

**City of Santa Monica
Expenditure Line Item Detail**

**Division: R & ES(City Clerk)-Admin, 211
Fund: General Fund, 01**

<u>Object</u>	<u>Description</u>	<u>2006-07 Prior Year Actual</u>	<u>2007-08 Last Year Actual</u>	<u>2008-09 Revised Budget</u>	<u>Account Number</u>	<u>2009-10 Budget</u>	<u>2010-11 Budget Plan</u>
511000	PERMANENT EMPLOYEES	521,898	672,011	707,035	01211.511000	737,231	766,530
511490	OVERTIME	1,673	1,808	0	01211.511490	0	0
511680	SALARY SAVINGS	0	0	(23,394)	01211.511680	(23,394)	(23,394)
511690	OUTSIDE TEMP AGENCY EMPLOYEES	11,788	0	0	01211.511690	0	0
511700	TRANS FROM OTHER FUNDS	14,146	10,578	0	01211.511700	0	0
511710	MEDICARE EMPLOYER CONTRIBUTION	7,672	9,567	10,251	01211.511710	10,690	11,115
511730	WORKERS' COMP INSURANCE	12,200	11,300	14,200	01211.511730	20,400	21,500
511740	EMPLOYEE HEALTH INSURANCE	53,292	81,742	98,313	01211.511740	107,300	117,888
511770	RETIREMENT	87,751	114,007	115,211	01211.511770	113,949	118,164
511970	OTHER FRINGE BENEFITS	9,007	5,278	11,360	01211.511970	11,946	12,433
Salaries and Wages 510000 - 511999		719,427	906,291	932,976		978,122	1,024,236
522210	UTILITIES - TELEPHONE	2,851	3,132	4,000	01211.522210	4,000	4,000
522310	OFFICE SUPPLIES / EXPENSE	8,049	10,414	15,000	01211.522310	10,000	12,463
522320	METERED POSTAGE	1,754	2,470	2,000	01211.522320	2,500	2,500
522330	INVENTORY ISSUES	41	43	500	01211.522330	250	250
522520	LEGAL ADVERTISING	63,099	60,100	60,000	01211.522520	62,264	63,500
522720	MILEAGE	627	237	1,000	01211.522720	200	200
522820	CONFERENCES/MEETINGS/TRAVEL	2,553	3,951	13,200	01211.522820	12,400	14,200
522900	MEMBERSHIPS AND DUES	579	2,029	2,100	01211.522900	2,100	2,100
522940	VEHICLES - INSURANCE	1,800	1,800	1,700	01211.522940	1,900	2,000
533020	INSURANCE-COMPREHENSIVE	12,200	10,300	15,400	01211.533020	15,300	16,300
533120	SPECIAL EQUIP MAINT	4,839	710	15,213	01211.533120	7,000	7,000
544010	SPECIAL DEPARTMENT SUPPLIES	4,375	2,393	4,000	01211.544010	2,000	2,000
544040	BOOKS / PAMPHLETS	0	0	300	01211.544040	300	300
544120	PERIODICALS	607	699	900	01211.544120	1,200	1,200
555010	CONTRACTUAL SERVICES	11,374	13,359	30,130	01211.555010	26,000	26,000
555060	PROFESSIONAL SERVICES	47,934	62,034	77,949	01211.555060	77,000	79,000
555210	TRAINING	350	3,883	4,400	01211.555210	1,500	1,500
566090	ENTERTAIN - PUBLIC GS	5,500	13,820	14,320	01211.566090	7,500	7,500

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Division: R & ES(City Clerk)-Admin, 211
Fund: General Fund, 01

<u>Object</u>	<u>Description</u>	2006-07 Prior Year <u>Actual</u>	2007-08 Last Year <u>Actual</u>	2008-09 Revised <u>Budget</u>	<u>Account Number</u>	2009-10 <u>Budget</u>	2010-11 Budget <u>Plan</u>
577140	DISABILITY ACCOMODATIONS	0	474	500	01211.577140	500	500
Supplies and Expenses 520000 - 579999		168,532	191,848	262,612		233,914	242,513
Division: R & ES(City Clerk)-Admin, 211		887,959	1,098,139	1,195,588		1,212,036	1,266,749

