

**City of Santa Monica
Expenditure Line Item Detail**

Division: Administration and Budget, 221
Fund: General Fund, 01

<u>Object</u>	<u>Description</u>	2002-03 Prior Year <u>Actual</u>	2003-04 Last Year <u>Actual</u>	2004-05 Revised <u>Budget</u>	<u>Account Number</u>	2005-06 <u>Budget</u>	2006-07 <u>Budget</u> <u>Plan</u>
511000	PERMANENT EMPLOYEES	477,650	626,541	789,219	01221.511000	800,058	808,696
511490	OVERTIME	9,499	8,216	9,603	01221.511490	3,242	3,242
511500	TEMPORARY EMPLOYEES	23,348	30,791	0	01221.511500	0	0
511680	SALARY SAVINGS	0	0	(37,270)	01221.511680	(37,270)	(37,270)
511690	OUTSIDE TEMP AGENCY EMPLOYEES	14,124	3,417	0	01221.511690	0	0
511700	TRANS FROM OTHER FUNDS	0	(1,555)	0	01221.511700	0	0
511710	MEDICARE EMPLOYER CONTRIBUTION	0	0	8,522	01221.511710	12,110	12,218
511730	WORKERS' COMP INSURANCE	33,000	45,100	52,900	01221.511730	51,400	51,400
511740	EMPLOYEE HEALTH INSURANCE	0	0	63,028	01221.511740	85,180	92,556
511770	RETIREMENT	0	0	89,274	01221.511770	142,001	144,317
511970	OTHER FRINGE BENEFITS	0	0	10,500	01221.511970	12,617	12,856
Salaries and Wages 510000 - 511999		557,621	712,510	985,776		1,069,338	1,088,015
522310	OFFICE SUPPLIES / EXPENSE	30,657	25,832	32,100	01221.522310	32,000	35,000
522320	METERED POSTAGE	13,097	11,363	12,500	01221.522320	12,500	14,500
522330	INVENTORY ISSUES	4,603	5,006	0	01221.522330	0	0
522620	RENT	155,514	155,514	276,500	01221.522620	261,057	263,066
522710	AUTO REIMBURSEMENT	4,800	4,920	0	01221.522710	0	0
522820	CONFERENCES/MEETINGS/TRAVEL	7,157	4,993	3,650	01221.522820	3,700	4,000
522900	MEMBERSHIPS AND DUES	1,350	1,730	6,000	01221.522900	8,400	9,000
522940	VEHICLES - INSURANCE	3,500	0	0	01221.522940	4,100	4,800
533020	INSURANCE-COMPREHENSIVE	18,700	18,600	29,000	01221.533020	39,300	41,100
544010	SPECIAL DEPARTMENT SUPPLIES	0	108	0	01221.544010	0	0
544040	BOOKS / PAMPHLETS	1,677	245	2,350	01221.544040	2,350	3,000
544110	PRINTED FORMS	0	0	50,430	01221.544110	50,400	55,000
544390	OTHER COSTS	0	0	13,100	01221.544390	13,100	13,100
555060	PROFESSIONAL SERVICES	10,750	31,541	135,600	01221.555060	48,100	48,100
555210	TRAINING	6,047	25,611	1,400	01221.555210	9,500	9,700
Supplies and Expenses 520000 - 579999		257,852	285,463	562,630		484,507	500,366

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Expenditure Line Item Detail**

**Division: Administration and Budget, 221
Fund: General Fund, 01**

<u>Object</u>	<u>Description</u>	2002-03 Prior Year <u>Actual</u>	2003-04 Last Year <u>Actual</u>	2004-05 Revised <u>Budget</u>	<u>Account Number</u>	2005-06 <u>Budget</u>	2006-07 Budget <u>Plan</u>
588090	FURNITURE & FURNISHINGS	8,030	0	0	01221.588090	0	0
Capital Outlay		588000 - 588999	8,030	0		0	0
Division: Administration and Budget, 221		823,503	997,973	1,548,406		1,553,845	1,588,381

- 511000 Permanent Employees - Salaries and wages for permanent employees. FY2005-06 and FY2006-07 increases reflect salary step and MOU-related increases.
- 511490 Overtime - Overtime compensation for peak workload periods. FY2005-06 decrease reflects MOU-related adjustments.
- 511680 Salary Savings - Salary savings resulting from position vacancies during the fiscal year.
- 544390 Other Costs - Funds for Bank custody services for investment services.
- 555060 Professional Services - Funds for sales tax consulting service (FY2005-06 and FY2006-07: \$9,000), property tax information service (FY2005-06 and FY2006-07: \$6,100), technical assistance in the preparation of SB-90 Claims (FY2005-06 and FY2006-07: \$13,000), and annual economic forecast conference (FY2005-06 and FY2006-07: \$20,000). FY2005-06 decrease reflects the transfer of utility user tax audit and consulting service to the Revenue Division.

