

**City of Santa Monica
Expenditure Line Item Detail**

Division: Administration and Budget, 221
Fund: General Fund, 01

<u>Object</u>	<u>Description</u>	<u>2003-04</u> <u>Prior Year</u> <u>Actual</u>	<u>2004-05</u> <u>Last Year</u> <u>Actual</u>	<u>2005-06</u> <u>Revised</u> <u>Budget</u>	<u>Account Number</u>	<u>2006-07</u> <u>Budget</u>	<u>2007-08</u> <u>Budget</u> <u>Plan</u>
511000	PERMANENT EMPLOYEES	626,541	767,782	890,514	01221.511000	919,242	928,350
511010	ESTIMATED PAY RAISE	0	0	0	01221.511010	0	43,854
511490	OVERTIME	8,216	475	3,372	01221.511490	3,507	3,507
511500	TEMPORARY EMPLOYEES	30,791	17,774	0	01221.511500	0	0
511680	SALARY SAVINGS	0	0	(37,270)	01221.511680	(37,270)	(37,270)
511690	OUTSIDE TEMP AGENCY EMPLOYEES	3,417	15,775	0	01221.511690	0	0
511700	TRANS FROM OTHER FUNDS	(1,555)	(316)	0	01221.511700	0	0
511710	MEDICARE EMPLOYER CONTRIBUTION	0	10,668	12,767	01221.511710	13,425	13,556
511730	WORKERS' COMP INSURANCE	45,100	52,900	39,100	01221.511730	36,400	37,900
511740	EMPLOYEE HEALTH INSURANCE	0	71,944	85,180	01221.511740	92,027	100,235
511770	RETIREMENT	0	105,093	149,694	01221.511770	151,375	152,640
511970	OTHER FRINGE BENEFITS	0	7,466	12,721	01221.511970	13,049	13,158
Salaries and Wages 510000 - 511999		712,510	1,049,561	1,156,078		1,191,755	1,255,930
522310	OFFICE SUPPLIES / EXPENSE	25,832	33,823	32,000	01221.522310	35,500	37,791
522320	METERED POSTAGE	11,363	13,213	12,500	01221.522320	14,500	14,900
522330	INVENTORY ISSUES	5,006	5,574	0	01221.522330	0	0
522620	RENT	155,514	284,532	261,057	01221.522620	263,066	270,400
522710	AUTO REIMBURSEMENT	4,920	0	0	01221.522710	0	0
522820	CONFERENCES/MEETINGS/TRAVEL	4,993	6,182	3,700	01221.522820	4,000	4,100
522900	MEMBERSHIPS AND DUES	1,730	7,415	8,400	01221.522900	9,000	9,300
522940	VEHICLES - INSURANCE	0	0	4,100	01221.522940	3,900	4,200
533020	INSURANCE-COMPREHENSIVE	18,600	29,000	39,300	01221.533020	50,700	54,000
533580	COMPUTER EQUIPMENT MAINTENANCE	0	0	0	01221.533580	5,100	5,100
544010	SPECIAL DEPARTMENT SUPPLIES	108	0	0	01221.544010	0	0
544040	BOOKS / PAMPHLETS	245	831	2,350	01221.544040	3,000	3,100
544110	PRINTED FORMS	0	48,175	50,400	01221.544110	55,000	56,500
544390	OTHER COSTS	0	3,000	13,100	01221.544390	13,100	13,500
555060	PROFESSIONAL SERVICES	31,541	208,523	73,100	01221.555060	103,000	43,000
555210	TRAINING	25,611	3,586	9,500	01221.555210	9,700	10,000

**City of Santa Monica
Expenditure Line Item Detail**

Division: Administration and Budget, 221
Fund: General Fund, 01

<u>Object</u>	<u>Description</u>	2003-04 Prior Year <u>Actual</u>	2004-05 Last Year <u>Actual</u>	2005-06 Revised <u>Budget</u>	<u>Account Number</u>	2006-07 <u>Budget</u>	2007-08 Budget <u>Plan</u>
Supplies and Expenses	520000 - 579999	285,463	643,854	509,507		569,566	525,891
Division: Administration and Budget, 221		997,973	1,693,415	1,665,585		1,761,321	1,781,821