- 511000 Permanent Employees - Salaries and wages for permanent employees. FY2009-10 and FY2010-11 increases reflect salary step and MOU-related increases.
- 522520 Legal Advertising - Funds for publishing ordinances, legal notices for various departments, public hearing notices, engineering bids, purchasing bids, Board and Commission vacancies, etc.
- 533120 Special Equipment Maintenance - Funds for maintenance contract on office typewriters and fax/copier. FY2009/10 decrease reflects City fiscal constraints.
- 544010 Special Departmental Supplies - Funds for Council support services including supplies for Council meetings and special binders for Council minutes, ordinances and resolutions. FY2009/10 decrease reflects City fiscal constraints.
- 555010 Contractual Services - Funds needed for quarterly Code revisions (FY2009-10: \$16,000; FY2010-11: \$16,000) and electronic system for filing of Campaign Statements (FY2009-10 and FY2010-11: \$10,000).
- 555060 Professional Services - Funds for storage, retrieval, and certified destruction of documents in accordance with the Council approved Citywide Records and Information Management Program (FY2009-10: \$73,060; FY2010-11: \$75,060) and funds for maintenance of a records management system (FY2009-10: \$3,940, FY2010-11: \$3,940).
- 566090 Entertainment-Public Guests - Funds for annual board and commission dinner meeting. Decrease due to cost reduction for not having a video presentation at the Annual Boards and Commissions Dinner.
- 577140 Disability Accommodations - Funds for translation services, interpreters and listening devices for City Council meetings.

For a description of other line items, please see "General Line Item Descriptions" tab. Certain line items have been reduced reflecting City fiscal constraints.

**City of Santa Monica
Expenditure Line Item Detail**

Division: R & ES(City Clerk)-Elections, 212
Fund: General Fund, 01

<u>Object</u>	<u>Description</u>	2006-07 Prior Year <u>Actual</u>	2007-08 Last Year <u>Actual</u>	2008-09 Revised <u>Budget</u>	<u>Account Number</u>	2009-10 Budget <u>Budget</u>	2010-11 Budget <u>Plan</u>
511490	OVERTIME	623	1,129	2,655	01212.511490	2,747	2,829
Salaries and Wages 510000 - 511999		623	1,129	2,655		2,747	2,829
522310	OFFICE SUPPLIES / EXPENSE	4,385	2,169	7,000	01212.522310	1,000	6,000
522320	METERED POSTAGE	15,409	1,640	20,000	01212.522320	1,500	23,000
522520	LEGAL ADVERTISING	2,009	0	5,000	01212.522520	0	5,000
522820	CONFERENCES/MEETINGS/TRAVEL	1,047	2,584	3,000	01212.522820	3,110	3,202
555060	PROFESSIONAL SERVICES	339,643	16,133	421,700	01212.555060	0	433,312
Supplies and Expenses 520000 - 579999		362,493	22,526	456,700		5,610	470,514
Division: R & ES(City Clerk)-Elections, 212		363,116	23,655	459,355		8,357	473,343

Budget amounts in this Division fluctuates from one year to another due to biennial election coverage.

- 511490 Overtime - Compensation for processing Fair Political Practice Commission filings and Voters Registration activities.
- 522520 Legal Advertising - Funds for advertising required for November 2010 General Municipal Election.
- 555060 Professional Services - Funds for services provided by L.A. County Registrar-Recorder's Office, election supplier and additional advertising for November 2010 General Municipal Elections.

For a description of other line items, please see "General Line Item Descriptions" tab.