For a description of other line items, please see "General Line Item Descriptions" tab.

**City of Santa Monica
Expenditure Line Item Detail**

Division: Financial Operations, 222
Fund: General Fund, 01

<u>Object</u>	<u>Description</u>	<u>2002-03</u> <u>Prior Year</u> <u>Actual</u>	<u>2003-04</u> <u>Last Year</u> <u>Actual</u>	<u>2004-05</u> <u>Revised</u> <u>Budget</u>	<u>Account Number</u>	<u>2005-06</u> <u>Budget</u>	<u>2006-07</u> <u>Budget</u> <u>Plan</u>
511000	PERMANENT EMPLOYEES	1,387,528	1,541,911	1,721,089	01222.511000	1,722,256	1,731,846
511490	OVERTIME	23,279	19,006	4,099	01222.511490	4,099	4,099
511500	TEMPORARY EMPLOYEES	45,104	1,703	0	01222.511500	0	0
511680	SALARY SAVINGS	0	0	(75,825)	01222.511680	(60,825)	(60,825)
511690	OUTSIDE TEMP AGENCY EMPLOYEES	17,980	0	0	01222.511690	0	0
511700	TRANS FROM OTHER FUNDS	(90)	137	0	01222.511700	0	0
511710	MEDICARE EMPLOYER CONTRIBUTION	0	0	26,487	01222.511710	26,085	26,234
511740	EMPLOYEE HEALTH INSURANCE	0	0	234,104	01222.511740	222,178	241,092
511770	RETIREMENT	0	0	236,657	01222.511770	305,954	309,965
511970	OTHER FRINGE BENEFITS	0	0	32,188	01222.511970	28,273	28,747
Salaries and Wages 510000 - 511999		1,473,801	1,562,757	2,178,799		2,248,020	2,281,158
522210	UTILITIES - TELEPHONE	16,978	13,757	19,800	01222.522210	10,000	10,000
522320	METERED POSTAGE	345	952	0	01222.522320	0	0
522330	INVENTORY ISSUES	388	0	0	01222.522330	0	0
522820	CONFERENCES/MEETINGS/TRAVEL	4,657	4,391	3,500	01222.522820	3,300	3,300
522900	MEMBERSHIPS AND DUES	465	1,185	0	01222.522900	0	0
533580	COMPUTER EQUIPMENT MAINTENANCE	53,606	53,401	72,000	01222.533580	71,000	79,400
544040	BOOKS / PAMPHLETS	951	0	0	01222.544040	500	500
544110	PRINTED FORMS	1,603	1,987	8,000	01222.544110	7,000	7,000
555060	PROFESSIONAL SERVICES	16,610	1,963	112,800	01222.555060	27,500	2,500
555210	TRAINING	0	0	10,300	01222.555210	21,500	17,900
577040	AUDIT FEES	89,677	45,124	98,300	01222.577040	98,300	98,300
Supplies and Expenses 520000 - 579999		185,280	122,760	324,700		239,100	218,900
588030	COMPUTER EQUIPMENT	0	2,391	0	01222.588030	0	3,400
588080	OFFICE EQUIPMENT	0	0	0	01222.588080	15,299	10,481
588090	FURNITURE & FURNISHINGS	1,103	0	0	01222.588090	2,800	0
Capital Outlay 588000 - 588999		1,103	2,391	0		18,099	13,881

**City of Santa Monica
Expenditure Line Item Detail**

Division: Financial Operations, 222

1,660,184 1,687,908 2,503,499 2,505,219 2,513,939

- 511000 Permanent Employees - Salaries and wages for permanent employees. FY2005-06 increase reflects the addition of 1.0 FTE Senior Buyer position and salary step increases, partially offset by the deletion of 1.0 FTE Senior Accountant position. FY2006-07 increase reflects salary step and MOU-related increases.
- 511490 Overtime - Overtime compensation for division staff.
- 511680 Salary Savings - Salary savings resulting from position vacancies occurring during the fiscal year.
- 533580 Computer Equipment Maintenance - Funds for software maintenance for the City's financial management system (One World). FY2006-07 increase reflects anticipated contract needs.
- 555060 Professional Services - Funds for technical assistance in the preparation of the State Controller's Report (FY2005-06 and FY2006-07: \$2,500) and update to Cemetery Study (FY2005-06 \$25,000; FY2006-07:\$0). FY2005-06 decrease due to the elimination of one-time funding from prior year for implementation of the new governmental accounting reporting model and for consulting services related to infrastructure accounting.
- 577040 Audit Fees - Funds for conducting the City's annual financial and associated audits.
- 588030 Computer Equipment - Funds for additional printers in FY2006-07.
- 588080 Office Equipment - Funds for a folding and sealing system for Payroll (FY2005-06: \$15,299) and MICR check printer for Accounts Payable (FY2006-07:\$10,481)
- 588090 Furniture and Furnishings - Funds for Miscellaneous furnishings in FY2005-06.