- 511000 Permanent Employees - Salaries and wages for permanent employees. FY2006-07 and FY2007-08 increases reflect salary step and MOU-related increases.
- 511490 Overtime - Overtime compensation for peak workload periods.
- 511680 Salary Savings - Salary savings resulting from position vacancies during the fiscal year.
- 533580 Computer Equipment Maintenance - Funds for maintenance of SYMPRO investment tracking and analysis software. New line item.
- 544390 Other Costs - Funds for Bank custody services for investment services.
- 555060 Professional Services - Funds for sales tax consulting service (FY2006-07 and FY2007-08: \$9,000), property tax information service (FY2006-07 and FY2007-08: \$6,000), technical assistance in the preparation of SB-90 Claims (FY2006-07 and FY2007-08: \$13,000), economic consulting (FY2006-07 and FY2007-08: \$15,000), Cemetery operations study (FY2006-07: \$25,000; FY2007-08: \$0), debt capacity study (FY2006-07: \$35,000; FY2007-08: \$0).

For a description of other line items, please see "General Line Item Descriptions" tab.

**City of Santa Monica
Expenditure Line Item Detail**

Division: Financial Operations, 222
Fund: General Fund, 01

<u>Object</u>	<u>Description</u>	<u>2003-04</u> <u>Prior Year</u> <u>Actual</u>	<u>2004-05</u> <u>Last Year</u> <u>Actual</u>	<u>2005-06</u> <u>Revised</u> <u>Budget</u>	<u>Account Number</u>	<u>2006-07</u> <u>Budget</u>	<u>2007-08</u> <u>Budget</u> <u>Plan</u>
511000	PERMANENT EMPLOYEES	1,541,911	1,696,817	1,871,176	01222.511000	1,986,544	2,005,258
511010	ESTIMATED PAY RAISE	0	0	0	01222.511010	0	94,879
511490	OVERTIME	19,006	8,901	4,263	01222.511490	4,434	4,434
511500	TEMPORARY EMPLOYEES	1,703	15,693	0	01222.511500	0	0
511680	SALARY SAVINGS	0	0	(60,825)	01222.511680	(60,825)	(60,825)
511690	OUTSIDE TEMP AGENCY EMPLOYEES	0	14,076	0	01222.511690	0	0
511700	TRANS FROM OTHER FUNDS	137	(11,606)	0	01222.511700	0	0
511710	MEDICARE EMPLOYER CONTRIBUTION	0	26,026	27,128	01222.511710	28,947	29,218
511740	EMPLOYEE HEALTH INSURANCE	0	193,065	222,178	01222.511740	255,631	278,430
511770	RETIREMENT	0	238,102	318,192	01222.511770	327,470	330,133
511970	OTHER FRINGE BENEFITS	0	19,126	28,273	01222.511970	29,350	29,598
Salaries and Wages 510000 - 511999		1,562,757	2,200,200	2,410,385		2,571,551	2,711,125
522210	UTILITIES - TELEPHONE	13,757	3,986	10,000	01222.522210	10,350	10,300
522320	METERED POSTAGE	952	132	0	01222.522320	0	0
522820	CONFERENCES/MEETINGS/TRAVEL	4,391	5,170	3,300	01222.522820	3,300	3,400
522900	MEMBERSHIPS AND DUES	1,185	380	0	01222.522900	0	0
533580	COMPUTER EQUIPMENT MAINTENANCE	53,401	63,790	96,000	01222.533580	121,650	118,050
544040	BOOKS / PAMPHLETS	0	419	500	01222.544040	500	500
544110	PRINTED FORMS	1,987	5,968	7,000	01222.544110	7,000	7,200
555060	PROFESSIONAL SERVICES	1,963	0	2,500	01222.555060	2,500	2,600
555210	TRAINING	0	8,002	21,500	01222.555210	17,900	18,618
577040	AUDIT FEES	45,124	45,537	98,300	01222.577040	98,300	101,100
Supplies and Expenses 520000 - 579999		122,760	133,384	239,100		261,500	261,768
588030	COMPUTER EQUIPMENT	2,391	0	0	01222.588030	3,400	0
588080	OFFICE EQUIPMENT	0	0	15,299	01222.588080	10,481	0
588090	FURNITURE & FURNISHINGS	0	0	2,800	01222.588090	0	3,500
Capital Outlay 588000 - 588999		2,391	0	18,099		13,881	3,500

