

**City of Santa Monica
Expenditure Line Item Detail**

Division: Admin. and Facilities, 613
Fund: General Fund, 01

<u>Object</u>	<u>Description</u>	<u>2003-04</u> <u>Prior Year</u> <u>Actual</u>	<u>2004-05</u> <u>Last Year</u> <u>Actual</u>	<u>2005-06</u> <u>Revised</u> <u>Budget</u>	<u>Account Number</u>	<u>2006-07</u> <u>Budget</u>	<u>2007-08</u> <u>Budget</u> <u>Plan</u>
511000	PERMANENT EMPLOYEES	1,023,569	894,090	691,074	01613.511000	825,572	833,305
511010	ESTIMATED PAY RAISE	0	0	0	01613.511010	0	46,624
511490	OVERTIME	332	3,001	10,349	01613.511490	12,144	12,144
511500	TEMPORARY EMPLOYEES	161,427	175,441	128,234	01613.511500	165,719	165,719
511680	SALARY SAVINGS	0	0	(42,737)	01613.511680	(42,737)	(42,737)
511700	TRANSFER FROM OTHER FUNDS	(548,979)	(506,257)	0	01613.511700	0	0
511710	MEDICARE EMPLOYER CONTRIBUTION	0	7,946	11,897	01613.511710	14,549	14,662
511730	WORKERS' COMP INSURANCE	53,000	52,200	54,800	01613.511730	41,800	43,500
511740	EMPLOYEE HEALTH INSURANCE	0	64,535	104,108	01613.511740	122,702	133,646
511770	RETIREMENT	0	69,891	133,105	01613.511770	142,009	143,075
511970	OTHER FRINGE BENEFITS	0	6,161	12,314	01613.511970	13,509	13,604
Salaries and Wages 510000 - 511999		689,349	767,008	1,103,144		1,295,267	1,363,542
522110	UTIL - LIGHT / POWER	110,115	90,597	143,000	01613.522110	190,500	195,800
522120	UTILITIES - NATURAL GAS	2,083	2,229	7,200	01613.522120	10,700	11,000
522130	UTILITIES - WATER	14,324	13,728	20,000	01613.522130	27,900	28,700
522210	UTILITIES - TELEPHONE	62,450	25,381	55,000	01613.522210	56,500	58,100
522310	OFFICE SUPPLIES / EXPENSE	28,010	32,651	56,400	01613.522310	67,150	68,980
522320	METERED POSTAGE	12,901	16,097	24,000	01613.522320	28,800	29,600
522330	INVENTORY ISSUES	1,670	3,082	0	01613.522330	0	0
522500	BOARDS AND COMMISSIONS	640	469	1,000	01613.522500	1,000	1,050
522540	ADVERTISING	11,074	14,029	57,700	01613.522540	27,600	28,300
522610	EQUIPMENT RENTAL	0	0	0	01613.522610	10,000	10,300
522710	AUTO REIMBURSEMENT	4,283	0	0	01613.522710	0	0
522720	MILEAGE	1,093	1,002	1,500	01613.522720	1,500	1,600
522820	CONFERENCES/MEETINGS/TRAVEL	8,694	14,089	10,500	01613.522820	14,400	14,800
522900	MEMBERSHIPS AND DUES	5,041	5,872	6,000	01613.522900	6,300	6,500
522910	VEHICLES - FUELS / LUBRICATION	1,322	1,565	1,100	01613.522910	1,300	1,320
522940	VEHICLES-INSURANCE	0	0	700	01613.522940	900	900
523000	VEHICLE MGMT FUND-MAINTENANCE	3,579	6,045	4,400	01613.523000	6,350	6,900

**City of Santa Monica
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**Division: Admin. and Facilities, 613
Fund: General Fund, 01**

