under the Gann Limit. A resolution to establish the City's FY2006-07 Gann Appropriations Limit at \$708,697,387 is at Attachment H.

Guiding Financial Policies

In the budget study session of May 23, 2006, staff presented Budget and Financial Policies to the Council for review and consideration for adoption. Many of these policies, shown at Attachment J, have been guiding the City's budget development and financial actions for years. Adoption of these policies will send a message to members of the public including potential investors the City's commitment to sound financial policies in budget development.

One additional financial policy is offered for further consideration and discussion by Council. The proposed policy is as follows:

- It is the goal of the City of Santa Monica to charge for the full costs of services provided by City Staff when such services benefit individual users rather than members of the community as a whole.

This policy has been adopted by Council in the past; however, for fees where less than full cost recovery is currently approved, further discussion with Council regarding appropriate recovery levels will be held during planned Council workshops in the fall and full consideration of this policy, and its exceptions, can be made at that time.

Community Development (CD) Grant Program and Cultural Arts Organization Support Grant (OSG) Program

In 2003, Council awarded three-year grants to 37 non-profit agencies through the Community Development (CD) Grant Program and the Cultural Arts Organization Support Grant (OSG) Program. Staff recommends that these grants be renewed for one year while staff conducts assessments of community development and cultural arts needs to inform the next grant cycle beginning in FY2007-08. Staff is currently conducting two Council-approved program evaluations (an evaluation of City-funded school-based mental health and support services; and a system-wide evaluation of homeless service delivery in Santa Monica) and developing a long-range cultural plan. The evaluations and plan are expected to be complete by January 2007. Findings from the evaluations and planning activities will be used to recommend a funding rationale to Council and develop an open and competitive Request for Proposals for grant funding, to be issued by January 2007 for the FY2007-08 Budget

Staff have completed review of program and fiscal reports from agencies and conducted site visits. The City has appropriated funds in the Proposed FY2006-07 Budget to the grantee organizations at the FY2005/06 levels plus a 2.5% cost-of-living adjustment, which has been given for the past year. A contract modification to extend the grants for one year through FY2006-07 is required. Attachment I lists the individual grantee agreements previously approved for funding through the CD Plan (FY2003-06) and Cultural Arts OSG Plan (FY2003-06) and the grant amount in the Proposed FY2006-07 budget.

Budget/Financial Impact

Adoption of the Proposed Budget as amended by attachments A through H will establish FY2006-07 budget for the City's programs and services.

Attachments:

- A: Community Priorities
- B: Revisions to the Proposed FY2006-07 Revenue Estimates and Budget Appropriations
- C: Administrative Adjustments to the FY2007-08 Budget Plan
- D1: Resolution Revising Salaries for Various Positions
- D2: Listing of Position and Classification Changes
- E1: Master Fee Resolution
- E2: Fee Resolution for the Use of Community and Cultural Services Facilities
- E3: Fee Resolution for the User Fees for Social Service, Recreation and Community Programs, Classes and Services of the Department of Community and Cultural Services.
- E4: Fee Resolution for Solid Waste Rates and Fees.
- F1: Resolution of City Council Approving Its Budget for Fiscal Year 2006-07
- F2: Resolution of the Housing Authority Approving Its Budget for Fiscal Year 2006-07
- F3: Resolution of the Redevelopment Agency Approving Its Budget for Fiscal Year 2006-07
- F4: Resolution of the Parking Authority Approving Its Budget for Fiscal Year 2006-07
- G: City of Santa Monica Calculation of FY2006-07 Gann Appropriations Limit
- H: Resolution of the City Council of the City of Santa Monica Establishing the Gann Appropriations Limit for the Fiscal Year 2006-07
- I: Funding through the Community Development Plan
- J: Budget and Financial Policies

Prepared by:

Janet Shelton, Budget Manager

Approved:

Steve Stark, Chief Financial Officer

Forwarded to Council:

P. Lamont Ewell
City Manager

COMMUNITY PRIORITIES & COMMON WORK OBJECTIVES FOR FISCAL YEAR 2006-07 & BEYOND

Address the impacts of homelessness on the community.

Significant initiatives are emerging in the region to address homelessness as public awareness has heightened across the county and state. In Santa Monica, where it is estimated that 1,200 or more homeless individuals are in the City on any given day, the circumstances endured by the homeless and their impact on City residents, visitors and businesses continue to be a principal source of concern and frustration for the community. The City continues to advocate for and actively implement regional solutions and sharing of responsibility. At home, a network of social services, supportive housing, model program design and substantial City funding continue to improve the circumstances of individual homeless persons.

Work Plan

- Through the leadership of the City's Special Representative for Homeless Initiatives, achieve substantial progress creating a regional response to ending homelessness; advocate for changes in federal, state, and regional laws, regulations, programs, and systems to more equitably share the challenge of homelessness. *(City Manager's Office, City Attorney, Community and Cultural Services)*
- Engage new regional leadership resulting from the release of Bring LA Home, the Westside Cities Council of Governments, federal and state representatives to achieve housing and other homeless services throughout the region. *(City Manager's Office, City Council, Community and Cultural Services, Resource Management)*
- Advocate for creation of Federal/State funding incentives and sanctions for communities to encourage shouldering a fair share of the burden of ending homelessness. *(City Manager's Office, Community and Cultural Services, City Attorney)*
- Advocate for long-term, therapeutic housing for homeless veterans on the West Los Angeles Veterans Administration campus and encourage other organizations and regional leaders to participate in the effort. *(Community and Cultural Services, City Manager's Office).*
- Work with the County Department of Mental Health and neighboring jurisdictions to locate a psychiatric urgent care facility on the Westside. *(City Manager's Office, Community and Cultural Services, Police, Fire)*

COMMUNITY PRIORITIES & COMMON WORK OBJECTIVES FOR FISCAL YEAR 2006-07 & BEYOND

- Advocate for change in state law governing mandatory psychiatric assessment and treatment for the gravely disabled homeless. (*City Manager's Office, Community and Cultural Services, City Attorney*)
- Determine the feasibility of implementing community-based courts that provide alternative sentencing in the Santa Monica service area, including drug court, mental health court, and homeless court. (*Community and Cultural Services, Police, Fire, City Manager's Office, City Attorney*)
- Complete a system-wide evaluation of Santa Monica's homeless service continuum of care; restructure program elements as necessary; develop a five-year action plan; and discuss findings in public forums with the community. (*Community and Cultural Services*)
- Develop a methodology to compare the cost of providing emergency services to homeless people living on the streets with the cost of developing and providing long-term, permanent solutions to homelessness. (*Community and Cultural Services*)
- Expand the Chronic Homeless Program to serve a minimum of 30 additional service resistant individuals who have been in the community for years with the goal of permanently housing 20 within the next year; create a multidisciplinary, intensive case management team to reach these individuals and move them more rapidly into housing and keep them housed; target existing services and housing resources and seek new resources and innovative strategies to achieve projected outcomes. (*Community and Cultural Services, Police, Fire, Resource Management*)
- Further implement strategies to reduce chronic public inebriation including expanding outreach staff hours at the Santa Monica Jail; involving hospitals in advocacy and funding; and advocating for ending the early release of alcohol offenders from LA County Jail. (*Community and Cultural Services, Police, Fire, City Manager's Office, City Attorney*)
- Develop local supportive housing options for chronically homeless and mentally ill people; develop a housing voucher program using housing set-aside funds from Santa Monica Redevelopment Agency to reduce homelessness (*Resource Management, Community and Cultural Services*)
- Continue discussions with food providers to evaluate their needs and identify possible locations where food services can be linked with other supportive services. (*City Manager's Office, Community and Cultural Services*)

COMMUNITY PRIORITIES & COMMON WORK OBJECTIVES FOR FISCAL YEAR 2006-07 & BEYOND

- Reassess local ordinances and regulations to determine if revisions would assist in addressing homelessness and its impacts (*City Attorney*)
- Enhance enforcement of quality of life ordinances through a fully staffed team of Homeless Liaison Program Officers and Park Rangers; assess models in other communities for enforcing quality of life violations. (*City Attorney, Police, Community and Cultural Services*)
- Inform residents, businesses and the Faith community of the City's efforts, regional issues and how they can assist in ending homelessness in Santa Monica. (*City Manager's Office, Community and Cultural Services*)

Enhance the quality of life, safety and community involvement of residents of the Pico neighborhood.

Pico is a neighborhood rich in racial, ethnic, and income diversity. Challenges faced by the neighborhood are best addressed through collaborative efforts of residents, businesses, religious and cultural institutions, community-based organizations and government agencies.

Coordination

With "community action partners", implement agreed upon strategies to reduce gang violence and improve the quality of life in the Pico Neighborhood; provide a community update semi-annually regarding progress and actions; and designate the Human Services Administrator for Neighborhood and Park Initiatives as the lead to coordinate City efforts. (*City Manager's Office, Community and Cultural Services, Police*)

Jobs

- Build upon the successful collaboration with JVS Worksource, non-profit partners and the Santa Monica Chamber of Commerce to hold the fourth annual job fair for local youth and job preparation workshops for Pico Neighborhood youth. (*Community and Cultural Services*)
- Continue to facilitate the Santa Monica Employment Collaborative, including the Building & Construction Trades Council of California (AFL-CIO) and Chamber of Commerce to offer employment preparation, skill development and mentoring for at-risk youth. (*Community and Cultural Services*)

COMMUNITY PRIORITIES & COMMON WORK OBJECTIVES FOR FISCAL YEAR 2006-07 & BEYOND

- At Virginia Avenue Park, provide employment search, job opportunity outreach, job-prep workshops, and placement assistance targeting neighborhood residents and work with non-profit agencies to provide work experience programs. *(Community and Cultural Services and Human Resources)*
- Expand opportunities for youth employment and pre-employment skill building, particularly for Pico Neighborhood youth, through: expansion of the Youth Sports Coach In Training Program that mentors and prepares high school youth for employment in camps and leagues; launching the Rosie's Girls Apprentice Program which will provide formalized workplace support and training for high school girls to prepare them for future work in camps and after-school programs while further building trades skills. *(Community and Cultural Services)*
- Support the City's Maintenance Management Division Trades Intern program providing at-risk older youth with combined job training and experience, case management, school continuation through the Regional Occupation Program, social service/job retention support and referrals to other apprenticeship programs. *(Environmental and Public Works Management, Community and Cultural Services)*

Community Programs

- Refine and expand neighborhood-based programs and services at the newly reopened Virginia Avenue Park, including:
 - Educational Support - enhanced homework assistance in coordination with school district staff, involving parents, offering tutorial services and college prep/financial assistance workshops, and expanding the City's Homework Assistance Working Group;
 - Health & Well-Being – expanded active living opportunities including fitness and recreation; offer health education, nutrition and obesity prevention workshops;
 - Enrichment and Cultural Arts – artist in residence programs that promote real-life skills and exposure to career opportunities and vocational trades; teen-designed clubs for 14-21 year olds; visual and performing arts workshops; and creative writing;
 - Social Services – youth mentoring, employment placement and vocational training, family counseling, parent education and domestic violence training resources in partnership with local non-profit organizations. *(Community and Cultural Services)*
- If funded by the US Department of Justice, institute the “Night Bridges” program, including vocational training, weekend recreation and parent education on gang

