



BUILDING AND SAFETY DIVISION  
 1685 MAIN STREET  
 SANTA MONICA, CA 90401

**ELECTRICAL, MECHANICAL, AND PLUMBING  
 PLAN CHECK  
 THRESHOLD QUESTIONNAIRE**

Applicant, please complete, sign and submit this form at the time Plan Check Application is made to determine if electrical, mechanical, or plumbing plans are required for review and approval.

Project Address	Zip Code	Unit Number	Floor Number
-----------------	----------	-------------	--------------

**ELECTRICAL THRESHOLDS**

YES or NO

- Installation of an electric service, sub panel, switchboard, motor control or feeder 400 amps or more
- Installation or alteration of electrical system 480 volts or greater
- Installation of multiple meter electric service or structure with multiple electric services
- Installation of transformer 45 or greater KVA or motors greater than 3 horsepower
- Installation of a solar photovoltaic system
- Installation of wind power system
- Installation of cellular communication system
- Installation of electrical systems in any hazardous location (e.g. gas stations, auto repair garages, semiconductor factory, etc.)
- Installation of exit signs or egress illumination
- Installation of emergency power systems or legally required standby power systems (e.g. generator, storage battery, UPS, etc.)
- Installation of indoor or outdoor lighting, or illuminated signs requiring T-24 Energy Conservation Compliance
- Installation of complicated electrical system as determined by the plan check engineer

**PLUMBING AND MECHANICAL THRESHOLDS**

YES or NO

- Parking garage mechanical ventilation system
- Roof installation of mechanical ventilation system (rooftop units require screening, noise ordinance compliance)
- Installation of an HVAC system greater than 10,000 CFM
- Installation of a gas system greater than 400,000 BTU/hr design load
- Replacement or addition of boilers, dryers and /or heaters in commercial buildings
- Replacement or addition of kitchen hoods (Type I or II), spray booths, or dryers in commercial buildings
- Replacement of water or gas piping systems for remodels of commercial or residential buildings containing three or more dwelling units
- Installation of reclaimed/gray water system
- Installation of plumbing fixtures with overflow rim located below the upstream manhole cover
- Installation of interceptors, grease traps, clarifiers or sewage ejectors
- Installation of solar water and space heater system

**Note:** Plans for all new or remodels of any commercial / industrial buildings, mixed-use buildings, apartments and condos buildings, tenant improvements, and any of the above items are **REQUIRED** to be submitted for review.

Applicant's Name	Phone No.	Fax No.	
Street Address	City	State	Zip
Applicant's Signature		Date	