

**City of Santa Monica
Expenditure Line Item Detail**

**Division: Admin. and Facilities, 613
Fund: General Fund, 01**

<u>Object</u>	<u>Description</u>	<u>2002-03 Prior Year Actual</u>	<u>2003-04 Last Year Actual</u>	<u>2004-05 Revised Budget</u>	<u>Account Number</u>	<u>2005-06 Budget</u>	<u>2006-07 Budget Plan</u>
511000	PERMANENT EMPLOYEES	1,030,408	1,023,569	587,248	01613.511000	641,017	705,346
511490	OVERTIME	1,127	332	10,150	01613.511490	9,951	9,951
511500	TEMPORARY EMPLOYEES	149,820	161,427	117,281	01613.511500	123,302	132,265
511680	SALARY SAVINGS	0	0	(42,737)	01613.511680	(42,737)	(42,737)
511700	TRANSFER FROM OTHER FUNDS	(546,335)	(548,979)	0	01613.511700	0	0
511710	MEDICARE EMPLOYER CONTRIBUTION	0	0	8,145	01613.511710	11,439	12,502
511730	WORKERS' COMP INSURANCE	37,800	53,000	52,200	01613.511730	53,800	53,800
511740	EMPLOYEE HEALTH INSURANCE	0	0	72,032	01613.511740	104,108	113,124
511770	RETIREMENT	0	0	75,652	01613.511770	127,986	129,642
511970	OTHER FRINGE BENEFITS	0	0	10,030	01613.511970	12,314	12,531
Salaries and Wages 510000 - 511999		672,820	689,349	890,001		1,041,180	1,126,424
522110	UTIL - LIGHT / POWER	213,227	110,115	100,000	01613.522110	143,000	190,459
522120	UTILITIES - NATURAL GAS	8,318	2,083	4,100	01613.522120	7,200	10,659
522130	UTILITIES - WATER	15,129	14,324	12,500	01613.522130	20,000	27,832
522210	UTILITIES - TELEPHONE	62,387	62,450	54,900	01613.522210	55,000	56,500
522310	OFFICE SUPPLIES / EXPENSE	35,703	28,010	44,900	01613.522310	56,400	69,565
522320	METERED POSTAGE	20,891	12,901	20,000	01613.522320	24,000	28,734
522330	INVENTORY ISSUES	2,291	1,670	0	01613.522330	0	0
522500	BOARDS AND COMMISSIONS	1,051	640	400	01613.522500	1,000	1,000
522540	ADVERTISING	10,815	11,074	18,950	01613.522540	57,700	27,537
522610	EQUIPMENT RENTAL	162	0	0	01613.522610	0	0
522710	AUTO REIMBURSEMENT	5,970	4,283	0	01613.522710	0	0
522720	MILEAGE	453	1,093	1,500	01613.522720	1,500	1,500
522820	CONFERENCES/MEETINGS/TRAVEL	6,848	8,694	8,000	01613.522820	10,500	14,376
522900	MEMBERSHIPS AND DUES	5,108	5,041	5,100	01613.522900	6,000	6,300
522910	VEHICLES - FUELS / LUBRICATION	731	1,322	800	01613.522910	1,100	1,100
522940	VEHICLES-INSURANCE	1,600	0	0	01613.522940	700	800
523000	VEHICLE MGMT FUND-MAINTENANCE	6,307	3,579	2,400	01613.523000	4,400	4,600
533020	INSURANCE-COMPREHENSIVE	37,200	46,600	75,700	01613.533020	117,800	124,400

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Division: Admin. and Facilities, 613
Fund: General Fund, 01

<u>Object</u>	<u>Description</u>	2002-03 Prior Year <u>Actual</u>	2003-04 Last Year <u>Actual</u>	2004-05 Revised <u>Budget</u>	<u>Account Number</u>	2005-06 <u>Budget</u>	2006-07 Budget <u>Plan</u>
533120	SPECIAL EQUIP MAINT	12,511	1,101	7,900	01613.533120	18,100	29,037
533220	BLDG / STRUCTURE MAINTENANCE	10,963	7,849	10,000	01613.533220	17,800	27,768
533260	REPAIRS/IMPROVEMENTS	9,516	14,427	12,000	01613.533260	17,760	23,026
533580	COMPUTER EQUIPMENT MAINTENANCE	46,575	39,207	57,000	01613.533580	67,000	77,683
544010	SPEC DEPT SUPPLIES	75,375	78,325	92,700	01613.544010	109,100	130,178
544110	PRINTED FORMS	3,813	8,276	4,450	01613.544110	9,800	15,553
544170	UNIF/PROTECIVE CLOTHING	3,303	2,958	4,000	01613.544170	4,500	4,998
555010	CONTRACTUAL SERVICES	75,766	75,605	63,232	01613.555010	120,000	161,458
555060	PROFESSIONAL SERVICES	0	0	13,000	01613.555060	40,000	68,719
555190	METRO LIBRARY SYSTEMS	6,610	6,610	6,600	01613.555190	6,600	6,600
555210	TRAINING	4,538	9,621	21,574	01613.555210	20,000	27,266
Supplies and Expenses 520000 - 579999		683,161	557,858	641,706		936,960	1,137,648
Division: Admin. and Facilities, 613		1,355,981	1,247,207	1,531,707		1,978,140	2,264,072

