City of Santa Monica℠
Environmental & Public Works Management Department
Administrative Services Division

Permit No._____

NOTIFICATION OF PARKING LOCATIONS FOR FILMING PURPOSES

To: All Property and Business Owners and Managers

In order to better serve our residents and businesses, the city of Santa Monica has established filming guidelines. As a courtesy, film production companies and private organizations must notify you and receive your written approval to allow parking of related vehicles in front of your residence or business.

The following organization has indicated its intention to park its vehicles and/or equipment on public property at the location listed below.

(All information must be clearly printed or typed by the organization requesting parking spaces. Addresses must be printed in numerical order.)

Name: _____

Address: _____

Telephone:(_____) _____ Contact: _____

Proposed Work Date: _____ Time Period: _____

Primary Work Location: _____

Specific Parking Locations at address(es) shown below, unless otherwise indicated.

If you have no objection to our granting this permit, for our records please indicate your acknowledgement below next to your address.

METER NO.	ADDRESS	NAME (print)	TELEPHONE	SIGNATURE