**City of Santa Monica
Expenditure Line Item Detail**

Division: Financial Operations, 222

1,687,908 2,333,584 2,667,584 2,846,932 2,976,393

- 511000 Permanent Employees - Salaries and wages for permanent employees. FY2006-07 increase reflects the addition of a 1.0 FTE Staff Assistant III position, the reclassification of a 1.0 FTE Contracts Technician to 1.0 FTE Contracts Coordinator position and salary step and MOU-related increases. FY2007-08 increase reflects salary step and MOU-related increases.
- 511490 Overtime - Overtime compensation for division staff.
- 511680 Salary Savings - Salary savings resulting from position vacancies occurring during the fiscal year.
- 533580 Computer Equipment Maintenance - Funds for hardware and software maintenance for various financial management-related systems. The amount reflects annual software maintenance of on-line bidding service (FY2006-07: \$17,250, FY2007-08: \$10,250).
- 555060 Professional Services - Funds for technical assistance in the preparation of the State Controller's Report.
- 577040 Audit Fees - Funds for conducting the City's annual financial and associated audits.
- 588030 Computer Equipment - Funds for additional printers (FY2006-07: \$3,400).
- 588080 Office Equipment - Funds for a MICR check printer in Accounts Payable section (FY2006-07: \$10,481).
- 588090 Furniture and Furnishings - Funds for miscellaneous furnishings (FY2007-08: \$3,500).

For a description of other line items, please see "General Line Item Descriptions" tab.

**City of Santa Monica
Expenditure Line Item Detail**

Division: Financial Operations, 222
Fund: Disaster Relief Fund, 13

<u>Object</u>	<u>Description</u>	<u>2003-04</u> <u>Prior Year</u> <u>Actual</u>	<u>2004-05</u> <u>Last Year</u> <u>Actual</u>	<u>2005-06</u> <u>Revised</u> <u>Budget</u>	<u>Account Number</u>	<u>2006-07</u> <u>Budget</u>	<u>2007-08</u> <u>Budget</u> <u>Plan</u>
511000	PERMANENT EMPLOYEES	0	0	70,902	13222.511000	78,491	79,277
511010	ESTIMATED PAY RAISE	0	0	0	13222.511010	0	4,184
511500	TEMPORARY EMPLOYEES	0	0	9,513	13222.511500	9,894	9,894
511710	MEDICARE EMPLOYER CONTRIBUTION	0	0	1,230	13222.511710	1,281	1,293
511740	EMPLOYEE HEALTH INSURANCE	0	0	9,464	13222.511740	10,225	11,137
511770	RETIREMENT CONTRIBUTIONS	0	0	13,205	13222.511770	13,317	13,426
511970	OTHER FRINGE BENEFITS	0	0	1,263	13222.511970	1,296	1,307
Salaries and Wages 510000 - 511999		0	0	105,577		114,504	120,518
522180	BANK FEES	0	0	1,700	13222.522180	1,700	1,748
522210	UTILITIES - TELEPHONE	0	0	300	13222.522210	300	308
522310	OFFICE SUPPLIES / EXPENSE	0	0	1,180	13222.522310	1,197	1,231
522620	RENT	0	0	16,120	13222.522620	16,120	16,571
544390	OTHER COSTS	0	0	500	13222.544390	500	514
555210	TRAINING	0	0	800	13222.555210	1,000	1,028
Supplies and Expenses 520000 - 579999		0	0	20,600		20,817	21,400
Division: Financial Operations, 222		0	0	126,177		135,321	141,918