COMMUNITY PRIORITIES & COMMON WORK OBJECTIVES FOR FISCAL YEAR 2006-07 & BEYOND

prevention strategies. (Community and Cultural Services, Police, City Manager's Office)

- Launch a new mentoring program at Virginia Avenue Park involving Big Brothers Big Sisters of Greater Los Angeles and the Chamber of Commerce to work with approximately 15 local neighborhood youth. (*Community and Cultural Services*)
- Continue to provide and refine Police Activities League (PAL) programming that includes: specialized life skills workshops for youth in money management, college prep and computer skills development; Youth Directors Council and Older Teens Program; specialized fitness activities including marathon running, cross-training, cycling, yoga and the role of culture in the martial arts; homework assistance, literacy development and other enrichment activities. (*Community and Cultural Services*)
- Complete an evaluation of school-based mental health services funded by the City to better align services to meet the growing and changing needs of youth and their families through the FY2007-08 Community Development grant cycle. (*Community and Cultural Services*)
- Augment efforts to increase community awareness of the City's youth financial assistance programs via targeted neighborhood outreach efforts to improve access to the City's direct and contracted services. (*Community and Cultural Services*)
- Continue neighborhood and bilingual outreach at the Fairview Branch Library, working with Virginia Avenue Park, Head Start, Reading is Fundamental and SMMUSD Infant and Family Support programs; provide homework assistance with Tutor.com at the branch. (*Library*)
- Provide recreational activities and programs for SMMUSD's Community Day School and Olympic High School youth through the Police Activities League's community service opportunities and fitness programs and course credit for teen center activities. (*Community and Cultural Services*)

Neighborhood Appearance

- Expand the City's graffiti abatement efforts by use of \$200,000 in new contract graffiti removal services focused in the areas of Santa Monica most impacted by graffiti; continue to remove discarded bulky items from alleys; maintain signs and trim trees in the neighborhood; enforce building codes. (*Environmental and Public Works Management, Community and Cultural Services, Planning and Community Development*)

COMMUNITY PRIORITIES & COMMON WORK OBJECTIVES FOR FISCAL YEAR 2006-07 & BEYOND

- Maintain Virginia Avenue Park at a high level to encourage its use by surrounding neighborhoods. *(Community and Cultural Services)*
- Maintain a safe and well-maintained community by conducting neighborhood assessments, providing safe walking paths, involving businesses in beautification projects and establishing volunteer community clean-up initiatives. *(Environmental and Public Works Management, Resource Management, Community and Cultural Services)*
- Complete the installation of 93 new lights in neighborhood alleys and complete the upgrade of most streetlights in the neighborhood to brighter lamps. *(Environment and Public Works Management)*
- Complete design of streetscape improvements for 20th Street and Cloverfield Blvd. (between Pico Blvd. and the freeway) following a community input process and review by City Council. *(Environmental and Public Works Management)*
- Increase the level of landscape maintenance services at the Woodlawn Cemetery including increased trimming of the vegetation growing on the cemetery's perimeter fences. *(Environmental and Public Works Management)*

Public Safety

- Staff and welcome the public to the Virginia Avenue Park substation; engage the community daily throughout the park and provide forums for dialogue between youth and family participants and SMPD. *(Police, Community and Cultural Services)*
- Identify areas within the Pico Neighborhood where tree trimming will improve lighting and visibility. *(Police, Community and Cultural Services)*
- Continue City staff participation at neighborhood meetings of PNA, PYFC, PAL, PTA, and Community Violence Prevention Coalition. *(Police, Community and Cultural Services)*
- Complete work with the school district, youth service non profit agencies, mental health organizations and the Red Cross to Work with the Superintendent of Schools to identify and implement strategic responses to school-related incidents of violence. *(Community and Cultural Services, Police)*
- Encourage use of "We Tip", a call-in program that allows residents to identify public safety threats anonymously to reduce fear of reprisal. *(Police)*

COMMUNITY PRIORITIES & COMMON WORK OBJECTIVES FOR FISCAL YEAR 2006-07 & BEYOND

- Continue patrol during peak activity hours for the neighborhood, using overtime assignments as required. *(Police)*

Community Engagement

- Inform residents of the Pico Neighborhood about opportunities for becoming involved in civic life through participation on and with Boards and Commissions *(City Manager's Office, All City departments)*
- Provide resources and support to achieve more effective community input from people who may have primary languages other than English. *(Police, City Manager's Office, All City departments)*
- Expand and publicize mechanisms for dialogue between the community and the police to increase access to the police department and enhance community partnerships in Neighborhood Centered Policing to develop strong relationships with neighborhood residents. *(Police)*
- Use all public information vehicles to communicate ways residents can connect positively with the City staff including the police. *(City Staff)*
- Encourage participation in Police Citizen Academy classes, including a Spanish-language Police Citizen Academy class and a Junior Police Academy, and in three Leadership courses on general municipal topics of interest. *(Police)*

Ensure that the public receives timely and responsive service from all departments and that the City's regulatory processes are fairly, efficiently and courteously administered with a high degree of predictability for customers moving through a process.

City government exists to meet public needs for service and order. Perception of the value received for the public dollar is always important.

Standards & Training

- Develop and implement citywide customer service standards. *(City Manager's Office, Human Resources)*
- Provide customer service training that will ensure the standards are being met and customers are ensured a positive "Santa Monica experience" at City Hall and citywide, in cooperation with other community organizations. *(City Manager's Office, Human Resources)*

COMMUNITY PRIORITIES & COMMON WORK OBJECTIVES FOR FISCAL YEAR 2006-07 & BEYOND

Process Improvements

- Continue Implementation of permit processing improvements recommended by the Matrix Evaluation and a system to gauge satisfaction of applicants, developers, architects and contractors. (*Planning and Community Development*)
- Complete redesign and updating of the website and public information handouts. (*Planning and Community Development*)
- Improve the permit counter, City Hall lobby and waiting areas to enhance service and convenience. (*City Manager's Office, Planning & Community Development*)
- Implement website improvements and self service kiosks for public to access permit information, online permit applications, document imaging and online payment systems. (*Planning and Community Development*)

Incorporate ways to achieve the goals of the Sustainable City Plan into daily activities and special projects.

In 2002, the City Council adopted a new 10-year Sustainable City Plan, setting goals in the areas of Resource Conservation, Environmental and Public Health, Transportation, Community and Economic Development, Housing, Open Space and Land Use, Community Education and Civic Participation and Human Dignity.

City Construction Projects

- Foster frequent use and positive interaction with the natural environment in public open spaces, parks and beaches in development of plans for 415 PCH, the Civic Center, Euclid Park and Airport Park and the Big Blue Bus Campus. (*Environmental and Public Works Management, Community and Cultural Services, Resource Management*)
- Complete a "beach greening" demonstration project at one beach parking lot and evaluate long-term sustainability. (*Community and Cultural Services, Environmental and Public Works Management*)
- Complete development of revised green building requirements for review and consideration by the City Council. The proposed guidelines will apply to both City and private development, including single family properties, and will address design and construction issues such as energy efficiency, renewable energy, landscaping, indoor air quality and other building systems and materials. (*Environmental and Public Works Management, Planning and Community Development*)

COMMUNITY PRIORITIES & COMMON WORK OBJECTIVES FOR FISCAL YEAR 2006-07 & BEYOND

City Operational Practices

- Complete the phased Ashland Demonstration Garden project between Neilson and Barnard Ways to demonstrate efficient irrigation, drought tolerant and native planting, and best practices for care and maintenance. (*Environmental and Public Works Management, Community and Cultural Services*)
- Expand use of a centralized weather-based system to achieve more efficient irrigation of medians and open space landscaping. (*Community and Cultural Services, Environmental and Public Works Management*)
- Develop Facility Management Performance Standards that will address various aspects of custodial services, preventive maintenance, pest management, water and energy efficiency, and other required building services to ensure that healthy and sustainable products and practices will be used. (*Environmental and Public Works Management*)

Capitalize on Santa Monica's climate and community amenities to promote "Active Living"

National attention is focused on an alarming trend toward inactivity, obesity and disease stemming from poor lifestyle choices. Santa Monica enjoys good weather year round making active lifestyles easier to achieve than in many cities nationwide. Walking is the community's favored recreational activity according to survey responses during Recreation and Parks Master Plan development. "Active Living" integrates physical activity into daily routines to promote fitness and wellness for community members of all ages.

- Develop community partnerships with local schools, community-based organizations, and City-run community centers, such as Virginia Avenue Park, to promote youth fitness through daily physical activity. (*Community and Cultural Services*)
- In conjunction with CityTV, develop an Active Living PSA to be aired on CityTV. (*Community and Cultural Services*)
- Integrate physical activity and healthy lifestyles with youth programming at VAP, PAL and CREST to combat childhood obesity. (*Community and Cultural Services*)
- Integrate the concept of active living in the design and program planning for 415 PCH. (*Community and Cultural Services*)

COMMUNITY PRIORITIES & COMMON WORK OBJECTIVES FOR FISCAL YEAR 2006-07 & BEYOND

- Enhance the City's "10,000 Steps Campaign," launched at the Santa Monica Festival in May 2005, by adding and marketing new walking routes and adapting the program to other forms of exercise including swimming and biking; establish a new walking route in the Pico Neighborhood that includes Virginia Avenue Park. (*Community and Cultural Services*)
- Build on the successful youth outreach for "Shape the Future 2025" to create events and programs that encourage and support student cycling. (*Community and Cultural Services*)
- Form a City interdepartmental working group to share and develop new active living strategies and to implement a coordinated marketing initiative. (*Community and Cultural Services, City Manager's Office, Environmental and Public Works Management, Planning and Community Development*)

**REVISIONS TO THE PROPOSED FY2006-07
REVENUE ESTIMATES AND BUDGET APPROPRIATIONS**

I. REVENUE ESTIMATES

<u>Fund/Account</u>	<u>Proposed Budget</u>	<u>Revised Proposed Budget</u>	<u>Net Change</u>	<u>Explanation of Change</u>
General/Community Classes	\$620,300	\$935,300	\$315,000	To reflect increased summer camp enrollments.
General/Estimated Fee Increases	\$1,500,000	\$1,300,000	(\$200,000)	To reflect revised estimate of additional revenues from City Planning Division fee revisions.
TOTAL GENERAL FUND (01)			<u>\$115,000</u>	
Miscellaneous Grants/2005 Urban Area Security Initiative Grant	\$0	\$1,570,055	\$1,570,055	To reflect timing change in receipt of 2005 Urban Area Security Grant.
Miscellaneous Grants/Justice Assistance Grant	\$0	\$41,235	\$41,235	To reflect the Justice Assistance Grant awarded by the Department of Justice.
TOTAL MISCELLANEOUS GRANTS FUND (20)			<u>\$1,611,290</u>	
Water /Estimated Fee Increases	\$0	\$208,000	<u>\$208,000</u>	To reflect impact of fee revisions resulting from City-wide fee study.
Solid Waste Management /Estimated Fee Increases	\$0	\$111,200	<u>\$111,200</u>	To reflect impact of fee revisions resulting from City-wide fee study.
Wastewater /Estimated Fee Increases	\$0	\$169,500	<u>\$169,500</u>	To reflect impact of fee revisions resulting from City-wide fee study.
Civic Auditorium /Civic Auditorium Parking Lot	\$925,000	\$1,184,599	<u>\$259,599</u>	To reflect increased revenue from new parking license agreement with the County of Los Angeles.