<u>Object</u>	<u>Description</u>	2003-04 Prior Year <u>Actual</u>	2004-05 Last Year <u>Actual</u>	2005-06 Revised <u>Budget</u>	<u>Account Number</u>	2006-07 Budget	2007-08 Budget <u>Plan</u>
533020	INSURANCE-COMPREHENSIVE	46,600	75,700	117,800	01613.533020	87,200	92,700
533120	SPECIAL EQUIP MAINT	1,101	1,263	18,100	01613.533120	29,100	29,800
533210	BLDG OPER / CUST SUPPLIES	0	3	0	01613.533210	0	0
533220	BLDG / STRUCTURE MAINTENANCE	7,849	18,675	17,800	01613.533220	27,800	28,600
533260	REPAIRS/IMPROVEMENTS	14,427	23,214	17,760	01613.533260	23,100	23,700
533580	COMPUTER EQUIPMENT MAINTENANCE	39,207	64,733	67,000	01613.533580	77,700	79,900
544010	SPEC DEPT SUPPLIES	78,325	76,729	110,600	01613.544010	131,200	134,800
544110	PRINTED FORMS	8,276	3,061	9,800	01613.544110	15,600	16,000
544170	UNIF/PROTECIVE CLOTHING	2,958	3,725	4,500	01613.544170	17,000	7,200
555010	CONTRACTUAL SERVICES	75,605	63,232	120,000	01613.555010	238,000	242,500
555060	PROFESSIONAL SERVICES	0	10,441	40,000	01613.555060	68,700	70,600
555190	METRO LIBRARY SYSTEMS	6,610	6,610	6,600	01613.555190	6,600	6,800
555210	TRAINING	9,621	16,245	39,599	01613.555210	27,300	28,000
Supplies and Expenses 520000 - 579999		557,858	590,467	958,059		1,200,200	1,224,450
Division: Admin. and Facilities, 613		1,247,207	1,357,475	2,061,203		2,495,467	2,587,992

- 511000 Permanent Employees - Salaries and wages for permanent employees. FY2006-07 increase reflects the addition of 1.0 FTE Library Services Officer position, full funding of the Building Services Technician and Library Services Officer positions added in the prior year for the new Main Library and salary step and MOU-related increases. FY2007-08 increase reflects salary step and MOU-related increases.
- 511490 Overtime - Compensation for staff to attend Library Board meetings, and emergency overtime for Library Inspector and Building Technician positions.
- 511500 Temporary Employees - Funds for City-hired as-needed Library Inspectors to provide building patrol, meeting room set-ups and pick-ups, and deliveries between Main Library, branch libraries and City Hall. FY2006-07 increase reflects the addition of 0.74 FTE Temporary Library Inspector position for security services.
- 511680 Salary Savings - Salary savings resulting from position vacancies occurring during the fiscal year.
- 522110 Utilities-Light/Power - Funds for electrical costs. FY2006-07 and FY2007-08 increases reflect projected need for the new Main Library.
- 522500 Boards and Commissions - Funds for memberships and travel expenses for Library Board.
- 522540 Advertising - Funds for publicity of Library events and services including graphics, printing, duplicating, and program costs. FY2006-07 decrease due to the elimination of the prior year one-time funding for the opening of the Main Library.
- 522610 Equipment Rental - Funds for copier lease payment. New line item.
- 533120 Special Equipment Maintenance - Funds for hardware and software maintenance costs of the Library's automated system. FY2006-07 increase due to the opening of the new Main Library.
- 533220 Building/Structural Maintenance - Maintenance and service of building systems. FY2006-07 and FY2007-08 increases due to the opening of the new Main Library.
- 533260 Repairs/Improvements - Building and equipment repairs, such as plumbing improvements, electrical improvements, lighting and supplies, small improvements and furniture repairs, cabinet work and shelving, repainting, parking lot signs and lights, landscaping and fence repairs, carpet maintenance, draperies and blinds, furniture maintenance, and miscellaneous repairs and improvements.

- 533580 Computer Equipment Maintenance - Funds for maintenance and support agreements for the Library's computer hardware and software. FY2006-07 increase due to the opening of the new Main Library.
- 544010 Special Department Supplies - Supplies for the automated system, including magnetic tape, cleaning pads, and various other computer supplies. FY2006-07 increase due to the opening of the new Main Library.
- 555010 Contractual Services - Funds for outside custodial services. FY2006-07 and FY2007-08 increases due to full year custodial services of the new Main Library and for after hour security services (FY2006-07: \$86,500; FY2007-08: \$76,500).
- 555060 Professional Services - Funds for payments to the collection agency that specializes in collecting delinquent library accounts (FY2006-07: \$68,700; FY2007-08: \$70,600).
- 555190 Metro Library System - Membership in Metropolitan Cooperative Library System for the purpose of sharing resources with other municipal library systems.

For a description of other line items, please see "General Line Item Description" tab.