FINANCE - Financial Operations (Disaster Relief Fund)

13-130-222

- 511000 Permanent Employees - Salaries and wages for permanent employees. FY2006-07 and FY2007-08 increases reflect salary step and MOU-related increases.
- 511500 Temporary Employees - Funds used to provide as-needed clerical assistance during peak workload.
- 544390 Other Costs - Funds for FEMA ineligible costs.

For a description of other line items, please see "General Line Item Descriptions" tab.

**City of Santa Monica
Expenditure Line Item Detail**

Division: Revenue, 224
Fund: General Fund, 01

<u>Object</u>	<u>Description</u>	<u>2003-04</u> <u>Prior Year</u> <u>Actual</u>	<u>2004-05</u> <u>Last Year</u> <u>Actual</u>	<u>2005-06</u> <u>Revised</u> <u>Budget</u>	<u>Account Number</u>	<u>2006-07</u> <u>Budget</u>	<u>2007-08</u> <u>Budget</u> <u>Plan</u>
511000	PERMANENT EMPLOYEES	670,219	752,028	920,446	01224.511000	1,022,439	1,032,179
511010	ESTIMATED PAY RAISE	0	0	0	01224.511010	0	50,824
511490	OVERTIME	3,692	10,953	9,990	01224.511490	16,590	16,590
511500	TEMPORARY EMPLOYEES	43,378	106,306	57,105	01224.511500	42,137	42,137
511680	SALARY SAVINGS	0	0	(2,697)	01224.511680	(2,697)	(2,697)
511700	TRANS FROM OTHER FUNDS	(137)	(30,393)	0	01224.511700	0	0
511710	MEDICARE EMPLOYER CONTRIBUTION	0	9,932	11,953	01224.511710	15,587	15,730
511740	EMPLOYEE HEALTH INSURANCE	0	105,425	179,823	01224.511740	194,280	211,606
511770	RETIREMENT	0	99,351	158,553	01224.511770	169,601	170,950
511940	MISC EMPLOYEES MEDICAL TRUST	0	0	0	01224.511940	0	0
511970	OTHER FRINGE BENEFITS	0	8,774	15,999	01224.511970	16,836	16,960
Salaries and Wages 510000 - 511999		717,152	1,062,376	1,351,172		1,474,773	1,554,279
522180	BANK FEES	0	32,156	58,700	01224.522180	60,168	61,853
522210	UTILITIES - TELEPHONE	2,388	1,892	5,350	01224.522210	5,475	5,628
522310	OFFICE SUPPLIES / EXPENSE	3,403	9,207	13,500	01224.522310	13,825	14,212
522320	METERED POSTAGE	21,361	19,735	25,100	01224.522320	25,728	26,448
522330	INVENTORY ISSUES	912	1,548	1,700	01224.522330	1,743	1,792
522720	MILEAGE	0	0	100	01224.522720	103	106
522820	CONFERENCES/MEETINGS/TRAVEL	1,596	50	1,050	01224.522820	1,076	1,106
522900	MEMBERSHIPS AND DUES	1,171	90	0	01224.522900	0	0
522910	VEHICLES - FUELS / LUBRICATION	8	35	0	01224.522910	50	80
522950	CNG FUEL	1,589	3,639	1,500	01224.522950	1,280	1,280
523000	VEHICLE MGMT FUND-MAINTENANCE	5,356	16,968	6,000	01224.523000	8,850	11,750
533120	SPECIAL EQUIP MAINT	9,859	8,438	20,100	01224.533120	20,603	23,560
533230	SECURITY SYSTEMS	221	0	600	01224.533230	615	632
533580	COMPUTER EQUIPMENT MAINTENANCE	14,320	9,510	10,500	01224.533580	30,763	31,064
544040	BOOKS / PAMPHLETS	1,767	273	250	01224.544040	256	263
544080	LICENSE TAGS / STICKERS	1,551	112	1,700	01224.544080	1,743	1,792
544110	PRINTED FORMS	14,733	7,704	11,850	01224.544110	12,146	12,486