**REVISIONS TO THE PROPOSED FY2006-07
REVENUE ESTIMATES AND BUDGET APPROPRIATIONS**

II. BUDGET APPROPRIATIONS

<u>Fund/Department/Division or Project</u>	<u>Proposed Budget</u>	<u>Revised Proposed Budget</u>	<u>Net Change</u>	<u>Explanation of Change</u>
General/City Council/City Council	\$550,444	\$622,012	\$71,568	To appropriate funds for City Council annual medical trust benefit (+\$11,928) and for prior year contributions (+\$59,640).
General/City Manager/ Administration	\$2,108,663	\$2,118,663	\$10,000	To appropriate additional funds for Westside Council of Governments.
General/Records and Election Services/Administration	\$994,879	\$1,074,588	\$79,709	To reflect the transfer of the new administrative position in the correct division.
General/Records and Election Services/Support Services	\$824,963	\$745,254	(\$79,709)	To reflect the transfer of the new administrative position in the correct division.
General/Planning and Community Development/ Building and Safety	\$5,555,583	\$5,805,583	\$250,000	To appropriate one-time additional funds for outside temporary agency employees for inspection services.
General/Fire/Training	\$933,573	\$1,020,881	\$87,308	To reflect the transfer of the new safety position in the correct division.
General/Fire/Support Services	\$1,430,521	\$1,343,213	(\$87,308)	To reflect the transfer of the new safety position in the correct division.
General/Community and Cultural Services/Open Space Management	\$11,958,848	\$11,958,848	\$0	To transfer Salaries and Wages savings (-\$58,000) to Supplies and Expenses to fund various maintenance programs (+\$58,000).

**REVISIONS TO THE PROPOSED FY2006-07
REVENUE ESTIMATES AND BUDGET APPROPRIATIONS**

<u>Fund/Department/Division or Project</u>	<u>Proposed Budget</u>	<u>Revised Proposed Budget</u>	<u>Net Change</u>	<u>Explanation of Change</u>
General/Community and Cultural Services/Community Programs	\$4,026,071	\$4,272,742	\$246,671	To increase salary savings (-\$44,266) to fund 0.6 FTE Staff Assistant II (+\$38,585) and 0.1 FTE Office Assistant (+\$5,681) positions for Skate Park operations, to appropriate additional funds for summer camps (+\$228,000), and to add 0.2 FTE Admin Analyst position for Skate Park operations (+\$18,671).
General/Community and Cultural Services/Cultural Affairs	\$989,959	\$1,004,959	\$15,000	To appropriate funds for Fourth of July community fireworks.
General/Non-departmental/All Other Transactions	\$19,641,587	\$19,691,587	\$50,000	To appropriate funds for the Convention/Visitors Bureau's branding program.
General/Non-Departmental/Interfund Transactions	(\$4,346,504)	(\$4,606,103)	(\$259,599)	To reduce General Fund subsidy operating transfer due to increased revenue from parking agreement with Los Angeles County.
General/General Government Capital Improvement/ Computer Equipment Program	\$685,200	\$697,200	\$12,000	To appropriate additional contributions to the computer replacement program for new computers.
General/General Government Capital Improvement/ PCD Permit Center Temporary Facility	\$5,000,000	\$2,000,000	(\$3,000,000)	To reduce the project due to anticipated Utility User Tax revenue loss.
TOTAL GENERAL FUND (01)			<u>(\$2,604,360)</u>	
Miscellaneous Grants/Non-Departmental/All Other Transactions	\$364,950	\$406,185	<u>\$41,235</u>	To appropriate Justice Assistance Grant funds from the Department of Justice.
Civic Auditorium/Non-Departmental/Interfund Transactions	(\$333,320)	(\$73,721)	<u>\$259,599</u>	To reduce operating transfer due to increased revenue from parking agreement with Los Angeles County.

**REVISIONS TO THE PROPOSED FY2006-07
REVENUE ESTIMATES AND BUDGET APPROPRIATIONS**

<u>Fund/Department/Division or Project</u>	<u>Proposed Budget</u>	<u>Revised Proposed Budget</u>	<u>Net Change</u>	<u>Explanation of Change</u>
Water/General Government Capital Improvement/ Computer Equipment Program	\$34,200	\$56,200	<u>\$22,000</u>	To appropriate additional contributions to the computer replacement program for new computers.
Wastewater/General Government Capital Improvement/Computer Equipment Program	\$17,200	\$32,200	<u>\$15,000</u>	To appropriate additional contributions to the computer replacement program for new computers.
Vehicle Management/ General Government Capital Improvement/Vehicle Replacement Program	\$2,573,994	\$2,545,686	<u>(\$28,308)</u>	To reflect an adjustment to the program.
Information Technology Replacement and Services/General Government Capital Improvement/Computer Equipment Program	\$375,000	\$421,200	<u>\$46,200</u>	To appropriate additional funds for purchase of new computers.

III. BALANCE SHEET TRANSFER

<u>Fund/Department/Division or Project</u>	<u>Proposed Budget</u>	<u>Revised Proposed Budget</u>	<u>Net Change</u>	<u>Explanation of Change</u>
General/Balance Sheet Transfer-in	\$0	\$5,271,600	\$5,271,600	Release the designations for employee contract changes (+\$71,600), Santa Monica Place parking structure (+\$2,200,000), capital improvement project start-up (+\$1,000,000) and environmental mitigation (+\$2,000,000)
General/Balance Sheet Transfer-out	\$0	(\$8,200,000)	(\$8,200,000)	Establish a designation for anticipated utility user tax revenue loss.
TOTAL GENERAL FUND (01)			<u>(\$2,928,400)</u>	

ADMINISTRATIVE ADJUSTMENTS TO THE FY2007-08 BUDGET PLAN

I. REVENUE ESTIMATES

<u>Fund/Account</u>	<u>Budget Plan</u>	<u>Revised Budget Plan</u>	<u>Net Change</u>	<u>Explanation of Change</u>
General/Community Classes	\$620,300	\$935,300	\$315,000	To reflect increased summer camp enrollments.
General/Estimated Fee Increases	\$1,542,000	\$1,342,000	(\$200,000)	To reflect revised estimate of additional revenues from City Planning Division fee revisions.
TOTAL GENERAL FUND (01)			<u>\$115,000</u>	
Water/Estimated Fee Increases	\$0	\$208,000	<u>\$208,000</u>	To reflect impact of fee revisions resulting from City-wide fee study.
Solid Waste Management/Estimated Fee Increases	\$0	\$111,200	<u>\$111,200</u>	To reflect impact of fee revisions resulting from City-wide fee study.
Wastewater/Estimated Fee Increases	\$0	\$169,500	<u>\$169,500</u>	To reflect impact of fee revisions resulting from City-wide fee study.
Civic Auditorium/Civic Auditorium Parking Lot	\$950,000	\$1,209,599	<u>\$259,599</u>	To reflect increased revenue from new parking license agreement with the County of Los Angeles.

II. BUDGET APPROPRIATIONS

<u>Fund/Department/Division or Project</u>	<u>Budget Plan</u>	<u>Revised Budget Plan</u>	<u>Amount</u>	<u>Explanation of Change</u>
General/City Council/City Council	\$572,293	\$584,221	\$11,928	To appropriate funds for City Council medical trust benefit.
General/City Manager/Administration	\$2,196,415	\$2,206,415	\$10,000	To appropriate additional funds for Westside Council of Governments.
General/Records and Election Services/Administration	\$1,042,265	\$1,125,619	\$83,354	To reflect the transfer of the new administrative position in the correct division.

ADMINISTRATIVE ADJUSTMENTS TO THE FY2007-08 BUDGET PLAN

<u>Fund/Department/Division or Project</u>	<u>Budget Plan</u>	<u>Revised Budget Plan</u>	<u>Amount</u>	<u>Explanation of Change</u>
General/Records and Election Services/Support Services	\$858,357	\$775,003	(\$83,354)	To reflect the transfer of the new administrative position in the correct division.
General/Fire/Training	\$939,200	\$1,030,432	\$91,232	To reflect the transfer of the new safety position in the correct division.
General/Fire/Support Services	\$1,388,732	\$1,297,500	(\$91,232)	To reflect the transfer of the new safety position in the correct division.
General/Community and Cultural Services/Community Programs	\$4,260,081	\$4,507,690	\$247,609	To increase salary savings (-\$46,802) to fund 0.6 FTE Staff Assistant II (+\$41,121) and 0.1 FTE Office Assistant (+\$5,681) positions for Skate Park operations, to appropriate additional funds for summer camps (+\$228,000) and to add 0.2 FTE Admin Analyst position for the Skate Park (+\$19,609).
General/Community and Cultural Services/Cultural Affairs	\$1,031,100	\$1,046,100	\$15,000	To appropriate funds for Fourth of July community fireworks.
General/Non-Departmental/ Interfund Transactions	(\$6,102,617)	(\$6,362,216)	(\$259,599)	To reduce General Fund subsidy operating transfer due to increased revenue from parking license agreement with Los Angeles County.
General/General Government Capital Improvement/ Computer Equipment Program	\$685,200	\$687,600	\$2,400	To appropriate additional contributions to the computer replacement program for new computers.
TOTAL GENERAL FUND (01)			<u>\$27,338</u>	
Water/General Government Capital Improvement/ Computer Equipment Program	\$34,200	\$34,600	<u>\$400</u>	To appropriate additional contributions to the computer replacement program for new computers.

ADMINISTRATIVE ADJUSTMENTS TO THE FY2007-08 BUDGET PLAN

<u>Fund/Department/Division or Project</u>	<u>Budget Plan</u>	<u>Revised Budget Plan</u>	<u>Amount</u>	<u>Explanation of Change</u>
Civic Auditorium/Non- Departmental/Interfund Transactions	(\$1,174,246)	(\$914,647)	<u>\$259,599</u>	To reduce operating transfer due to increased revenue from parking license agreement with Los Angeles County.
Stormwater/Non-departmental/ All Other Transactions	\$154,881	\$155,048	<u>\$167</u>	To appropriate additional funds for the funds share of the engineering office lease.
Vehicle Management/General Government Capital Improvement/Vehicle Replacement Program	\$4,100,237	\$4,069,954	<u>(\$30,283)</u>	To reflect an adjustment to the program.