**City of Santa Monica
Expenditure Line Item Detail**

Division: Information Management, 614
Fund: General Fund, 01

<u>Object</u>	<u>Description</u>	<u>2003-04</u> <u>Prior Year</u> <u>Actual</u>	<u>2004-05</u> <u>Last Year</u> <u>Actual</u>	<u>2005-06</u> <u>Revised</u> <u>Budget</u>	<u>Account Number</u>	<u>2006-07</u> <u>Budget</u>	<u>2007-08</u> <u>Budget</u> <u>Plan</u>
511000	PERMANENT EMPLOYEES	971,745	926,725	586,852	01614.511000	641,222	647,584
511010	ESTIMATED PAY RAISE	0	0	0	01614.511010	0	33,340
511490	OVERTIME	750	0	0	01614.511490	0	0
511500	TEMPORARY EMPLOYEES	124,598	105,796	0	01614.511500	0	0
511550	LIBRARY PAGES	42,531	48,419	63,009	01614.511550	66,327	66,361
511700	TRANS FROM OTHER FUNDS	(534,305)	(520,477)	0	01614.511700	0	0
511710	MEDICARE EMPLOYER CONTRIBUTION	0	6,826	9,538	01614.511710	10,248	10,340
511740	EMPLOYEE HEALTH INSURANCE	0	67,331	99,140	01614.511740	112,477	122,509
511770	RETIREMENT	0	68,019	107,207	01614.511770	108,070	108,958
511970	OTHER FRINGE BENEFITS	0	5,707	10,540	01614.511970	10,758	10,843
Salaries and Wages 510000 - 511999		605,319	708,346	876,286		949,102	999,935
544010	SPEC DEPT SUPPLIES	20,462	12,785	16,700	01614.544010	20,700	21,300
544040	BOOKS/PAMPHLETS	253,655	300,790	547,400	01614.544040	557,600	573,150
544070	NON-PRINT RESOURCES	147,339	149,643	150,300	01614.544070	237,500	244,100
544120	PERIODICALS	82,943	87,507	119,300	01614.544120	122,600	126,000
544360	ONLINE DATABASES	0	0	144,000	01614.544360	150,000	154,200
555050	BOOK BINDING	4,278	6,000	51,100	01614.555050	39,800	40,900
555060	PROFESSIONAL SERVICES	33,625	35,799	115,300	01614.555060	54,500	56,100
Supplies and Expenses 520000 - 579999		542,302	592,524	1,144,100		1,182,700	1,215,750
Division: Information Management, 614		1,147,621	1,300,870	2,020,386		2,131,802	2,215,685

- 511000 Permanent Employees - Salaries and wages for permanent employees. FY2006-07 increase reflects full funding of the Librarian position added in the prior year for the new Main Library and salary step and MOU-related increases, partially offset by the transfer of 0.5 FTE Staff Assistant II position to the Main Library Division. FY2007-08 increase reflects salary step and MOU-related increases.
- 511550 Library Pages - Funds for City-hired as-needed employees to assist with mending, filing and mail. FY2006-07 increase reflects living wage adjustments.
- 544010 Special Department Supplies - Funds used to purchase book-processing supplies, record covers, labels for book security system, etc.
- 544040 Books/Pamphlets - Various books, pamphlets and other reference materials. FY2006-07 and FY2007-08 increases due to projected need.
- 544070 Non-Print Resources - Funds used to purchase audio recordings and videocassettes and digital information resources. FY2006-07 increase due to the opening of the new Main Library.
- 544120 Periodicals - Funds for the purchase of current subscriptions to professional periodicals.
- 544360 Online Databases - Funds used to purchase subscriptions to online databases.
- 555050 Book Binding - Funds used to bind books and periodicals. FY2006-07 decrease reflects the elimination of a prior year one-time funding.
- 555060 Professional Services - For continued services of a bibliographic organization, which provides cataloging records in standard machine-readable form and provides access to holdings of other libraries for interlibrary loan purposes. FY2006-07 decrease reflects the elimination of a prior year one-time funding.

For a description of other line items, please see "General Line Item Description" tab.