- 511000 Permanent Employees - Salaries and wages for permanent employees. FY2005-06 increase reflects the addition of 1.0 FTE Building Systems Technician and 2.0 FTE Library Services Officer positions for the New Main Library, the reclassification of 1.0 FTE City Librarian position to 1.0 FTE Director of Library System/City Librarian position and salary step and MOU-related increases. FY2006-07 increase reflects full year funding of the new library positions.
- 511490 Overtime - Compensation for staff to attend Library Board meetings, and emergency overtime for Library Inspector and Building Technician positions.
- 511500 Temporary Employees - Funds for City-hired as-needed Library Inspectors to provide building patrol, meeting room set-ups and pick-ups, and deliveries between Main Library, branch libraries and City Hall. FY2005-06 increase reflects the addition of 0.4 FTE as needed position for the New Main Library. FY2006-07 increase reflects full year funding of the new position.
- 511680 Salary Savings - Salary savings resulting from position vacancies occurring during the fiscal year.
- 522110 Utilities-Light/Power - Funds for electrical costs. FY2005-06 and FY2006-07 increases due to the opening of the New Main Library.
- 522120 Utilities-Natural Gas - Funds for heating and hot water costs. FY2005-06 and FY2006-07 increases due to the opening of the New Main Library.
- 522130 Utilities-Water - Funds for water usage. FY2005-06 and FY2006-07 increases due to the opening of the New Main Library.
- 522500 Boards and Commissions - Funds for memberships and travel expenses for Library Board.
- 522540 Advertising - Funds for publicity of Library events and services including graphics, printing, duplicating, and program costs. FY2005-06 increase due to one-time and ongoing expenditures related to the opening of the New Main Library. FY2006-07 decrease due to the elimination of the one-time funding from the prior year.
- 533120 Special Equipment Maintenance - Funds for hardware and software maintenance costs of the Library's automated system. FY2005-06 and FY2006-07 increases due to the opening of the New Main Library.

- 533220 Building/Structural Maintenance - HVAC service contract, elevator service contract, fire extinguisher and smoke detector services, fire alarm inspection and service, automatic door maintenance, exterior metal cleaning contract, pest control and maintenance supplies. FY2005-06 and FY2006-07 increases due to the opening of the New Main Library.
- 533260 Repairs/Improvements - Building and equipment repairs, such as plumbing improvements, electrical improvements, lighting and supplies, small improvements and furniture repairs, cabinet work and shelving, repainting, parking lot signs and lights, landscaping and fence repairs, carpet maintenance, draperies and blinds, furniture maintenance, and miscellaneous repairs and improvements. FY2005-06 and FY2006-07 increases due to the opening of the New Main Library.
- 533580 Computer Equipment Maintenance - Funds for maintenance and support agreements for the Library's computer hardware and software. FY2005-06 and FY2006-07 increases due to the opening of the New Main Library.
- 544010 Special Department Supplies - Supplies for the automated system, including magnetic tape, cleaning pads, and various other computer supplies. FY2005-06 and FY2006-07 increases due to the opening of the New Main Library.
- 555010 Contractual Services - Funds for outside custodial services. FY2005-06 and FY2006-07 increases due to the opening of the New Main Library.
- 555060 Professional Services - Funds for payments to the collection agency that specializes in collecting delinquent library accounts (FY2005-06: \$40,000; FY2006-07:\$41,000). Additional increase in FY2006-07 due to the opening of the New Main Library.
- 555190 Metro Library System - Membership in Metropolitan Cooperative Library System for the purpose of sharing resources with other municipal library systems.
- 555210 Training - Funds for professional development and mandatory job related training. FY2005-06 decrease due to anticipated reduction in State grants related to training. FY2006-07 increase due to the opening of the New Main Library.

For a description of other line items, please see "General Line Item Description" tab.