RESOLUTION NO. –

(City Council Series)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA MONICA ESTABLISHING NEW CLASSIFICATIONS AND ADOPTING SALARY RATES FOR ASSISTANT CITY MANAGER, CEMETERY ADMINISTRATOR, CHIEF OF POLICE, CITY PLANNING RECORDS ASSISTANT, CONTRACTS COORDINATOR, CONSTRUCTION SPECIALIST, ENVIRONMENTAL PROGRAMS ANALYST-SUSTAINABLE CITY AS-NEEDED, FACILITIES MAINTENANCE SUPERVISOR, FIELD ATTENDANT, FIRE SAFETY COORDINATOR, 415 SITE ADMINISTRATOR, HUMAN RESOURCES SYSTEMS/ EMPLOYER-EMPLOYEE ANALYST, HUMAN SERVICES PROGRAM ANALYST, LEAD COMMUNITY SERVICES OFFICER I, LEAD COMMUNITY SERVICES OFFICER II, LEAD FORENSIC SPECIALIST, LIABILITY CLAIMS ADMINISTRATOR, MARKETING AND PUBLIC INFORMATION COORDINATOR, PLANS EXAMINER, REVENUE OPERATIONS ANALYST, RISK CONTROL OFFICER, SENIOR ENVIRONMENTAL ANALYST HAZARDOUS MATERIALS AS-NEEDED, TRANSIT CUSTOMER RELATIONS ADMINISTRATOR, TRANSIT PROGRAMS AND BUSINESS SERVICES MANAGER

THE CITY COUNCIL OF THE CITY OF SANTA MONICA DOES RESOLVE AS FOLLOWS:

SECTION 1. The following salary levels are hereby established, effective June 30, 2006, for the indicated permanent classifications:

CEMETERY ADMINISTRATOR	\$7,044/Month Step 5
CONTRACTS COORDINATOR	\$5,840/Month Step 5
CONSTRUCTION SPECIALIST	\$6,153/Month Step 5
FACILITIES MAINTENANCE SUPERVISOR	\$4,892/Month Step 5
FIRE SAFETY COORDINATOR	\$5,868/Month Step 5
415 SITE ADMINISTRATOR	\$7,459/Month Step 5
HUMAN RESOURCES SYSTEMS/ EMPLOYER-EMPLOYEE RELATIONS ANALYST	\$7,450/Month Step 5
HUMAN SERVICES PROGRAM ANALYST	\$6,781/Month Step 5
LEAD COMMUNITY SERVICES OFFICER I	\$4,056/Month Step 5

LEAD COMMUNITY SERVICES OFFICER II	\$4,691/Month Step 5
LEAD FORENSIC SPECIALIST	\$6,132/Month Step 5
LIABILITY CLAIMS ADMINISTRATOR	\$6,739/Month Step 5
MARKETING AND PUBLIC INFORMATION COORDINATOR	\$6,523/Month Step 5
REVENUE OPERATIONS ANALYST	\$5,607/Month Step 5
RISK CONTROL OFFICER	\$6,781/Month Step 5

SECTION 2. The following salary levels are hereby established, effective January 1, 2006, for the indicated permanent and classifications:

ASSISTANT CITY MANAGER	\$15,861/Month Step 5
CHIEF OF POLICE	\$15,022/Month Step 5
TRANSIT CUSTOMER RELATIONS ADMINISTRATOR	\$7,233 /Month Step 5
TRANSIT PROGRAMS AND BUSINESS SERVICES MANAGER	\$8,570/Month Step 5

SECTION 3. The following monthly salary levels are hereby established, effective June 30, 2005, for the indicated permanent and as-needed classifications:

ENVIRONMENTAL PROGRAMS ANALYST SUSTAINABLE CITY AS-NEEDED	\$ 25.19/Hour Step 1
PLANS EXAMINER	\$ 6,217/Month Step 5
SENIOR ENVIRONMENTAL ANALYST HAZARDOUS MATERIALS AS-NEEDED	\$30.47/Hour Step 1

SECTION 4. The following monthly salary levels are hereby established, effective July 1, 2004, for the indicated permanent classifications:

CITY PLANNING RECORDS ASSISTANT	\$3,067/Month Step 5
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SECTION 5. The following monthly salary levels are hereby established, effective July 1, 2003, for the indicated permanent classifications:

FIELD ATTENDANT

\$2,461/Month Step 5

SECTION 6. The City Clerk shall certify to the adoption of this Resolution, and thenceforth and thereafter the same shall be in full force and effect.

APPROVED AS TO FORM:


Marsha Jones Moutrie
City Attorney

POSITION AND CLASSIFICATION CHANGES

<u>Department</u>	<u>Division</u>	<u>Delete</u>	<u>Add</u>
Finance	Revenue	1.0 FTE permanent License Inspector	1.0 FTE permanent Revenue Operations Analyst
Planning and Community Development	City Planning	1.0 FTE permanent Records Assistant	1.0 FTE permanent City Planning Records Assistant
Community and Cultural Services	Community Programs		0.6 FTE permanent Staff Assistant II
Community and Cultural Services	Community Programs	0.8 FTE permanent Administrative Analyst	1.0 FTE permanent Administrative Analyst
Environmental and Public Works Management	Cemetery	1.0 FTE permanent Cemetery Superintendent	1.0 FTE permanent Cemetery Administrator
Big Blue Bus	Transit Customer Relations	1.0 FTE permanent Transit Customer Relations Manager	1.0 FTE permanent Transit Customer Relations Administrator

RESOLUTION NO._____(CCS)

(CITY COUNCIL SERIES)

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SANTA MONICA REVISING VARIOUS PERMIT AND USER FEES
AND CREATING NEW FEES IN THE ENVIRONMENTAL
AND PUBLIC WORKS MANAGEMENT, FIRE, PLANNING AND COMMUNITY
DEVELOPMENT DEPARTMENTS, COMMUNITY AND CULTURAL SERVICES,
POLICE, FINANCE, RECORDS AND ELECTION SERVICES DEPARTMENTS, AND
THE BIG BLUE BUS

WHEREAS, the City of Santa Monica recently completed a study of existing and proposed City fees charged for the provision of a variety of services and the processing of a variety of applications for the purpose of determining the full costs of these services; and

WHEREAS the recent study of fees demonstrates that in many instances the full costs of services to particular individuals are not being paid by those individuals because fees do not reflect full costs; and

WHEREAS, Ordinance Number 1754 (CCS) (the "Ordinance"), adopted July 12, 1994, governs the setting of the amount of user fees or fees for services provided to or for the benefit of particular individuals rather than the general public; and

WHEREAS, the Ordinance allows such user fees or fees for services to be set by ordinance, by a resolution adopted by the City Council, or by any other means authorized by law; and

WHEREAS, the City desires to revise and establish permit and user fees charged by the Environmental And Public Works Management Department, Fire Department, Planning and Community Development Department, Community and Cultural Services Department, Police Department, Finance Department, Records and Election Services Department, AND THE Big Blue Bus by this resolution in order to preserve public resources for the benefit of the community as a whole and avoid diverting these resources to the benefit of individuals;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SANTA MONICA DOES RESOLVE AS FOLLOWS:

SECTION 1. The user fees for various permits and services provided by the Planning and Community Development Department, Environmental Public Works Management Department, Fire Department, Police Department, Community and Cultural Services Department, Finance Department, Records and Elections Services Department, and the Big Blue Bus, as shown in the attached Tables A, B, C, D, E, F, G, H, and I are hereby adopted.

SECTION 2. The user fees for services related to development review for the Planning and Community Development Department (Tables A, B, and F), Environmental And Public Works Management Department (Table C), Fire Department (Table D), and Community and Cultural Services Department (Table E) shall be effective on September 1, 2006, which is at least sixty (60) days after adoption, in accordance with Government Code section 66017.

SECTION 3. All user fees with the exception of those described in Section 2 above shall be effective July 1, 2006.

SECTION 4. Commencing upon July 1, 2007 and on July 1 of each fiscal year thereafter, fees established by this resolution as referenced on Tables A, B, C, D, E, F, G, H, and I shall be administratively revised annually by a factor equal to the difference in the Los Angeles-Anaheim-Riverside Consumer Price Index for Wage Earners and Clerical Workers for the twelve (12) month period February through February of the prior fiscal year. No later than July 1, 2011 and at least five (5) year intervals thereafter, the City will conduct a comprehensive study of all fees set by this resolution to determine if fees are adequately recovering City costs for these services and the results of the comprehensive study shall be reported to the Council.

SECTION 5. Resolution Number 9064 (CCS) adopted July 23, 1996, Resolution Number 9806 (CCS) adopted October 22, 2002, Resolution Number 9854 (CCS) adopted June 17, 2003, Resolution Number 9858 (CCS) adopted June 17, 2003, and Resolution Number 10048 (CCS) adopted June 21, 2005, are hereby repealed.

SECTION 6. The City Clerk shall certify to the adoption of this resolution and thenceforth and thereafter the same shall be in full force and effect.

APPROVED AS TO FORM:


MARSHEA JONES MOUTRIE
City Attorney

- TABLE A - Building and Safety Division
- TABLE B - City Planning Division
- TABLE C - Environmental Public Works Management Department
- TABLE D - Fire Prevention Division
- TABLE E - Open Space Management Division
- TABLE F - Transportation Management Division
- TABLE G - Police Department-Administrative Services
- TABLE H - Police Department-Animal Control
- TABLE I - Other Miscellaneous User Fees

**Table A: Building and Safety Division
User Fees and Administrative Costs**

	Flat Fee	\$ / sq. ft.	Effective Date	Annual CPI Increase (Y/N)
I. ISSUANCE FEES				
A. Appeals				
1. Building and Safety Commission	\$49.00		09/01/06	Y
2. Accessibility Appeals Board	\$49.00		09/01/06	Y
B. Approvals				
1. Accessibility Hardship Exemption	\$49.00		09/01/06	Y
2. Alternate Methods of Construction	\$49.00		09/01/06	Y
3. Extension of Time to Start Construction	\$49.00		09/01/06	Y
4. Extension of Time to Resume or Complete Construction	\$49.00		09/01/06	Y
5. Fabricator License	\$98.00		09/01/06	Y
6. Modification of Technical Code	\$49.00		09/01/06	Y
7. Special Inspector License	\$98.00		09/01/06	Y
8. Standard Plan	\$98.00		09/01/06	Y
9. Temporary Certificate of Occupancy	\$49.00		09/01/06	Y
10. Testing Agency	\$98.00		09/01/06	Y
C. Engineering Reports				
1. Geotechnical Report Submitted Alone	\$98.00		09/01/06	Y
2. Seismic Retrofit Report Submitted Alone	\$98.00		09/01/06	Y
D. Miscellaneous				
1. Replacement Inspection Card-Single Trade Permit	\$16.00		09/01/06	Y
2. Replacement Inspection Card-All Other Permit Types	\$32.00		09/01/06	Y
3. Change of Record on Permit - Single Trade Permit	\$16.00		09/01/06	Y
4. Change of Record on Permit - All Other Permit Types	\$32.00		09/01/06	Y
E. Permits-new and renewals				
1. Single Trade Permit-all others (50% subsidy included)	\$24.50		09/01/06	Y
2. Combination Building Permit	\$49.00		09/01/06	Y
3. After-Hours Permit	\$98.00		09/01/06	Y
F. Plan Check				
1. Demolition	\$98.00		09/01/06	Y
2. Building and Safety Review Only	\$196.00		09/01/06	Y
3. Over the Counter	\$98.00		09/01/06	Y
4. Formal Plan Check	\$343.00		09/01/06	Y
G. Planning Applications				
1. Without Preliminary Review	\$49.00		09/01/06	Y
2. With Preliminary Review	\$49.00		09/01/06	Y
II. PLAN CHECK FEES				
A. Architectural and Structural Plan Review				
1. Preliminary Review				
a. First Two Hours	\$246.00		09/01/06	Y
b. Each Additional Hour	\$123.00		09/01/06	Y
2. Over The Counter				
a. Standard-up to two reviews	\$184.00		09/01/06	Y
b. Excessive Plan Check- each review over two	\$61.00		09/01/06	Y
3. Formal Plan Review				
a. New Buildings and Related Accessory Structures				
1. One and Two Family Dwellings-main & accessory buildings	\$0.7612		09/01/06	Y
2. Apartments, Condominiums and Hotels and attached parking	\$0.5771		09/01/06	Y
3. Commercial/Industrial-complete building and attached parking				
1 st 10,000 square feet	\$0.8595		09/01/06	Y
All square feet over 10,000	\$0.2456		09/01/06	Y
4. Commercial and Industrial-shell only and attached parking				
1 st 10,000 square feet	\$0.6017		09/01/06	Y
All square feet over 10,000	\$0.1719		09/01/06	Y
5. Commercial Garage Structures.-stand alone structures	\$0.5525		09/01/06	Y