**City of Santa Monica
Expenditure Line Item Detail**

**Division: Revenue, 224
Fund: General Fund, 01**

<u>Object</u>	<u>Description</u>	2003-04 Prior Year <u>Actual</u>	2004-05 Last Year <u>Actual</u>	2005-06 Revised <u>Budget</u>	<u>Account Number</u>	2006-07 <u>Budget</u>	2007-08 Budget <u>Plan</u>
544170	UNIFORM / PROTECTIVE CLOTHING	87	563	300	01224.544170	508	517
544390	OTHER COSTS	0	409,427	845,000	01224.544390	162,125	166,665
544870	PARKING CITATION COSTS	0	622,576	0	01224.544870	701,350	718,343
555010	CONTRACTUAL SERVICES	1,871	33,340	1,400	01224.555010	1,435	1,475
555060	PROFESSIONAL SERVICES	132,598	248,870	85,000	01224.555060	85,000	85,000
555210	TRAINING	0	0	4,300	01224.555210	4,378	4,501
Supplies and Expenses 520000 - 579999		214,791	1,426,133	1,094,000		1,139,220	1,170,553
588080	OFFICE EQUIPMENT	0	1,402	0	01224.588080	0	0
Capital Outlay 588000 - 588999		0	1,402	0		0	0
Division: Revenue, 224		931,943	2,489,911	2,445,172		2,613,993	2,724,832

- 511000 Permanent Employees - Salaries and wages for permanent employees. FY2006-07 increase, in addition to salary step and MOU-related increases, reflects the addition of 1.0 FTE Revenue Collections Assistant and 1.0 FTE Revenue Operations Analyst positions, partially offset by the deletion of 1.0 FTE License Inspector position. FY2007-08 increase reflects salary step and MOU-related increases.
- 511490 Overtime - Overtime compensation for division's staff. FY2006-07 increase reflects the addition of a 0.1 FTE overtime position for meter collections.
- 511500 Temporary Employees - Funds for temporary staff. FY2006-07 decrease reflects the deletion of 0.5 FTE Revenue Collections Assistant position.
- 511680 Salary Savings - Salary savings resulting from position vacancies occurring during the fiscal year.
- 533120 Special Equipment Maintenance - Funds for maintenance of coin sorter/counter, fax, currency counter, check endorser, three treasury vaults and office equipment.
- 533230 Security Systems - Funds for the maintenance of security system in the Revenue Office.
- 533580 Computer Equipment Maintenance - Funds for maintenance and support of the automated business license system. FY2006-07 increase due to operating and maintenance cost of Point of Sale Cashiering System.
- 544080 License Tags/Stickers - Funds for various tags and stickers.
- 544390 Other Costs - Funds for armored car services (FY2006-07: \$29,000; FY2007-08: \$29,812), credit card processing (FY2006-07: \$115,125; FY2006-07: \$118,349), and parking citation hearing officers (FY2006-07: \$18,000; FY2007-08: \$18,504). FY2006-07 decrease due to transfer of funds to line item 544870 (Parking Citation Costs).
- 544870 Parking Citation Costs - Funds for parking citation processing services. FY2006-07 increase due to transfer of funds from line item 544390 (Other Costs).
- 555010 Contractual Services - Funds for business license renewal mailings.

555060 Professional Services - Funds for utility user tax audit and consulting services.

For a description of other line items, please see "General Line Item Descriptions" tab.