**City of Santa Monica
Expenditure Line Item Detail**

**Division: Information Management, 614
Fund: General Fund, 01**

<u>Object</u>	<u>Description</u>	<u>2002-03 Prior Year Actual</u>	<u>2003-04 Last Year Actual</u>	<u>2004-05 Revised Budget</u>	<u>Account Number</u>	<u>2005-06 Budget</u>	<u>2006-07 Budget Plan</u>
511000	PERMANENT EMPLOYEES	743,590	971,745	532,397	01614.511000	550,168	560,339
511490	OVERTIME	0	750	0	01614.511490	0	0
511500	TEMPORARY EMPLOYEES	102,160	124,598	0	01614.511500	0	0
511550	LIBRARY PAGES	34,546	42,531	49,804	01614.511550	63,009	63,009
511700	TRANS FROM OTHER FUNDS	(385,977)	(534,305)	0	01614.511700	0	0
511710	MEDICARE EMPLOYER CONTRIBUTION	0	0	10,143	01614.511710	9,171	9,321
511740	EMPLOYEE HEALTH INSURANCE	0	0	89,188	01614.511740	99,140	97,116
511770	RETIREMENT	0	0	76,064	01614.511770	103,083	101,309
511970	OTHER FRINGE BENEFITS	0	0	10,283	01614.511970	10,540	10,208
Salaries and Wages 510000 - 511999		494,319	605,319	767,879		835,111	841,302
544010	SPEC DEPT SUPPLIES	14,911	20,462	13,300	01614.544010	16,700	20,728
544040	BOOKS/PAMPHLETS	315,263	253,655	367,568	01614.544040	549,400	632,537
544070	NON-PRINT RESOURCES	158,489	147,339	198,000	01614.544070	292,300	272,429
544120	PERIODICALS	94,273	82,943	89,000	01614.544120	119,300	122,612
555050	BOOK BINDING	15,989	4,278	6,000	01614.555050	51,100	53,168
555060	PROFESSIONAL SERVICES	37,213	33,625	37,300	01614.555060	115,300	94,363
Supplies and Expenses 520000 - 579999		636,138	542,302	711,168		1,144,100	1,195,837
Division: Information Management, 614		1,130,457	1,147,621	1,479,047		1,979,211	2,037,139

- 511000 Permanent Employees - Salaries and wages for permanent employees. FY2005-06 increase reflects the addition of 1.0 FTE Librarian I position for the New Main Library and salary step and MOU-related increases. FY2006-07 increase reflects full funding of the Librarian position and salary step increases, partially offset by the transfer of 0.5 FTE Staff Assistant II position to the Main Library Division.
- 511550 Library Pages - Funds for City-hired as-needed employees to assist with mending, filing and mail. FY2005-06 increase reflects living wage salary adjustments.
- 544010 Special Department Supplies - Funds used to purchase book-processing supplies, record covers, labels for book security system, etc. FY2005-06 and FY2006-07 increases due to the opening of the New Main Library.
- 544040 Books/Pamphlets - Various books, pamphlets and other reference materials. FY2005-06 and FY2006-07 increases due to the opening of the New Main Library.
- 544070 Non-Print Resources - Funds used to purchase audio recordings and videocassettes and digital information resources. FY2005-06 increase due to one-time and ongoing expenditures related to the opening of the New Main Library. FY2006-07 decrease due to the elimination of the one-time funding from prior year.
- 544120 Periodicals - Funds for the purchase of current subscriptions to professional periodicals. FY2005-06 and FY2006-07 increases due to the opening of the New Main Library.
- 555050 Book Binding - Funds used to bind books and periodicals. FY2005-06 and FY2006-07 increases due to the opening of the New Main Library.
- 555060 Professional Services - For continued services of a bibliographic organization, which provides cataloging records in standard machine-readable form and provides access to holdings of other libraries for interlibrary loan purposes. FY2005-06 increase due to one-time and ongoing expenditures related to the opening of the New Main Library. FY2006-07 decrease due to the elimination of the one-time funding from prior year.

For a description of other line items, please see "General Line Item Description" tab.