**Table A: Building and Safety Division
User Fees and Administrative Costs**

	Flat Fee	\$ / sq. ft.	Effective Date	Annual CPI Increase (Y/N)
b. Alterations and Additions				
1. Residential Remodel and Additions-main & accessory bldgs		\$0.9209	09/01/06	Y
2. Tenant Improvements				
0- 10,000 square feet		\$0.3683	09/01/06	Y
All square feet over 10,000		\$0.3070	09/01/06	Y
3. Interior Demolition				
0- 10,000 square feet		\$0.0614	09/01/06	Y
All square feet over 10,000		\$0.0491	09/01/06	Y
c. Miscellaneous				
1. Formal Plan Review-Means and Methods Plan	\$246.00		09/01/06	Y
2. Minimum Plan Review Fee-all formal plan check categories	\$246.00		09/01/06	Y
3. Plan Check Not Otherwise Classified: each hour or fraction thereof including but not limited to deferred submittals, excess plan check (more than three submittals), new application on expired plan check application, temporary occupancy	\$123.00		09/01/06	Y
B. Mechanical Plan Review				
1. Preliminary Review	\$103.00		09/01/06	Y
2. Over The Counter				
a. Standard-up to two reviews	\$103.00		09/01/06	Y
b. Excessive Plan Check- each review over two	\$51.00		09/01/06	Y
3. Formal Plan Review				
a. Standard-up to three reviews	\$309.00		09/01/06	Y
b. Excess Plan Check-each formal review over three	\$51.00		09/01/06	Y
C. Electrical Plan Review				
1. Preliminary Review	\$103.00		09/01/06	Y
2. Over The Counter				
a. Standard-up to two reviews	\$103.00		09/01/06	Y
b. Excessive Plan Check- each review over two	\$51.00		09/01/06	Y
3. Formal Plan Review				
a. Standard-up to three reviews	\$309.00		09/01/06	Y
b. Excess Plan Check-each formal review over three	\$51.00		09/01/06	Y
D. Plumbing Plan Review				
1. Preliminary Review	\$103.00		09/01/06	Y
2. Over The Counter				
a. Standard-up to two reviews	\$103.00		09/01/06	Y
b. Excessive Plan Check- each review over two	\$51.00		09/01/06	Y
3. Formal Plan Review				
a. Standard-up to three reviews	\$309.00		09/01/06	Y
b. Excess Plan Check-each formal review over three	\$51.00		09/01/06	Y
E. Engineering Report Review				
1. Alternate Methods of Construction				
a. Premanufactured Products	\$614.00		09/01/06	Y
b. Field Constructed	\$1,228.00		09/01/06	Y
2. Energy Compliance-Title 24, Part 6 C.E.C.	\$245.00			
3. Geotechnical Reports				
a. As Built Compaction Reports	\$894.00		09/01/06	Y
b. Building/Shoring Plan Review	\$596.00		09/01/06	Y
c. Fault Trench	\$2,979.00		09/01/06	Y
d. Foundation Investigation				
Major Structures (5 or more stories)	\$1,787.00		09/01/06	Y
All Other Structures	\$1,192.00		09/01/06	Y
f. Slope Stability/Repairs	\$1,192.00		09/01/06	Y
g. Reports Not Otherwise Classified	\$1,192.00		09/01/06	Y
4. Sound Attenuation	\$245.00		09/01/06	Y

**Table A: Building and Safety Division
User Fees and Administrative Costs**

	Flat Fee	\$ / sq. ft.	Effective Date	Annual CPI Increase (Y/N)
F. Miscellaneous Reviews				
1. Accessibility Appeals Board Appeal	\$1,228.00		09/01/06	Y
2. Accessibility Appeals Board Ratification of Building Officer Decision	no fee		09/01/06	Y
3. Accessibility Hardship Exemption	no fee		09/01/06	Y
4. Approved Testing Laboratory	\$307.00		09/01/06	Y
5. Building and Safety Commission Appeal	\$1,228.00		09/01/06	Y
6. Extension of Time to Start Construction	\$123.00		09/01/06	Y
7. Modification of Technical Code				
a. No Administrative Hearing-Staff Approval-Each Main Code Issue	\$246.00		09/01/06	Y
b. Administrative Hearing-Building Officer-Project Basis	\$614.00		09/01/06	Y
8. Standard Plan Status	100% of fees		09/01/06	N/A
III. INSPECTION FEES				
A. Combination Building Permits				
1. One and Two Family Dwellings		\$1.0262	09/01/06	Y
2. Apartments, Condominiums and Hotels		\$0.8424	09/01/06	Y
3. Commercial and Industrial-complete building				
1 st 10,000 square feet		\$1.0262	09/01/06	Y
All square feet over 10,000		\$0.5054	09/01/06	Y
4. Commercial and Industrial-shell only				
1 st 10,000 square feet		\$0.7183	09/01/06	Y
All square feet over 10,000		\$0.3538	09/01/06	Y
5. Commercial Garage Structures.-stand alone structures		\$0.6433	09/01/06	Y
6. Residential Remodel and Additions		\$0.9955	09/01/06	Y
7. Tenant Improvements				
0- 10,000 square feet		\$0.2910	09/01/06	Y
All square feet over 10,000		\$0.2297	09/01/06	Y
8. Interior Demolition				
0- 10,000 square feet		\$0.0486	09/01/06	Y
All square feet over 10,000		\$0.0384	09/01/06	Y
B. Single Trade Permits (50% Subsidy Included)				
1. Single Trade Permits- 3 inspections maximum	\$115.00		09/01/06	Y
2. Additional Inspections for Single Trade Permits-each	\$39.00		09/01/06	Y
C. After-Hours Permits				
1. Review of After Hours Permit Application	\$153.00		09/01/06	Y
2. After Hour Inspections-each hour	\$153.00		09/01/06	Y
D. Miscellaneous				
1. Inspection Not Otherwise Classified-each hour or fraction thereof	\$153.00		09/01/06	Y
2. Extension of Time to Resume or Complete Construction	\$153.00		09/01/06	Y
3. Permit Renewals	\$153.00		09/01/06	Y
4. Reinspection Fee				
a. Combination Building Permit	\$77.00		09/01/06	Y
b. Single Trade Permit (50% subsidy Included)	\$39.00		09/01/06	Y
5. Special Inspection				
a. Review of License Application	\$153.00		09/01/06	Y
b. City Provided Consultant	150% of cost		09/01/06	Y
c. City Provided Staff-each hour	\$153.00		09/01/06	Y
6. Temporary Certificate of Occupancy	\$153.00		09/01/06	Y
7. Special Inspector License-Qualifications Review	\$307.00		09/01/06	Y
8. Approved Fabricator License-Qualifications Review	\$307.00		09/01/06	Y
9. Minimum Inspection Fee- All Permits except Single Trade	\$307.00		09/01/06	Y

**Table A: Building and Safety Division
User Fees and Administrative Costs**

	Flat Fee	\$ / sq. ft.	Effective Date	Annual CPI Increase (Y/N)
IV. RECORD FEES				
A. Residential Building Record	\$147.00		09/01/06	Y
B. Bonded Copies of Approved Plans				
1. Duplication	outside cost		N/A	
2. Application Processing	\$147.00		09/01/06	Y
C. Maintenance of Permit Documents				
1. Single Trade Permits	\$2.00		09/01/06	Y
2. Combination Building Permits	\$5.00		09/01/06	Y
3. Plan Check Application	\$10.00		09/01/06	Y
D. Maintenance of Plan Documents				
1. Approved Construction Plans-each sheet				
a. Base Fee	\$147.00		09/01/06	Y
b. Each Sheet on original approved plan	\$1.20		09/01/06	Y
V. CODE ENFORCEMENT				
A. Tenant Protection During Construction-each inspection	\$89.00		09/01/06	Y
B. Proactive Monitoring of Commercial Uses				
1. Initial Inspection				
a. Alcohol Exemption	\$589.00		09/01/06	Y
b. Conditional Use Permit	\$589.00		09/01/06	Y
c. Development Review Permit	\$589.00		09/01/06	Y
d. Performance Standards Permit	\$589.00		09/01/06	Y
2. Noncompliance Fees-Each additional inspector				
a. Alcohol Exemption from Conditional Use Permit-Bayside District	\$353.00		09/01/06	Y
b. Conditional use Permit	\$353.00		09/01/06	Y
c. Development Review Permit	\$353.00		09/01/06	Y
d. Performance Standards Permit	\$353.00		09/01/06	Y
C. Noise Ordinance				
1. After Hours Permit-Each Inspection	\$89.00		09/01/06	Y
D. Work Without a Permit				
1. Penalty Fees-Current Owner is Performing Work Requiring Permit				
a. Single Family Dwellings				
1. Simple Improvements (No Plans Required)-Permit Obtained within 10 Days After First Notice of Violation	no penalty		09/01/06	N/A
2. Permit Obtained More than 10 Days After Notice of Violation	double fees		09/01/06	N/A
3. Major Improvements (Structural Plans Required)	double fees		09/01/06	9/1/06
b. All Other Uses				
1. Simple Improvements (No Plans Required)-Permit Obtained within 10 Days After First Notice of Violation	no penalty		09/01/06	N/A
2. Permit Obtained More than 10 Days After Notice of Violation	double fees		09/01/06	N/A
3. Major Improvements (Structural Plans Required)	double fees		09/01/06	N/A
2. Investigation Fees				
a. Single Family Dwellings				
1. Simple Improvements (No Plans Required)-Permit Obtained within 10 Days After First Notice of Violation	no fee		N/A	N/A
2. Permit Obtained More than 10 Days After Notice of Violation	\$236.00		09/01/06	Y
3. Major Improvements (Structural Plans Required)	\$590.00		09/01/06	Y
b. All Other Uses				
1. Simple Improvements (No Plans Required)-Permit Obtained within 10 Days After First Notice of Violation	no fee		N/A	N/A
2. Permit Obtained More than 10 Days After Notice of Violation	\$236.00		09/01/06	Y
3. Major Improvements (Structural Plans Required)	\$826.00		09/01/06	Y