**City of Santa Monica
Expenditure Line Item Detail**

**Division: Main Library Services, 615
Fund: General Fund, 01**

<u>Object</u>	<u>Description</u>	<u>2003-04 Prior Year Actual</u>	<u>2004-05 Last Year Actual</u>	<u>2005-06 Revised Budget</u>	<u>Account Number</u>	<u>2006-07 Budget</u>	<u>2007-08 Budget Plan</u>
511000	PERMANENT EMPLOYEES	3,152,459	3,291,874	2,057,255	01615.511000	2,269,340	2,291,927
511010	ESTIMATED PAY RAISE	0	0	0	01615.511010	0	117,615
511490	OVERTIME	12,830	12,876	13,215	01615.511490	14,269	14,269
511500	TEMPORARY EMPLOYEES	299,137	357,895	133,527	01615.511500	180,735	180,735
511550	LIBRARY PAGES	225,142	205,411	407,733	01615.511550	523,918	524,171
511700	TRANS FROM OTHER FUNDS	(1,815,696)	(1,922,131)	0	01615.511700	0	0
511710	MEDICARE EMPLOYER CONTRIBUTION	0	24,180	39,816	01615.511710	43,239	43,566
511740	EMPLOYEE HEALTH INSURANCE	0	252,497	345,215	01615.511740	409,008	445,488
511770	RETIREMENT	0	261,254	392,963	01615.511770	400,064	403,214
511970	OTHER FRINGE BENEFITS	0	26,256	39,700	01615.511970	42,446	42,777
Salaries and Wages 510000 - 511999		1,873,872	2,510,112	3,429,424		3,883,019	4,063,762
522330	INVENTORY ISSUES	64	50	0	01615.522330	0	0
578790	MISCELLANEOUS LITIGATION	0	35	0	01615.578790	0	0
Supplies and Expenses 520000 - 579999		64	85	0		0	0
Division: Main Library Services, 615		1,873,936	2,510,197	3,429,424		3,883,019	4,063,762

- 511000 Permanent Employees - Salaries and wages for permanent employees. FY2006-07 increase reflects full funding of the Librarian and Staff Assistant positions added in the prior year for the new Main Library, the transfer of 0.5 FTE Staff Assistant II position from the Information Management Division and salary step and MOU-related increases. FY2007-08 increase reflects salary step and MOU-related increases.
- 511490 Overtime - Compensation for emergencies and holidays.
- 511500 Temporary Employees - Funds for City-hired as-needed employees to cover public service desks on a regular basis, and for substitutes to cover absences due to sick leave, jury duty and vacations. FY2006-07 increase reflects full funding of positions added in the prior year.
- 511550 Library Pages - Funds for City-hired as-needed employees to assist with shelving, switchboard, checkout, typing and filing. FY2006-07 increase reflects full funding of positions added in the prior year and living wage adjustments.

For a description of other line items, please see "General Line Item Description" tab.

**City of Santa Monica
Expenditure Line Item Detail**

**Division: Branch Library Services, 616
Fund: General Fund, 01**

<u>Object</u>	<u>Description</u>	<u>2003-04 Prior Year Actual</u>	<u>2004-05 Last Year Actual</u>	<u>2005-06 Revised Budget</u>	<u>Account Number</u>	<u>2006-07 Budget</u>	<u>2007-08 Budget Plan</u>
511000	PERMANENT EMPLOYEES	1,103,899	1,109,090	604,533	01616.511000	686,721	693,565
511010	ESTIMATED PAY RAISE	0	0	0	01616.511010	0	38,940
511490	OVERTIME	4,330	7,248	0	01616.511490	0	0
511500	TEMPORARY EMPLOYEES	84,015	116,508	13,141	01616.511500	13,182	13,182
511550	LIBRARY PAGES	175,111	182,598	125,189	01616.511550	131,785	131,848
511700	TRANS FROM OTHER FUNDS	(604,232)	(595,232)	0	01616.511700	0	0
511710	MEDICARE EMPLOYER CONTRIBUTION	0	6,331	11,854	01616.511710	12,037	12,136
511740	EMPLOYEE HEALTH INSURANCE	0	87,158	113,573	01616.511740	132,927	144,783
511770	RETIREMENT	0	71,485	119,996	01616.511770	118,501	119,457
511970	OTHER FRINGE BENEFITS	0	5,333	12,060	01616.511970	12,498	12,597
Salaries and Wages 510000 - 511999		763,123	990,519	1,000,346		1,107,651	1,166,508
Division: Branch Library Services, 616		763,123	990,519	1,000,346		1,107,651	1,166,508

LIBRARY - Branch Library Services

01-410-616

- 511000 Permanent Employees - Salaries and wages for permanent employees. FY2006-07 increase reflects full funding of the Librarian position added in the prior year and salary step and MOU-related increases. FY2007-08 increase reflects salary step and MOU-related increases.
- 511500 Temporary Employees - Funds for City-hired as-needed employees to cover public service desks on a regular basis, and for substitutes to cover absences due to sick leave, jury duty, and vacations.
- 511550 Library Pages - Funds for City-hired as-needed employees to assist with shelving, switchboard, check-out, typing, and filing. FY2006-07 increase reflects living wage adjustments.

For a description of other line items, please see "General Line Item Description" tab.