

ADVANCE DEPOSIT HARDSHIP WAIVER GENERAL GUIDELINES

The information you provide will assist the Director of Finance in deciding whether to issue a waiver of the advance deposit for your hearing request. The waiver program is voluntary. If you choose to apply, you must provide the information requested. Failure to provide sufficient information will result in a determination of ineligibility for this waiver.

PROOF OF INCOME DOCUMENTATION

You must include documentation of **all** household income for the responsible party.

Provide copies of all that apply.

Current proof of income is required. Verification may include:

-2001 Federal Income Tax Return (Form 1040, 1040A)

-2001 Letter 1722 from IRS for non-income adults 1-800-829-1040

-2002 Verification of Social Security Benefits 1-800-772-1213

-2002 Verification of Supplemental Security Income 1-800-772-1213

-2002 Welfare or General Assistance eligibility Notice of Action/ Income Verification

-2002 Documentation of Unemployment from Employment Development Department 1-406-436-5600

GENERAL GUIDELINES

Individual Guidelines:

Total No. of Dependents	Monthly Gross Income	Annual Gross Income
1	\$1,174	\$14,087
2	\$1,582	\$18,985
3	\$1,990	\$23,882
4	\$2,398	\$28,779
5	\$2,806	\$33,676
6	\$3,214	\$38,573
7	\$3,623	\$43,471
8	\$4,031	\$48,368
9	\$4,439	\$53,265
10	\$4,847	\$58,162
11	\$5,255	\$63,059
12	\$5,663	\$67,957

Business Owner Guideline: If your gross income is less than \$8,590, you may qualify for an advance deposit waiver.