**Table A: Building and Safety Division
User Fees and Administrative Costs**

	Flat Fee	\$ / sq. ft.	Effective Date	Annual CPI Increase (Y/N)
E. Administrative Costs-each hour or fraction thereof				
1. Code Compliance Officer I,II	\$118.00		09/01/06	Y
2. Combination Building Inspector I,II,III	\$153.00		09/01/06	Y
3. Permit Specialist-Building and Safety I,II	\$98.00		09/01/06	Y
4. Plans Examiner I,II,III	\$103.00		09/01/06	Y
5. Senior Plan Check Engineer	\$123.00		09/01/06	Y
VI. MOBILEHOME PARKS- All Fees Per Title 25, CCR	Per Title 25		N/A	N/A
VII. REFUNDS				
A. Issuance Fees	no refunds		09/01/06	N/A
B. Plan Check				
1. Preliminary Plan Review	no refunds		09/01/06	N/A
2. Over the Counter Plan Review	no refunds		09/01/06	N/A
3. Formal Plan Check				
a. First Review Not Started (within 3 Work Days of Submittal)	80% fees		09/01/06	N/A
b. First Review Started/Up to Completion of First Review	50% fees		09/01/06	N/A
c. Second Review Started/Up to Completion of Second Review	no refunds		09/01/06	N/A
4. Engineering Reports				
a. First Review Not Started (within 3 Work Days of Submittal)	80% fees		09/01/06	N/A
b. First Review Started/Up to Completion of First Review	50% fees		09/01/06	N/A
c. Second Review Started/Up to Completion of Second Review	no refunds		09/01/06	N/A
C. Inspection Fees				
1. Construction Work Not Yet Started	80% fees		09/01/06	N/A
2. Construction Work Started-Based on Percentage of Incomplete Construction	% of fees		09/01/06	N/A
D. Applications Taken in Error	100% of fees		09/01/06	N/A
VIII. SUBSIDIES				
A. Single Trade Permits				
Total fees shall be reduced 50% to encourage citizens to obtain permits for simple work that benefits from safety inspections.	50% of fees		09/01/06	N/A

IX. WAIVERS

No fees are charged for Building and Safety services on the following uses:

- A. Inspection of Small or Large Family Day Care for State Social Services Licenses
- B. Installation of electrical service for electric vehicle chargers, solar photovoltaic and solar thermal systems
- C. Landmarks and Historic Districts-all permit and plan check fees
- D. Seismic Retrofit Work per SMMC Chapters 8.60, 8.64, 8.68, 8.72, 8.76 and 8.80 or its successor provisions

NOTES:

- 1. Total fees for each separate payment transaction may be rounded to the nearest full dollar.

*Table B: Planning Division
User Fees and Administrative Costs*

	Base Fee	Preliminary Review Required (See below for additional cost)	Effective Date	Annual CPI Increase (Y/N)
Adjustment	\$2,136.00	No	09/01/06	Y
Administrative Approval	\$3,360.00	Yes	09/01/06	Y
Alcohol Determination	\$840.00	No	09/01/06	Y
Alcohol Exemption	\$1,260.00	No	09/01/06	Y
Planning Permit Appeal	\$344.00	No	09/01/06	Y
Architectural Review	\$1,260.00	No	09/01/06	Y
Architectural Review-Signs or Landscaping	\$840.00	No	09/01/06	Y
Architectural Review-Staff Approval-All Others	\$210.00	No	09/01/06	Y
Architectural Review-Staff Approval-STP	waived	No	N/A	N/A
Planning Business License Review				
Home Occupation	\$30.00	No	09/01/06	Y
All Others	\$246.00	No	09/01/06	Y
Certificate of Appropriateness	waived	No	09/01/06	Y
Certificate of Compliance	\$902.00	Building & Safety and Civil Engineering Only	09/01/06	Y
Certificate of Economic Hardship	\$3,997.00	No	09/01/06	Y
Conditional Use Permit	\$9,257.00	Yes	09/01/06	Y
Deed Restriction	\$328.00	No	09/01/06	Y
Demolition Permit	\$488.00	No	09/01/06	Y
Design Compatibility Permit	\$8,400.00	Yes	09/01/06	Y
Development Review	\$9,257.00	Yes	09/01/06	Y
Fence/Wall/Hedge Height-Mod-Admin	\$100.00	No	09/01/06	Y
Fence/Wall/Hedge Height-Mod-Discretionary	\$200.00	No	09/01/06	Y
Planning Final Map	\$631.00	Civil Engineering Only	09/01/06	Y
General Plan Amendment	\$8,820.00	Yes	09/01/06	Y
Historic District Designation	\$947.00	No	09/01/06	Y
Landmark Designation	\$652.00	No	09/01/06	Y
Planning Lot Line Adjustment	\$630.00	No	09/01/06	Y
Multiple Applications	\$1,260.00	No	09/01/06	Y
Performance Standard Permit	\$1,260.00	No	09/01/06	Y
Permit Extension-Administrative	\$210.00	No	09/01/06	Y
Project in Coastal Zone	\$210.00	No	09/01/06	Y
Reduced Parking Permit	\$2,735.00	TMD	09/01/06	Y
Occupancy Permit	\$1,479.00	No	09/01/06	Y
Sign Adjustment	\$840.00	No	09/01/06	Y
Structure of Merit	\$652.00	No	09/01/06	Y
Temporary Use Permit	\$840.00	No	09/01/06	Y
Planning Tentative Map	\$2,520.00	Civil Engineering Only	09/01/06	Y
Text Amendment/Zone Change	\$7,980.00	Yes	09/01/06	Y
Use Permit Application	\$2,735.00	Yes	09/01/06	Y
Variance Application (Including Noise)	\$2,735.00	No	09/01/06	Y
Waiver of Parcel Map	\$1,680.00	No	09/01/06	Y
Yard Modification	\$2,735.00	No	09/01/06	Y
Zoning Compliance Letter	\$739.00	No	09/01/06	Y
Development Agreement			09/01/06	Y
per hour (charged against an initial deposit of \$10,000)	\$210.00	Yes	09/01/06	Y
Environmental-Initial Study/Mitigation Negative Declaration	\$6,000.00	Yes	09/01/06	N

*Table B: Planning Division
User Fees and Administrative Costs*

	Base Fee	Preliminary Review Required (See below for additional cost)	Effective Date	Annual CPI Increase (Y/N)
Environmental Impact Report Review	Greater of \$10,000 or 25% of consultant contract		N/A	N/A
Planning Plan Check				
per plan (first three reviews)	\$749.00	No	09/01/06	Y
per hour after first three	\$210.00	No	09/01/06	Y
per hour-plan revisions, restamping plans, and permit renewals	\$210.00	No	09/01/06	Y
per hour-plan checks not otherwise classified	\$210.00	No	09/01/06	Y
Planning Final Inspection				
Administrative and ARB	\$420.00	No	09/01/06	Y
Discretionary Permits	\$840.00	No	09/01/06	Y
Sign Permit	\$105.00	No	09/01/06	Y
Sign Permit (STP)	\$53.00	No	09/01/06	Y
Preliminary Review - Flat Fee	\$745.00		09/01/06	Y
Preliminary Review - Hourly				
Building and Safety	\$123.00		09/01/06	Y
EPWM-Civil Engineering	\$147.00		09/01/06	Y
Fire Prevention	\$167.00		09/01/06	Y
Open Space Management	\$154.00		09/01/06	Y
Transportation Planning Management	\$154.00		09/01/06	Y

NOTES:

1. Planning fees are waived for Large Family Daycare and Child Care Center applications.
2. "Affordable Housing Projects" as defined by Zoning Ordinance are exempt from planning application fees.
3. In the case of projects requiring multiple permit applications that may be approved by the same entity, the fee for the highest permit shall be charged, plus a multiple permit application for any additional concurrently processed applications. If multiple permits are required which cannot be approved by the same entity, or if an environmental review is required, the full fee for such applications shall be charged.
4. Non-administrative permit extensions shall be charged 50% of the full application fee for the permit to be extended.
5. Applications for ARB review of buildings, which include proposed signage and/or landscaping, shall be charged for the building review fee only. Should a sign adjustment be required, a multiple application fee shall be charged in addition to the building review fee; separate applications for signage and/or landscaping shall be charged the sign/landscaping review fee.
6. A re-submittal for ARB approval of a design change shall be processed with no fee charged unless a building permit has been issued for the project, in which case the standard fee amounts shall be charged. A re-submittal, which includes signage changes that would trigger a requirement for a sign adjustment, shall be charged the sign adjustment fee.
7. Application fee refunds for withdrawn projects shall be processed as follows: application not yet deemed complete – 90% refund; application deemed complete – 75% refund; determination or Planning Commission or other board report drafted – 50% refund; determination issued, ZA hearing conducted, Planning Commission or other board report issued – 25% refund.
8. All planning fees for Administrative Approval applications shall be waived for designated landmark structures and structures identified as contributing to designated historic districts.
9. All Certificate of Appropriateness fees for any alteration, restoration, or construction, in whole or in part, to a designated landmark or to structures identified as contributing to a designated historic district shall be waived.
10. Antenna Use Permits for television reception only (TVRO) and ham radio antennas – \$25.00. All other antennas are charged the full Use Permit fee.

Table C: Environmental Public Works Management Department

	Flat Fee	\$ / sq. ft.	Effective Date	Annual CPI Increase (Y/N)
1. Issuance Fee				
After Hours Permit-each day	\$177.00		09/01/06	Y
Banners	\$73.00		09/01/06	Y
Newsrack and Annual Fee	\$32.00		09/01/06	Y
Plan Check-Over the Counter	\$57.00		09/01/06	Y
Plan Check-Standard and Complex	\$147.00		09/01/06	Y
Preliminary Review	\$147.00		09/01/06	Y
Sewer Connection	\$15.00		09/01/06	Y
Use of Public Property (Permit Fee Only)	\$69.00		09/01/06	Y
2. Preliminary Review				
Certificate of Compliance	\$884.00		09/01/06	Y
Final Map	\$1,031.00		09/01/06	Y
Lot Line Adjustment	\$884.00		09/01/06	Y
Standard	\$147.00		09/01/06	Y
Tentative/Final Map Revision	\$1,031.00		09/01/06	Y
3. Over the Counter Plan Check				
Over The Counter- standard	\$57.00		09/01/06	Y
Over The Counter- each review over two	\$25.00		09/01/06	Y
4. Standard and Complex Plan Check				
Encroachments-private construction in or projecting over any public way (Temporary and Permanent)	\$147.00		09/01/06	Y
Excavation and Shoring-any excavation that removes lateral support from any public way or affects any utilities in the public way	\$442.00		09/01/06	Y
Hydrology	\$295.00		09/01/06	Y
Industrial Waste Discharge	\$295.00		09/01/06	Y
Site Drainage-for projects that change existing site drainage pattern	\$147.00		09/01/06	Y
Solid Waste Facilities-new or alterations to existing	\$147.00		09/01/06	Y
Urban Runoff Mitigation Plan	\$717.00		09/01/06	Y
Utilities-new water service or sewer installations	\$347.00		09/01/06	Y
With Tiebacks	\$920.00		09/01/06	Y
Soldier Beam	\$920.00		09/01/06	Y
Miscellaneous Reviews-each hour/fraction thereof				
Excess Plan Check	\$147.00		09/01/06	Y
Flood Hazard Letter	\$147.00		09/01/06	Y
Permit Renewals	\$147.00		09/01/06	Y
Plan Checks-Not Otherwise Classified	\$147.00		09/01/06	Y
Plan Revisions	\$147.00		09/01/06	Y
Review of Legal Easements	\$147.00		09/01/06	Y
Right of Way Research/Inquiries	\$147.00		09/01/06	Y
Street Vacation	\$147.00		09/01/06	Y
Minimum Review Fee-all categories	\$147.00		09/01/06	Y
5. Inspection				
Asphalt or concrete driveways and alleys				
Residential				
Driveway (per permit)	\$142.00		09/01/06	Y
Sidewalk, Curb, Gutter, ot Alley (per permit)	\$337.00		09/01/06	Y
Commercial Projects (per permit)				
0-499 lineal feet	\$139.00		09/01/06	Y
500-999 lineal Feet	\$249.00		09/01/06	Y
1,000 lineal feet and over	\$353.00		09/01/06	Y
Outdoor Dining	\$229.00		09/01/06	Y
Sidewalk, curb and gutter				
A/C overlays 0.5 to 1.5 inches per sq ft		\$2.00	09/01/06	N
A/C overlays 1.5 to 4 inches per sq ft		\$4.00	09/01/06	N