For a description of other line items, please see "General Line Item Descriptions" tab.

**City of Santa Monica
Expenditure Line Item Detail**

Division: Financial Operations, 222
Fund: Disaster Relief Fund, 13

<u>Object</u>	<u>Description</u>	2002-03	2003-04	2004-05	<u>Account Number</u>	2005-06	2006-07
		Prior Year <u>Actual</u>	Last Year <u>Actual</u>	Revised <u>Budget</u>		Budget	Budget <u>Plan</u>
511000	PERMANENT EMPLOYEES	0	0	0	13222.511000	68,175	68,175
511500	TEMPORARY EMPLOYEES	0	0	0	13222.511500	9,147	9,147
511710	MEDICARE EMPLOYER CONTRIBUTION	0	0	0	13222.511710	1,183	1,183
511740	EMPLOYEE HEALTH INSURANCE	0	0	0	13222.511740	9,464	10,284
511770	RETIREMENT CONTRIBUTIONS	0	0	0	13222.511770	12,697	12,789
511970	OTHER FRINGE BENEFITS	0	0	0	13222.511970	1,263	1,279
Salaries and Wages 510000 - 519999		0	0	0		101,929	102,857
522180	BANK FEES	0	0	0	13222.522180	1,700	1,700
522210	UTILITIES - TELEPHONE	0	0	0	13222.522210	300	300
522310	OFFICE SUPPLIES / EXPENSE	0	0	0	13222.522310	1,180	1,197
522620	RENT	0	0	0	13222.522620	16,120	16,120
544390	OTHER COSTS	0	0	0	13222.544390	500	500
555210	TRAINING	0	0	0	13222.555210	800	1,000
Supplies and Expenses 520000 - 579999		0	0	0		20,600	20,817
Division: Financial Operations, 222		0	0	0		122,529	123,674

- 511000 Permanent Employees - Salaries and wages for permanent employees. FY2005-06 increase reflects the transfer of 1.0 FTE Senior Accountant position from the Disaster Relief Capital Improvement Projects budget.
- 511500 Temporary Employees - Funds used to provide as-needed clerical assistance during peak workload. FY2005-06 increase reflects the addition of 0.2 FTE temporary position for expense documentation and grant management.
- 544390 Other Costs - Funds for FEMA ineligible costs. FY2005-06 increase due anticipated need.

For a description of other line items, please see "General Line Item Descriptions" tab.

