

Massage Operator Requirements

OLD	EFFECTIVE AUGUST 14, 2009
Business owner must obtain operator's permit	<i>Business owner must obtain operator's permit, unless business is a certified sole proprietorship</i>
Business owner must obtain business license and pay all taxes and fees	<i>Same</i>
Business owner must pass City's massage operator's examination	<i>Same, unless business is a certified sole proprietorship</i>
Business owner must be fingerprinted	<i>Same, unless business is a certified sole proprietorship</i>
Operate business in compliance with current regulations	<i>Same, except certified massage establishments not required to maintain signage identifying the premises as a massage establishment and not required to provide tub, shower, or toilet</i>
Report on a quarterly basis all individuals working as massage technicians	<i>Report on a monthly basis a full list of all employees, independent contractors, volunteers, or other persons, including massage technicians, working or providing any service at the premises</i>
Provide copy of lease	<i>Same</i>
Property owner provide notarized affidavit consenting to operation of massage business	<i>Same</i>
Provide proof of \$100,000 liability insurance	<i>Same</i>
Designate a specific individual as "responsible employee" to operate business in owner's absence during business hours	<i>Same</i>
Operator or responsible employee must be on premises during hours of operation	<i>Same</i>

Responsible Employee Requirements

OLD	EFFECTIVE AUGUST 14, 2009
Responsible employee must pass test on knowledge of City ordinance	<i>Same</i>
Responsible employee must be fingerprinted	<i>Same</i>
Operate business in compliance with current regulations	<i>Same, except certified massage establishments not required to maintain signage identifying the premises as a massage establishment and not required to provide tub, shower, or toilet</i>

Massage Technician Requirements

OLD	EFFECTIVE AUGUST 14, 2009
Massage technician permit required	<i>Same, unless massage technician has state certification</i>
Minimum # hours of training = 500	<i>Same, unless massage technician has state certification</i>
No exemption - all technicians must pass massage proficiency test	<i>Same, unless massage technician has state certification</i>
No exemption - all technicians must be fingerprinted	<i>Same, unless massage technician has state certification</i>
All technicians must provide proof of \$100,000 liability	<i>Same, unless massage technician has state certification</i>
Letter of intent to hire for on-premise permit	<i>Same</i>
No exemption - all technicians must submit annual physician's certification	<i>Same, unless massage technician has state certification</i>
If bona fide employee of massage business with wages reported on form W2, not required	<i>Same</i>
If independent contractor with wages reported on form 1099, must maintain valid business license & pay all taxes and fees	<i>Same</i>

THIS SUMMARY IS PROVIDED FOR YOUR CONVENIENCE ONLY. IT DOES NOT CONTAIN ALL THE CITY'S REGULATIONS APPLICABLE TO MASSAGE ESTABLISHMENTS AND/OR MASSAGE TECHNICIANS. ANY CONFLICT BETWEEN THIS SUMMARY AND THE MUNICIPAL CODE SHALL BE RESOLVED IN FAVOR OF THE MUNICIPAL CODE.