Table C: Environmental Public Works Management Department

	Flat Fee	\$ / sq. ft.	Effective Date	Annual CPI Increase (Y/N)
Parkway removal and hauling carriage walks, concrete block or brick	\$136.00		09/01/06	N
Abandon driveway removal and hauling per sq ft	\$272.00		09/01/06	N
PCC or AC miscellaneous saw cutting	\$136.00		09/01/06	N
Minimum fee for concrete or asphalt work	\$476.00		09/01/06	N
Reinspections where previous noticed corrections have not been made (per hour)	\$84.00		09/01/06	Y
Utility Excavation Permits				
Up to 24 feet	\$77.00		09/01/06	Y
25 feet and over	actual costs		09/01/06	N/A
Verify Existing Conditions	\$77.00		09/01/06	Y
6. Use Of Public Property Inspections				
Commercial				
1-7 Days		\$0.2600	09/01/06	Y
8-30 Days		\$1.0400	09/01/06	Y
60-day increments thereafter		\$1.0400	09/01/06	Y
Residential				
1-7 Days		\$0.1600	09/01/06	Y
8-30 Days		\$0.6400	09/01/06	Y
60-day increments thereafter		\$0.6400	09/01/06	Y
Crane Permit (per day)	\$204.00		09/01/06	N
7. Dumpster Fees				
Commercial and Multi-Family Residences				
1-7 days	\$136.00		09/01/06	N
8-30 days	\$272.00		09/01/06	N
60-day increments thereafter	\$272.00		09/01/06	N
Single Family Residence				
1-7 days	\$102.00		09/01/06	N
8-30 days	\$170.00		09/01/06	N
60-day increments thereafter	\$170.00		09/01/06	N
8. Miscellaneous				
Work Without a Permit				
Investigation Fee	100% of permit fee		09/01/06	N/A
Penalty	100% of permit fee		09/01/06	N/A
Maps, Drawings, Plans & Specifications				
Blueprints/maps (1)				
8 ½ X 11	\$1.30		09/01/06	N
13 X 29 through 24 X 36	\$1.50		09/01/06	N
27 X 40	\$1.60		09/01/06	N
30 X 48	\$2.00		09/01/06	N
43 X 60	\$2.35		09/01/06	N
Standard Specifications	cost plus 10% to recover reasonable administrative costs		09/01/06	N/A
Items other than listed above	cost plus 10% to recover reasonable administrative costs		09/01/06	N/A
Administration of Performance Bond	\$638.14		09/01/06	Y
Centerline Ties, Benchmarks, and Miscellaneous Survey Items	\$2.60		09/01/06	N
9. Street Maintenance				
Weed Abatement	\$91.34 + lot cleaning costs		09/01/06	Y
Clean Public Right-of-Way	time & material to recover city costs		09/01/06	N/A
Damage Billings	time & material to recover costs to repair damage		09/01/06	N/A

Table C: Environmental Public Works Management Department

	Flat Fee	\$ / sq. ft.	Effective Date	Annual CPI Increase (Y/N)
Row imp-Concrete	time & material for cost recovery \$500.00 minimum		09/01/06	N/A
Row imp- Asphalt	time & material for cost recovery \$500.00 minimum		09/01/06	N/A
Temporary No Parking	\$20.00 base + \$1.00/ea for "No Parking" signs and \$4.00/ea metered parking		07/01/06	N
10. Environmental Programs				
Underground Storage Tanks-Permits to Operate (per year)	\$1,831.00		07/01/06	Y
Permit to operate/Additional Tank (per year)	\$26.00		07/01/06	Y
Underground Storage Tanks-Permits to Install	\$3,799.00		07/01/06	Y
Permit to Install/Additional Tank	\$210.00		07/01/06	Y
Permit to remove	\$3,198.00		07/01/06	Y
Permit to remove/additional Tank	\$210.00		07/01/06	Y
Underground Storage Tanks-Modification				
Simple	\$1,131.00		07/01/06	Y
Complex	\$1,654.00		07/01/06	Y
Storage Tank Cleanup Fees	time & materials cost to recover City costs of overseeing underground tank		07/01/06	N
CUPA Administration fee	\$465.00		07/01/06	Y
Underground Storage Tank - Reinspection	\$301.00		07/01/06	Y
Green Building Plan Review	\$246.00		07/01/06	Y
11. Miscellaneous Utilities Users Fees				
a. Water Division				
Water Service Installation (per meter)				
3/4" - 2" Meter	\$2,265.00		07/01/06	Y
3" & 4" Meter	\$3,966.00		07/01/06	Y
6" Meter	\$9,403.00		07/01/06	Y
8" Meter	\$12,886.00		07/01/06	Y
10" and greater meter	actual cost		07/01/06	N/A
plus actual cost of traffic plan (if required)				
Fire Service Installation				
2"	\$3,312.00		07/01/06	Y
3" and over	\$5,013.00		07/01/06	Y
plus actual cost of traffic plan (if required)				
Fire Hydrant Installation	actual cost		07/01/06	N/A
Fire Hydrant Flow Test	\$427.00		07/01/06	Y
Damaged Water Meter Repair	actual cost		07/01/06	N/A
Water Meter Downsize	actual cost		07/01/06	N/A
Water Inspection not Identified Elsewhere	\$83.00		07/01/06	Y
Temporary Water Service (per meter)	\$148.00 plus \$50/mo water charge		07/01/06	Y
Moved Meter (per meter)	\$48.00		07/01/06	Y
Water Meter Test (refunded if meter overregistering)				
3/4" - 2" Meter	\$127.00		07/01/06	Y
3" and over	\$510.00		07/01/06	Y
Delinquent Water Bills				
Tags	\$7.00		07/01/06	Y
Reestablish Delinquent Account (per account)	\$48.00		07/01/06	Y
b. Wastewater Division				
Sewer Saddle Connection	\$500.00 plus material cost		07/01/06	Y
Sewer Cap				
At time of saddle install	\$200.00 plus material cost		07/01/06	Y
After saddle install	\$302.00 plus material cost		07/01/06	Y

Table C: Environmental Public Works Management Department

	Flat Fee	\$ / sq. ft.	Effective Date	Annual CPI Increase (Y/N)
Sewer Lateral Repair Inspection (Existing)-per lateral	\$197.00		07/01/06	Y
Storm Drain Connect of Existing Box	\$99.00		07/01/06	Y
Storm Drain Pipe Installation	\$198.00		07/01/06	Y
Storm Drain Saddle Installation	\$500.00 plus material cost		07/01/06	Y
Storm Dye Test (per test)	\$180.00		07/01/06	Y
Emergency Sewage Spill Response	actual cost		07/01/06	N/A
Sewer Reinspection	\$99.00		07/01/06	Y
c. Solid Waste Division				
Construction and Demolition Waste Management Plan	\$282.00		07/01/06	Y
Solid Waste Enclosure Plan Check	\$169.00		07/01/06	Y
Private Refuse Hauler Permit	\$306.00		07/01/06	Y
12. Administrative Costs-each hour or fraction				
Senior Public Works Inspector	\$68.00		07/01/06	Y
Permit Specialist	\$61.00		07/01/06	Y
Civil Engineer	\$108.00		07/01/06	Y

Table D: Fire Prevention Division User Fees and Administrative Costs

	Flat Fee	\$ / sq. ft.	Effective Date	Annual CPI Increase (Y/N)
Preliminary Review	\$149.00		09/01/06	Y
Over the Counter Plan Check	\$149.00		09/01/06	Y
Standard and Complex Plan Check				
New Buildings - Except One and Two Family Dwellings				
1st 10,000 square feet		\$0.0500	09/01/06	Y
All square feet over 10,000		\$0.0250	09/01/06	Y
Commercial Tenant Improvements				
1st 10,000 square feet		\$0.0400	09/01/06	Y
All square feet over 10,000		\$0.0400	09/01/06	Y
Miscellaneous-each hour/fraction thereof				
Plan Checks-Not otherwise Classified	\$167.00		09/01/06	Y
Plan Revisions and Deferred Submittals	\$167.00		09/01/06	Y
Excess Plan Check- more than 2 resubmittals	\$167.00		09/01/06	Y
Minimum Plan Check Fee-all categories	\$167.00		09/01/06	Y
Combined Plan Check and Inspection				
Fire Sprinklers				
1-10 sprinkler heads	\$228.00		09/01/06	Y
11-100 sprinkler heads	\$456.00		09/01/06	Y
101-299 sprinkler heads	\$608.00		09/01/06	Y
300-700 sprinkler heads	\$912.00		09/01/06	Y
Over 700 sprinkler heads	\$1,217.00		09/01/06	Y
Standby pipe system	\$304.00		09/01/06	Y
Private hydrant systems	\$478.00		09/01/06	Y
Fire pump installation	\$1,217.00		09/01/06	Y
Special high pile storage and sprinkler system combined	\$796.00		09/01/06	Y
Residential sprinkler system	fee waived		N/A	N/A
Tents and Canopies				
0-400 square feet	\$150.00		09/01/06	Y
401-2,000 square feet	\$188.00		09/01/06	Y
2,001-5,000 square feet	\$376.00		09/01/06	Y
Over 5,000 square feet		\$0.0750	09/01/06	Y
Miscellaneous Plan Check				
Central Station Monitoring	\$451.00		09/01/06	Y
Fire Alarms-New Building	\$956.00		09/01/06	Y
Fire Alarms-TI's over 24 devices	\$956.00		09/01/06	Y
Fire Alarms-TI's up to 24 devices	\$478.00		09/01/06	Y
Gas systems (medical gas)	\$478.00		09/01/06	Y
Special equipment	\$478.00		09/01/06	Y
Special fire extinguisher systems-clean agent	\$717.00		09/01/06	Y
Special fire extinguisher systems-(such as grease hoods)	\$558.00		09/01/06	Y
Storage Tank-Above ground	\$532.00		09/01/06	Y
Storage Tank-Underground	\$456.00		09/01/06	Y
Tire storage	\$188.00		09/01/06	Y
Annual Permits				
Aircraft refueling facility	\$152.00		07/01/06	Y
Aircraft repair hanger	\$319.00		07/01/06	Y
Ambulatory convalescent care	\$319.00		07/01/06	Y
Approved Production Facilities	\$666.00		07/01/06	Y
Candles open flame annual or special event	\$76.00		07/01/06	Y
Carnivals or fairs	\$152.00		07/01/06	Y
Christmas tree lots	\$228.00		07/01/06	Y
Combustible dust products	\$228.00		07/01/06	Y
Combustible fibers	\$228.00		07/01/06	Y
Combustible materials	\$152.00		07/01/06	Y