**City of Santa Monica
Expenditure Line Item Detail**

**Division: Main Library Services, 615
Fund: General Fund, 01**

<u>Object</u>	<u>Description</u>	<u>2002-03 Prior Year Actual</u>	<u>2003-04 Last Year Actual</u>	<u>2004-05 Revised Budget</u>	<u>Account Number</u>	<u>2005-06 Budget</u>	<u>2006-07 Budget Plan</u>
511000	PERMANENT EMPLOYEES	3,424,935	3,152,459	1,777,058	01615.511000	1,887,204	2,040,732
511490	OVERTIME	11,997	12,830	12,809	01615.511490	12,707	12,707
511500	TEMPORARY EMPLOYEES	413,794	299,137	88,111	01615.511500	128,391	173,760
511550	LIBRARY PAGES	496,373	225,142	251,175	01615.511550	407,733	497,698
511700	TRANS FROM OTHER FUNDS	(2,141,943)	(1,815,696)	0	01615.511700	0	0
511710	MEDICARE EMPLOYER CONTRIBUTION	0	0	29,830	01615.511710	38,285	40,737
511740	EMPLOYEE HEALTH INSURANCE	0	0	279,124	01615.511740	345,215	385,068
511770	RETIREMENT	0	0	241,054	01615.511770	377,849	391,343
511970	OTHER FRINGE BENEFITS	0	0	35,662	01615.511970	39,700	41,483
Salaries and Wages 510000 - 511999		2,205,156	1,873,872	2,714,823		3,237,084	3,583,528
522330	INVENTORY ISSUES	211	64	0	01615.522330	0	0
Supplies and Expenses 520000 - 579999		211	64	0		0	0
Division: Main Library Services, 615		2,205,367	1,873,936	2,714,823		3,237,084	3,583,528

- 511000 Permanent Employees - Salaries and wages for permanent employees. FY2005-06 increase reflects the addition of 3.0 FTE Librarian I and 2.5 FTE Staff Assistant II positions for the New Main Library and salary step and MOU-related increases. FY2006-07 increase reflects the transfer of 0.5 FTE Staff Assistant II position from the Information Management Division and full funding of the new Library positions.
- 511490 Overtime - Compensation for emergencies and holidays.
- 511500 Temporary Employees - Funds for City-hired as-needed employees to cover public service desks on a regular basis, and for substitutes to cover absences due to sick leave, jury duty and vacations. FY2005-06 reflects the addition of 2.0 FTE as-needed positions for the new Main Library. FY2006-07 increase reflects full funding of the new positions.
- 511550 Library Pages - Funds for City-hired as-needed employees to assist with shelving, switchboard, checkout, typing and filing. FY2005-06 increase reflects the addition of 7.7 FTE as-needed positions for the new Main Library. FY2006-07 increase reflects full funding of the new positions.

For a description of other line items, please see "General Line Item Description" tab.

**City of Santa Monica
Expenditure Line Item Detail**

**Division: Branch Library Services, 616
Fund: General Fund, 01**

<u>Object</u>	<u>Description</u>	2002-03 Prior Year <u>Actual</u>	2003-04 Last Year <u>Actual</u>	2004-05 Revised <u>Budget</u>	<u>Account Number</u>	2005-06 <u>Budget</u>	2006-07 Budget <u>Plan</u>
511000	PERMANENT EMPLOYEES	1,068,390	1,103,899	504,497	01616.511000	558,422	624,661
511490	OVERTIME	8,202	4,330	7,997	01616.511490	0	0
511500	TEMPORARY EMPLOYEES	76,322	84,015	13,148	01616.511500	12,636	12,636
511550	LIBRARY PAGES	152,514	175,111	98,950	01616.511550	125,189	125,189
511700	TRANS FROM OTHER FUNDS	(605,137)	(604,232)	0	01616.511700	0	0
511710	MEDICARE EMPLOYER CONTRIBUTION	0	0	7,266	01616.511710	11,398	11,402
511740	EMPLOYEE HEALTH INSURANCE	0	0	89,188	01616.511740	113,573	123,408
511770	RETIREMENT	0	0	68,712	01616.511770	115,381	116,243
511970	OTHER FRINGE BENEFITS	0	0	8,419	01616.511970	12,060	12,207
Salaries and Wages 510000 - 511999		700,291	763,123	798,177		948,659	1,025,746
Division: Branch Library Services, 616		700,291	763,123	798,177		948,659	1,025,746

LIBRARY - Branch Library Services

01-410-616

- 511000 Permanent Employees - Salaries and wages for permanent employees. FY2005-06 increase reflects the addition of 2.0 FTE Librarian III positions for the branch libraries and salary step increases. FY2006-07 increase reflects full funding of new library positions.
- 511490 Overtime - Compensation for emergencies and holidays. FY2005-06 decrease reflects the deletion of 0.1 FTE position due to MOU-related adjustment.
- 511500 Temporary Employees - Funds for City-hired as-needed employees to cover public service desks on a regular basis, and for substitutes to cover absences due to sick leave, jury duty, and vacations.
- 511550 Library Pages - Funds for City-hired as-needed employees to assist with shelving, switchboard, check-out, typing, and filing. FY2005-06 increase reflects living wage adjustment.

For a description of other line items, please see "General Line Item Description" tab.