



## **REQUEST FOR QUALIFICATIONS**

### **COMMUNITY REPRESENTATIVE FOR EXPO BIKEWAY ADVISORY COMMITTEE (BAC)**

#### **INTRODUCTION**

The City of Santa Monica (City) is seeking qualified individuals to serve as community representatives to the Expo Metro Line Construction Authority's Bicycle Advisory Committee (BAC). The position of Community Representative to the BAC is a voluntary unpaid appointment. The BAC is made up of committee members who are asked to represent communities and stakeholders along the entire Expo Corridor. The City of Santa Monica is seeking to fill two representative positions on the committee for the Phase 2 Expo Bikeway project.

#### **BACKGROUND**

The Phase 2 Expo Bikeway project is part of the Exposition Boulevard Right-of-Way Regional Bikeway that will provide a commuter bike and pedestrian path from Downtown Los Angeles to Santa Monica. The path will be designed and constructed through a separate contract but on a parallel timeline with the Exposition Light Rail Line. The rail line and bike path are anticipated to be completed by 2015. Phase 2 consists of a 5.5-mile Class 1 commuter bike path of which 4.2 miles are in the City of Los Angeles and 1.3 miles are in the City of Santa Monica. Within Santa Monica, the combined bike and pedestrian path will range from 17 to 22' wide. The path will be located on the north side of the light rail tracks between Centinela Avenue and Olympic Boulevard and then cross to the south side of the tracks west of Olympic Boulevard to 17<sup>th</sup> Street/Colorado Avenue where the path ends and connects with the City of Santa Monica's existing bike network. Please see map attached.

It is anticipated that the design-build contractor for the Expo Bikeway project will start working in February 2012. Bicycle Advisory Committee members will work with Expo staff, the design-build contractor, community stakeholders, City staff, and other BAC members to provide input into Phase 2 of the Expo Bikeway project. Members should be willing and available for BAC meetings at key points during the design-build process to provide input and feedback to the Expo Authority and the design-build contractor. Anticipated issues include, but are not limited to, bikeway facility design and materials, lighting, maintenance and security. BAC Members are not required to have any technical background to serve on the Committee, although demonstrated expertise and experience in one or more of the following areas is highly desirable:

- Transportation and multi-modal planning and design, including bicycle and pedestrian access

- Principles of bicycle facility design, including regional and commuter facilities;
- Participation in or knowledge of the City of Santa Monica's General Plan Land Use and Circulation Element;
- Participation in or knowledge of the City of Santa Monica's Bicycle Action Plan;
- Experience in consensus-building and identifying feasible solutions for public projects.

Individuals with expertise and experience in any of these areas are encouraged to apply. The BAC will include two community representatives from the City of Santa Monica. The City of Santa Monica BAC representatives must be Santa Monica residents. Candidates should have an interest in the design elements of the project, and should be willing to work closely with other BAC Members and the community to resolve issues and develop feasible solutions that can be incorporated into the project.

### **LETTER OF INTEREST**

All submittals must be in compliance with the City's Sustainable City Program. Pages should be double-sided wherever possible, and any folders or binders should be reusable. Submittals shall not contain laminated pages. Letters should provide a straightforward description of capabilities to satisfy the requirements of the position.

The proposal must contain the following information:

#### **A. LETTER OF INTEREST**

Describe why you are interested in this appointment.

#### **B. QUALIFICATIONS**

1. Current Resume
2. Description of experience on similar types of projects and dates of the relevant work.

### **SELECTION PROCESS**

A City evaluation team will screen the submittals for relevant experience and expertise that match the needs of the appointment. Qualified individuals will be invited to a phone or in-person interview. You may be asked to provide proof of Santa Monica residency. The City will identify two individuals to recommend to the City Council for nomination in February 2012.

**GENERAL REQUIREMENTS**

**A. SUBMITTAL OF RESPONSE**

Individuals interested in applying for nomination to the BAC must submit three (3) hard copies of a letter of interest stating qualifications and an electronic copy no later than 4 pm on Friday, Jan 20, 2012 to:

Michelle Glickert, Senior Planner  
Strategic and Transportation Planning Division  
City of Santa Monica  
1685 Main Street, Room 115  
P.O. Box 2200  
Santa Monica, CA 90401  
Phone (310) 458-2204  
E-Mail: michelle.glickert@smgov.net

**B. RECOMMENDATION**

The City of Santa Monica reserves the right to recommend any individual responding to this RFQ based solely on its judgment of the individuals' qualifications and capabilities.