Table D: Fire Prevention Division User Fees and Administrative Costs

	Flat Fee	\$ / sq. ft.	Effective Date	Annual CPI Increase (Y/N)
Convalescent hospital	\$456.00		07/01/06	Y
Daycare over 50 occupants	\$223.00		07/01/06	Y
Daycare under 50 occupants	\$112.00		07/01/06	Y
Explosives	\$416.00		07/01/06	Y
Fireworks-Aerial	\$583.00		07/01/06	Y
Fireworks-Ground	\$250.00		07/01/06	Y
High –piled combustible storage	\$228.00		07/01/06	Y
High-rise fire inspections	\$760.00		07/01/06	Y
Hospital	\$608.00		07/01/06	Y
Hot work open flame	\$228.00		07/01/06	Y
Industrial ovens	\$228.00		07/01/06	Y
Laboratory	\$228.00		07/01/06	Y
LPG – Gas use event	\$228.00		07/01/06	Y
Lumber yard	\$456.00		07/01/06	Y
Magnesium working	\$152.00		07/01/06	Y
Mall-use of common area	\$152.00		07/01/06	Y
Preschool	\$152.00		07/01/06	Y
Private schools	\$319.00		07/01/06	Y
Public Assembly-5,000 sq ft and greater	\$319.00		07/01/06	Y
Public Assembly-less than 5,000 sq ft	\$228.00		07/01/06	Y
Pyrotech/flame SFX	\$532.00		07/01/06	Y
Refrigeration system	\$152.00		07/01/06	Y
Repair garage	\$152.00		07/01/06	Y
Residential care	\$223.00		07/01/06	Y
Spraying/dipping	\$152.00		07/01/06	Y
Vehicle in building	\$456.00		07/01/06	Y
Multi-family Residential and Non-Highrise Commercial	\$60.00		07/01/06	Y
CRTK Hazardous Materials Inspections				
Category 1	\$118.00		07/01/06	Y
Category 2	\$236.00		07/01/06	Y
Category 3	\$456.00		07/01/06	Y
Category 4	\$630.00		07/01/06	Y
Studio and Theater Occupancies				
Pyrotechnic flame SFX app sound stage	\$333.00		07/01/06	Y
Approved production facilities	\$666.00		07/01/06	Y
Miscellaneous				
Additional site inspections per additional floor, suite or area	\$152.00		07/01/06	Y
Alternate methods applications	\$595.00		07/01/06	Y
Compliance reinspections, resubmittals or retesting	\$152.00		07/01/06	Y
Inspection Services	\$152.00		07/01/06	Y
Live Audience	\$228.00		07/01/06	Y
Special event inspections	\$152.00		07/01/06	Y
Special inspection or review	\$152.00		07/01/06	Y
Uniform Fire Code Permits-Others	\$152.00		07/01/06	Y
Work without Permit				
Investigation Fee	100% of fee		N/A	N/A
Penalty Fee	100% of fee		N/A	N/A
Written Response	full cost		N/A	N/A
Administrative Costs-each hour or fraction				
Assistant Fire Marshal	\$167.00		07/01/06	Y
Senior Fire Inspector	\$152.00		07/01/06	Y
Senior Fire Inspector-Hazmat	\$157.00		07/01/06	Y
Fire Inspector	\$149.00		07/01/06	Y

*Table E: Open Space Management Division
User Fees And Administrative Costs*

	Fee	Effective Date	Annual CPI Increase (Y/N)
1. Preliminary Review	\$102.00	09/01/06	Y
2. Standard and Complex Plan Check Tree Removal, Protection and Replacement			
Per Lineal Feet of Street Frontage	\$102.00	09/01/06	Y
Miscellaneous Review-each hour/fraction thereof			
Plan Checks-Not Otherwise Classified	\$102.00	09/01/06	Y
Plan Revisions	\$102.00	09/01/06	Y
Permit Renewals	\$102.00	09/01/06	Y
Excess Plan Check-more than 2 resubmittals	\$102.00	09/01/06	Y
Minimum Plan Check Fee-all categories	\$102.00	09/01/06	Y
3. Construction Inspection and Monitoring Work Authorized Near City Trees-Based on permit valuation/cost of construction			
\$0-\$100,000	\$102.00	09/01/06	Y
\$100,001-\$300,000	\$204.00	09/01/06	Y
\$300,001- \$1,000,000	\$408.00	09/01/06	Y
\$1,000,001- \$20,000,000	\$612.00	09/01/06	Y
\$20,000,001- up	\$816.00	09/01/06	Y
Verify Existing Tree Conditions	\$102.00	09/01/06	Y
4. Administrative Costs-each hour or fraction			
Community Forest and Public Landscape Superintendent	\$102.00	07/01/06	Y

Table F: Transportation Management Division User Fees and Administrative Costs

	Fee	Effective Date	Annual CPI Increase (Y/N)
1. Traffic Studies-each hour or fraction	\$154.00	09/01/06	Y
2. Over the Counter Plan Check			
Standard-(2 reviews maximum)	\$67.00	09/01/06	Y
Each review after 2	\$33.00	09/01/06	Y
3. Standard and Complex Plan Check			
Parking and Onsite Circulation Design			
0-2 Parking Spaces	\$385.00	09/01/06	Y
3-20 Parking Spaces	\$615.00	09/01/06	Y
21-40 Parking Spaces	\$920.00	09/01/06	Y
41-100 Parking Spaces	\$1,230.00	09/01/06	Y
Each Additional 100 Parking Spaces	\$305.00	09/01/06	Y
Miscellaneous-each hour/fraction thereof			
Plan Checks-Not Otherwise Classified	\$154.00	09/01/06	Y
Plan Revisions	\$154.00	09/01/06	Y
Permit Renewals	\$154.00	09/01/06	Y
Excess Plan Check- more than 2 resubmittals	\$154.00	09/01/06	Y
Minimum Plan Check Fee-all categories	\$308.00	09/01/06	Y
4. Administrative Costs-each hour or fraction			
Senior Transportation Planner	\$154.00	09/01/06	Y
Transportation Planning Associate	\$127.00	09/01/06	Y
Transportation Management Coordinator	\$118.00	09/01/06	Y
5. Site Inspections- verify existing conditions-each	full cost	09/01/06	N/A
6. Parking Permits/Miscellaneous			
Preferential Parking Permit			
Annual Full Year	\$5.00	07/01/06	N
Pro-Rated at Half-Year mark	\$7.50	07/01/06	N
Replacement for lost or stolen Preferential Parking			
Permit-with copy of Police report	\$3.00	07/01/06	N
Barnard Way Preferential Parking Permits			
First Permit (annual/year)	\$15.00	07/01/06	N
Second Permit (annual/year)	\$100.00	07/01/06	N
On-street Meter Permits per month	\$38.50	07/01/06	N
Monthly Lot Permits per month	\$55.00	07/01/06	N
House Moving Permit per section	\$16.00	07/01/06	N
Oversize Load Permit	\$16.00	07/01/06	N
Temporary Residential Construction Parking Permits per 3-month period	\$5.00	07/01/06	N
Block Party/ Event Street Closure (\$100.00 refunded with satisfactory return of barricades)	\$125.00	07/01/06	N
Valet Permit Fee per locations per year	\$1,823.50	07/01/06	Y
Valet Use of Public Space per space per hour (min 8 hours)	\$50.00	07/01/06	N
Beach Lot Permits for Seniors			
Lifetime Pass	\$2.20	07/01/06	N
Replacement Lifetime Pass	\$2.00	07/01/06	N
Beach Day Use Parking Permit (California residents only)			
Per month	\$22.00	07/01/06	N
Semi-annual	\$88.00	07/01/06	N
Annual	\$121.00	07/01/06	N
Beach Night Resident Permits (limited to area residents)			
Per month	\$11.00	07/01/06	N
Semi-annual	\$55.00	07/01/06	N

Table G: Police Department-Administrative Services-User Fees

	Fee	Effective Date	Annual CPI Increase (Y/N)
Transportation Impact Fee			
Employers with 10-49 Employees per year	\$142.00	07/01/06	Y
Employers with 50+ Employees per year per employee	\$12.00	07/01/06	Y
Emission Reduction Plan fee per work site per year	\$500.00	07/01/06	Y
Annual Police Permit	\$66.00	07/01/06	Y
Ambulance Companies	\$66.00	07/01/06	Y
Alcohol Dispensing License	\$66.00	07/01/06	Y
Amusement & Entertainment Enterprises	\$66.00	07/01/06	Y
Arcade	\$66.00	07/01/06	Y
Rides	\$66.00	07/01/06	Y
Non Permanent Rides	\$66.00	07/01/06	Y
Shows	\$66.00	07/01/06	Y
Skill Games	\$66.00	07/01/06	Y
Non-Permanent Skill Games	\$66.00	07/01/06	Y
Auctioneer	\$66.00	07/01/06	Y
Auction House	\$66.00	07/01/06	Y
Auto Parks (Parking)	\$66.00	07/01/06	Y
Auto Wrecking	\$66.00	07/01/06	Y
Bathhouse or Treatment	\$66.00	07/01/06	Y
Billiard	\$66.00	07/01/06	Y
Boxing	\$66.00	07/01/06	Y
Carnival	\$66.00	07/01/06	Y
Carnival Merchandise	\$66.00	07/01/06	Y
Circus	\$66.00	07/01/06	Y
Dance Hall	\$66.00	07/01/06	Y
Dancing Academy	\$66.00	07/01/06	Y
Dancing/Entertainment in a Bar	\$66.00	07/01/06	Y
Drive-In Restaurants	\$66.00	07/01/06	Y
Figure Studio	\$66.00	07/01/06	Y
Fingerprint-new applicants	\$66.00	07/01/06	Y
Firearms	\$66.00	07/01/06	Y
Fortune Teller	\$66.00	07/01/06	Y
Health Club	\$66.00	07/01/06	Y
Herb Doctor	\$66.00	07/01/06	Y
Itinerant Vendor	\$66.00	07/01/06	Y
Massage Establishment	\$67.00	07/01/06	Y
Massage Technician	\$67.00	07/01/06	Y
Parade	\$66.00	07/01/06	Y
Peddler	\$66.00	07/01/06	Y
Physical Training or Fitness	\$66.00	07/01/06	Y
Pool Hall	\$66.00	07/01/06	Y
Second Hand Dealer New	\$271.00	07/01/06	Y
Second Hand Dealer Renewal	\$157.00	07/01/06	Y
Shooting Gallery	\$66.00	07/01/06	Y
Soliciting Business	\$66.00	07/01/06	Y
Soliciting Interstate	\$66.00	07/01/06	Y
Telemarketing-Retail	\$66.00	07/01/06	Y
Telemarketing-Service	\$66.00	07/01/06	Y
Tow Truck Owner	\$66.00	07/01/06	Y
Valet Parking	\$66.00	07/01/06	Y
Pawnbroker - New	\$273.00	07/01/06	Y
Pawnbroker - Renewal	\$158.00	07/01/06	Y
Police Records			
Other Reports-theft (per page)	\$0.80	07/01/06	N
Traffic Accident Reports (per page)	\$0.80	07/01/06	N
Photos/Color or Black & White	\$57.00 plus outside lab fees	07/01/06	Y
Audiotape Copy (per copy)	\$13.00	07/01/06	Y