**City of Santa Monica
Expenditure Line Item Detail**

Division: Revenue, 224
Fund: General Fund, 01

<u>Object</u>	<u>Description</u>	2002-03	2003-04	2004-05	<u>Account Number</u>	2005-06	2006-07
		Prior Year <u>Actual</u>	Last Year <u>Actual</u>	Revised <u>Budget</u>		Budget	Budget <u>Plan</u>
511000	PERMANENT EMPLOYEES	728,658	670,219	879,770	01224.511000	874,486	881,681
511490	OVERTIME	13,180	3,692	9,606	01224.511490	9,606	9,606
511500	TEMPORARY EMPLOYEES	41,056	43,378	52,931	01224.511500	54,909	54,909
511680	SALARY SAVINGS	0	0	(24,083)	01224.511680	(2,697)	(2,697)
511700	TRANS FROM OTHER FUNDS	0	(137)	0	01224.511700	0	0
511710	MEDICARE EMPLOYER CONTRIBUTION	0	0	12,713	01224.511710	11,493	11,596
511740	EMPLOYEE HEALTH INSURANCE	0	0	144,064	01224.511740	179,823	195,396
511770	RETIREMENT	0	0	123,072	01224.511770	152,455	154,890
511970	OTHER FRINGE BENEFITS	0	0	15,999	01224.511970	15,999	16,261
Salaries and Wages 510000 - 511999		782,894	717,152	1,214,072		1,296,074	1,321,642
522180	BANK FEES	0	0	58,700	01224.522180	58,700	60,168
522210	UTILITIES - TELEPHONE	2,114	2,388	4,000	01224.522210	5,350	5,475
522310	OFFICE SUPPLIES / EXPENSE	5,900	3,403	7,498	01224.522310	13,500	13,825
522320	METERED POSTAGE	23,735	21,361	25,100	01224.522320	25,100	25,728
522330	INVENTORY ISSUES	1,089	912	1,700	01224.522330	1,700	1,743
522710	AUTO REIMBURSEMENT	1,182	0	0	01224.522710	0	0
522720	MILEAGE	72	0	100	01224.522720	100	103
522820	CONFERENCES/MEETINGS/TRAVEL	2,392	1,596	1,380	01224.522820	1,050	1,076
522900	MEMBERSHIPS AND DUES	236	1,171	0	01224.522900	0	0
522910	VEHICLES - FUELS / LUBRICATION	0	8	0	01224.522910	0	0
522950	CNG FUEL	1,435	1,589	1,500	01224.522950	1,500	1,600
523000	VEHICLE MGMT FUND-MAINTENANCE	8,692	5,356	9,200	01224.523000	6,000	5,900
533120	SPECIAL EQUIP MAINT	6,546	9,859	5,200	01224.533120	20,100	20,603
533230	SECURITY SYSTEMS	286	221	600	01224.533230	600	615
533580	COMPUTER EQUIPMENT MAINTENANCE	18,980	14,320	10,500	01224.533580	10,500	10,763
544040	BOOKS / PAMPHLETS	2,693	1,767	250	01224.544040	250	256
544080	LICENSE TAGS / STICKERS	0	1,551	1,700	01224.544080	1,700	1,743
544110	PRINTED FORMS	17,601	14,733	11,850	01224.544110	11,850	12,146
544170	UNIFORM / PROTECTIVE CLOTHING	87	87	300	01224.544170	300	308

**City of Santa Monica
Expenditure Line Item Detail**

**Division: Revenue, 224
Fund: General Fund, 01**

<u>Object</u>	<u>Description</u>	<u>2002-03 Prior Year Actual</u>	<u>2003-04 Last Year Actual</u>	<u>2004-05 Revised Budget</u>	<u>Account Number</u>	<u>2005-06 Budget</u>	<u>2006-07 Budget Plan</u>
544390	OTHER COSTS	0	0	825,500	01224.544390	845,000	866,125
555010	CONTRACTUAL SERVICES	1,615	1,871	37,400	01224.555010	1,400	1,435
555060	PROFESSIONAL SERVICES	150,012	132,598	67,323	01224.555060	85,000	85,000
555210	TRAINING	0	0	4,300	01224.555210	4,300	4,408
Supplies and Expenses 520000 - 579999		244,667	214,791	1,074,101		1,094,000	1,119,020
588080	OFFICE EQUIPMENT	0	0	1,402	01224.588080	0	0
Capital Outlay 588000 - 588999		0	0	1,402		0	0
Division: Revenue, 224		1,027,561	931,943	2,289,575		2,390,074	2,440,662

- 511000 Permanent Employees - Salaries and wages for permanent employees. FY2005-06 decrease reflects the elimination of one-time MOU-related adjustment in the prior year, partially offset by the addition of 1.0 FTE Revenue Operations Assistant II position and salary step increases. FY2006-07 increase reflects salary step and MOU-related increases.
- 511490 Overtime - Overtime compensation for division's staff.
- 511500 Temporary Employees - Funds for temporary staff.
- 511680 Salary Savings - Salary savings resulting from position vacancies occurring during the fiscal year.
- 533120 Special Equipment Maintenance - Funds for maintenance of coin sorter/counter, fax, currency counter, check endorser, three treasury vaults and office equipment. FY2005-06 increase due to transfer of funds from line item 555010 (Contractual Services).
- 533230 Security Systems - Funds for the maintenance of security system in the Revenue Office.
- 533580 Computer Equipment Maintenance - Funds for maintenance and support of software used on the Division's computers, including the automated business license system.
- 544080 License Tags/Stickers - Funds for various tags and stickers.
- 544390 Other Costs - Funds for armored car services (FY2005-06: \$25,000; FY2006-07: \$25,625), credit card processing (FY2005-06: \$110,000; FY2006-07: \$112,750), parking citation processing (FY2005-06: \$700,000; FY2006-07: \$717,500) and parking citation hearing officers (FY2005-06: \$10,000; FY2006-07: \$10,250).
- 555010 Contractual Services - Funds for business license renewal mailings. FY2005-06 decrease due to transfer of funds to line item 533120 (Special Equipment Maintenance).
- 555060 Professional Services - Funds for various service agreements. FY2005-06 increase due to the transfer of funds from the Administration and Budget Division for utility user tax audit and consulting services.

For a description of other line items, please see "General Line Item Descriptions" tab.