**City of Santa Monica
Expenditure Line Item Detail**

**Division: R & ES(City Clerk)-Supp Svcs, 214
Fund: General Fund, 01**

<u>Object</u>	<u>Description</u>	<u>2006-07 Prior Year Actual</u>	<u>2007-08 Last Year Actual</u>	<u>2008-09 Revised Budget</u>	<u>Account Number</u>	<u>2009-10 Budget</u>	<u>2010-11 Budget Plan</u>
511000	PERMANENT EMPLOYEES	209,730	230,087	269,291	01214.511000	276,843	287,902
511490	OVERTIME	3,082	1,543	0	01214.511490	2,708	2,789
511500	TEMPORARY EMPLOYEES	18,552	20,185	0	01214.511500	0	0
511680	SALARY SAVINGS	0	0	(2,736)	01214.511680	(2,736)	(2,736)
511690	OUTSIDE TEMP AGENCY EMPLOYEES	23,613	0	0	01214.511690	0	0
511700	TRANS FROM OTHER FUNDS	(7,929)	(9,606)	0	01214.511700	0	0
511710	MEDICARE EMPLOYER CONTRIBUTION	1,648	1,814	3,904	01214.511710	4,053	4,214
511740	EMPLOYEE HEALTH INSURANCE	55,988	63,410	61,446	01214.511740	67,062	73,680
511770	RETIREMENT	34,293	38,561	43,838	01214.511770	42,679	44,276
511970	OTHER FRINGE BENEFITS	9,005	1,088	4,771	01214.511970	4,903	5,059
Salaries and Wages 510000 - 511999		347,982	347,082	380,514		395,512	415,184
522210	UTILITIES - TELEPHONE	0	0	518	01214.522210	518	518
522310	OFFICE SUPPLIES / EXPENSE	2,693	446	2,000	01214.522310	3,000	3,210
522330	INVENTORY ISSUES	5,160	7,730	5,000	01214.522330	5,000	5,150
522610	EQUIPMENT RENTAL	210,010	198,990	246,195	01214.522610	197,505	205,571
522620	RENT	35,794	36,939	111,715	01214.522620	113,943	117,369
522720	MILEAGE	9	29	200	01214.522720	100	100
522820	CONFERENCES/MEETINGS/TRAVEL	1,461	2,503	2,500	01214.522820	5,000	5,015
522910	VEHICLES - FUELS / LUBRICATION	1,406	1,656	1,550	01214.522910	1,550	1,597
522950	CNG FUEL	0	28	50	01214.522950	100	103
523000	VEHICLE MGMT FUND-MAINTENANCE	3,150	3,388	3,450	01214.523000	3,700	3,850
533110	SPECIAL EQUIPMENT-OPER SUPS	71,995	93,525	94,798	01214.533110	94,000	97,099
533120	SPECIAL EQUIP MAINT	69,716	56,476	88,350	01214.533120	75,226	76,026
544010	SPECIAL DEPARTMENT SUPPLIES	2,529	1,596	2,995	01214.544010	1,000	1,030
544110	PRINTED FORMS	(2,724)	0	0	01214.544110	0	0
555210	TRAINING	0	0	1,000	01214.555210	1,000	2,150
Supplies and Expenses 520000 - 579999		401,199	403,306	560,321		501,642	518,788
Division: R & ES(City Clerk)-Supp Svcs, 214		749,181	750,388	940,835		897,154	933,972

- 511000 Permanent Employees - Salaries and wages for permanent employees. FY2009-10 and FY2010-11 increases reflect salary step and MOU-related increases.
- 522610 Equipment Rental - Funds for the lease/purchase of duplicating machines. FY2009-10 decrease reflects City fiscal constraints.
- 522620 Rent - Funds for the rental of the print shop facility.
- 533110 Special Equipment-Operating Supplies - Funds for paper, ink, cleaning solvents, and other supplies used in the duplicating/printing process.
- 533120 Special Equipment Maintenance - Funds for maintenance contracts for duplicating equipment. FY2009-10 decrease reflects City fiscal constraints.

For a description of other line items, please see "General Line Item Descriptions" tab. Certain line items have been reduced reflecting City fiscal constraints.

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